



MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE

COC BOARD MEETING MINUTES

July 20, 2023: 1pm-3pm

[Meeting Recording](#)

Board Members Present

Allegany County: Susan Malone, Dave Nedved
Cecil County: Earl Grey, Gwen Parrack
Frederick County: Kenneth Oldham, Michelle Ott
Garrett County: April Sisler
Southern MD: Florence Brooks, Anna Wood, Corae Young
Washington County: Mark Sewell, Tyrell Wilson
MD Department of Disabilities (MDOD): Chelsea Hayman
MD Dept. of Housing and Community Development (DHCD): Danielle Meister
MD Department of Labor (Labor): Casey Tiefenwerth

Board Members Absent

Garrett County: Fred Polce
Harford County: PJ Craig, Robin Tomechko
Southern MD: Cynthia Brown
MD Department of Education: Patricia Julianelle
MD Department of Health (MDH): Priya Arokiaswamy
MD Department of Human Services (DHS): Vacant
MD Department of Public Safety and Correctional Services (DPSCS): Vacant
MD Department of Veteran Affairs (MDVA): Dana Burl

Committee Chair Present

Coordinated Enty: Brian Wainwright

CoC Lead Present

Carolyn Curry, Suzanne Korff, Danielle Meister

HMIS Administrator Present

Samantha Bochinski, Jason Burns

I. Welcome & Call to Order

Quorum was confirmed, Corae Young called the meeting to order at 1:05 pm.

II. Approval of May 2023 Board Meeting Minutes

Young asked for amendments or comments on the May board minutes, none were made. Young asked for a motion to approve the minutes, Brian Wainwright made the motion, Susan Malone seconded the motion. The board unanimously voted to approve the minutes.

III. Committee Reports

Executive Committee: Young presented the FY2023 CoC Competition Policy for review and asked if there were any proposed amendments or comments; none were made. Young asked for a motion to

approve the Competition Policy, Mark Sewell made a motion, Florence Brooks seconded the motion. The board voted on the motion and all approved.

Young presented new funding opportunities available in the 2023 CoC Competition and provided current BoS data, inventory and trends for review. The Executive Committee recommends the Board consider prioritizing new PSH and Joint TH-RRH projects for bonus funding; PSH beds will help to support the bed gap for Chronic Homeless Households and the Joint TH-RRH projects may serve as a temporary placement for those transitioning to permanent housing opportunities. CoC bonus funds may not make sense for RRH projects as there are other funding options available. Sewell added that looking at the data should be used to inform the decision, it shows the need. Brooks and Gwen Parrack agreed with the plan and see the need. Young asked for a motion to approve the New PSH and Joint TH-RRH project application prioritization for new bonus funds. Brooks made a motion to approve, Wainwright seconded the motion. The Board voted to approve the new project prioritization.

Young stated that the September Board Meeting may need to be rescheduled to meet HUD deadlines, staff will follow up.

HMIS Committee: Sewell reviewed the HMIS Compliance Plan, TeamHMIS and DHCD staff are coordinating to ensure all policies are up to date and in compliance with HUD requirements, will be providing all drafts to the committee for review prior to Board approval. TeamHMIS is continuing to work on general provider updates and the Frederick County system merge is ongoing. All project data is now being uploaded into the Data Warehouse on a quarterly basis.

Coordinated Entry Committee: Wainwright reported that the new CE system launch planning is underway for Harford County, the onsite training is scheduled for August 18. The BoS is hoping to schedule western MD and Cecil County in the fall, Southern MD and Frederick County will be scheduled in 2024. The Committee continues to meet monthly and will focus on roll out planning, best practices and peer sharing. Sewell provided updates on the rollout in Washington County.

IV. CoC Lead Report

Carolyn Curry provided a review of the YHDP application submission, HUD is expected to announce selected communities in the fall. Curry provided an overview of the FY2023 CoC Competition.

V. Local Homelessness Coalition Reports

Allegany County: Dave Nedved reported that the Community Resource Day is expanding, now offering veterinary services and pet food; the current LHC chair is trying to bring all the resources together, finding that confidentiality is an issue, especially with hospital constraints.

Cecil County: Parrack reported that the LHC is struggling with homeless prevention services, working to create a system address call, there isn't a service or designated individual to manage the work. Want to ensure there is a responsive system; all current funds focused on those already homeless.

Frederick County: Michelle Ott reported that the LHC is still looking to identify the local Lead Agency, the City of Frederick is leaving role. The county is seeing increase in immigrants or those seeking asylum. Immigration is dropping them off at shelters, trying to identify support and partnerships.

Garrett County: April Sisler reported needing follow up information from TEAM HMIS staff. The current biggest challenge in the county is motel stays. There are only small shelters and there is a struggle with motels since rooms are full with tourists.

Harford County: None

Southern MD: Young reported that prevention funding is a huge gap, the LHC needs staff training on prevention, technical assistance is key. Trying to rehouse those with prior evictions has been extremely challenging, third-party apartment vendors deny, need to identify a workaround or other supports.

Washington County: Sewell announced that PATH has moved providers after 27 years, has been a seamless change to PCS as new provider. The LHC needs more diversion training.

VI. State Agency Updates:

Maryland Department of Disabilities: None

Maryland Department of Education: None

Maryland Department of Health: None

Maryland Department of Housing & Community Development: Meister reported that DHCD Secretary Day will serve as the chair for the MD ICH for a two-year term, expect to reconvene in the fall; will establish the structure, meeting schedules and workgroups. DHCD will include a memo with the HSP award letters that will include additional RRH and Diversion funding; hope to contract with NAEH for training. DHCD is hiring for two new positions with the Balance of State, the application is open.

Maryland Department of Veterans Affairs: None

Maryland Department of Human Services: None, seat vacant

Maryland Department of Labor: Casey Tiefenwerth reported that Erin Roth has been promoted to Assistant Secretary and will step back from the MD ICH & subcommittee; Tiefenwerth will replace her in both roles.

VII. Future Board Meeting Agenda Items

None

VIII. Public Comment

None

IX. Adjournment: Young

Young asked for a motion to adjourn the meeting, Sewell made the motion, Brooks seconded, all approved. Meeting adjourned.

Vote Summary

- July 2023 Meeting Minutes Approved
- FY2023 CoC Competition Policies Approved
- New PSH & Joint TH-RRH Project Application Prioritization Approved

Upcoming BoS CoC Board Meetings

September 21, 2023: 1-3pm November 16, 2023: 1-3pm January 18, 2024: 1-3pm