



**ENDING
HOMELESSNESS
IN MARYLAND.**

TOGETHER.

**July 2024
Maryland BoS CoC
BOARD MEETING**



**MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE**

Housekeeping

- Attendance/quorum will be taken automatically via Zoom
- This meeting will be recorded and made available to the public
- Board members should join via computer so you can participate in voting
- Public comment will be accepted at the end of the meeting

Welcome & Call to Order



Meeting Agenda

- I. Welcome & Call to Order
- II. Approval of Board Meeting Minutes
- III. DHCD Update
- IV. Committee Reports
- V. CoC Lead Report
- VI. Local Homelessness Coalition Reports
- VII. State Agency Updates
- VIII. Future Board Meeting Agenda Items
- IX. Public Comment
- X. Adjournment

Meeting Minutes



Vote to Approve Meeting Minutes



Are there any amendments or changes to the May 2024 Board Meeting Minutes?

1. **First Motion to Take Vote**
2. **Second Motion to Take Vote**

Vote to approve using the poll on your screen.

DHCD Updates

- STOP Act
- DHCD Staff Updates

Executive Committee



Executive Committee

CoC Coalition Building: Racial & Social Equity Workshop

- 12 Week Series
- 4 CoC Representatives Participating
- Purpose is to assist CoCs to develop and implement any efforts with thoughtful consideration; one on one technical assistance; peer sharing opportunities and guided toolkits

Executive Committee

Strategies for moving EQUITY work forward:

- Create Equity ACES Initiative within the MD BoS
- Improve data analysis to identify inequities and disparities within the MD BoS
- Produce EQUITY action plans for each LHC within the MD BoS

*If you are interested in participating in the planning and implementation of this EQUITY movement, please let us know!!

Executive Committee

Discussion & Next Steps

- Uncomfortable Conversations
- Local Impact / Considerations
 - Poll Coming Soon – seeking ideas for training & initiatives
- CoC Training Opportunities
- Ongoing Data Deep Dive

HMIS Committee



New HMIS Team



Brandy Yant
HMIS Manager



Jessica Jones
HMIS System Admin



John Dawkins
HMIS System Admin

HMIS Committee

Current Primary Project

“ReTreeing” all HMIS Organizations and Projects

- Have been meeting with each LHC to ensure LHC level projects are in the correct location
- Will send work order to Wellsky at end of July
- There will be a sandbox to review and test before restructure is finalized

HMIS Committee

BLACKOUT PERIOD!

- Starting July 25th, there will be an approximate 30 day blackout period for new project setup requests while the
- If you have new projects that need to be set-up in HMIS please complete & submit the Project Request form no later than close of business **Thursday, July 25th**.
- After July, 25th all new project requests will be on hold & not set-up in HMIS until after the blackout period.

HMIS Committee

Upcoming Projects

- Contact each individual project provider in HMIS to ensure Project Descriptors are up to date and correct
- Rollout monthly refresher trainings
 - Topics will include common data quality issues
- Develop additional training materials to include workflow specific topics
 - Will be hosted in the online TalentLMS portal and available by end of the year
- The BoS HMIS now has a “Training Site”
 - Sandbox site where end users can train and practice before working in the live site
- All HMIS policies, procedures and forms will be updated to meet HUD compliance standards with HMIS Committee coordination and approval

HMIS Committee

Additional Information

- Existing HMIS policies are being enforced: inactive users, account requests, etc
- The new HMIS dedicated newsletter is going out to all end users several times a month
 - If you haven't been received and would like to – let us know
- The last newsletter included a survey on HMIS Training Topics – the poll is still live and available for feedback: [HMIS TRAINING SURVEY](#)
- All end users should continue to submit support requests via the [BoS HELP DESK](#)

Coordinated Entry Committee



Coordinated Entry Committee

System Launch: Phase 1

- The BoS will be fully compliant by *September 30, 2024*
 - ALL LHCs will be operating under the fundamental requirements of the CoC Policy
- Becky will resume TA for LHCs & ongoing Case Conference

System Launch: Phase 2

- BoS staff working to develop Phase 2 of the Coordinated Entry System Launch
 - Focus on reducing the system “in-flow” and coordinating the front door to services
 - Increased efforts with Landlord Engagement
 - Implement data metrics, performance evaluation and system monitoring
 - More representative CE Committee Membership

LHC	Washington County	Harford County	Allegany County	Garrett County	Cecil County	Southern MD	Frederick County
CE Training Date	May 22, 2023	August 18, 2023	November 30, 2023	November 30, 2023	December 13, 2023	April 2, 2024 June 18, 2024	September 6, 2024
CE Go Live Date	May 23, 2023	August 21, 2023	December 4, 2023	December 4, 2002	December 18, 2023	September 16, 2024	September 6, 2024
Households Enrolled Since LHC Launch	786	640	197	71	99		Coming Soon!
Households Exited from BNL to Permanent Housing*	32% (251)	33% (210)	20% (39)	42% (30)	6% (6)		
Number of Chronically Homeless Households	85	69	48	4	16		
Chronically Homeless Households Exited to Permanent Housing*	47% (40)	36% (25)	33% (16)	50% (2)	13% (2)		
Average Time on the By Name List*	85 Days	71 Days	107 Days	88 Days	88 Days		

MD Interagency Council on Homelessness



MD ICH Updates

Pausing workgroups to develop a new ICH Action Plan, building on existing initiatives and partnerships.

Interagency Collaboration

- Housing and Services Partnership Accelerator (MDH, DHCD, MDOA, MDOD)
- HUD Older Adult Home Modification Program (MDOA, MDOD, DHCD)
- Community Schools Rental Assistance Program (MSDE, DHCD)
- Youth Homelessness Systems Improvement Grant (DHCD, Labor, DHS, DJS, DCSPS, MDH, DSCI, MSDE)

Other updates

- State Housing Needs Assessment-Contracting with University of Maryland's Center for Smart Growth
- Renter's Rights and Stabilization Act – DHCD/HS Division to host Office of Landlord and Tenant Affairs

CoC Lead Agency Report



2024 CoC Funding Competition

- HUD will be releasing the 2024 CoC Funding Competition NOFA sometime “soon”
- Going forward, the competition will be on a 2-year cycle
- 2025 will be an “off year” – NO COLLABORATIVE APPLICATION!
 - More time for CoC strategy & planning
 - No information yet on project renewals or new project opportunities
 - Budget is determined annually by Congress – will determine process
- HUD will adjust CoC project awards to reflect increase in FMR and Supportive Services to reflect increase in COLA

2024 CoC Funding Competition

New CoC Project Discussion

- We won't know how much funding, if any, will be available for new projects until the NOFA is released
- Traditionally, HUD has allowed a specific percentage of funding to be available for new PSH, RRH, Joint TH-RRH, SSO, HMIS and DV Bonus projects
- The CoC can decide to prioritize new project applications by component type (PSH, RRH, etc) or via other means (population, location, etc)

PIT Data

PIT Year	Total Count	Total Chronic Homeless	CH % of Total	YTD CH Change
2024	1,188	216	18%	-10%
2023	935	262	28%	22%
2022	1,053	215	20%	109%
2021	392	103	26%	-43%
2020	799	181	23%	3%
2019	838	175	21%	-15%
2018	914	205	22%	--

HIC Data: PSH Beds

HIC Year	Total PSH Beds	Total Dedicated to Chronic Homelessness	Number Enrolled on PIT	Utilization on PIT	Remainder
2024	943	536	816	87%	127 available beds on PIT Date

	Annual Number of CH Individuals	Total PSH Beds Available	Remaining Bed Need
FY2023	591	127	464 PSH Beds

APR Data: CH Households

Chronically Homeless Households Served: July 1, 2023 – June 30, 2024

- **49%** of All Households Enrolled in PSH are Chronically Homeless
- 6% of All Households Enrolled in RRH are Chronically Homeless

HIC Data: ES & TH Beds

Emergency Shelter Beds

HIC Year	Total ES Beds	Family Beds	Individual Beds	DV Beds	Vet Beds	Youth Beds	Utilization
2024	995	514	344	143	0	18	78%

Transitional Housing Beds

HIC Year	Total TH Beds	Family Beds	Individual Beds	DV Beds	Vet Beds	Youth Beds	Average Utilization
2024	293	132	161	23	69	17	69%

HIC Data: RRH & PSH Beds

Rapid Rehousing Beds

HIC Year	Total RRH Beds	Family Beds	Individual Beds	DV Beds	Vet Beds	Youth Beds	Utilization
2024	338	221	117	4	54	8	100%

Permanent Supportive Housing Beds

HIC Year	Total PSH Beds	Family Beds	Individual Beds	DV Beds	Vet Beds	Youth Beds	Utilization
2024	943	360	583	0	259	0	87%

New Project Prioritization

New CoC Project Prioritization Discussion

- Do we want focus on a particular project type?
- What other funding considerations are there?
- Best way to ensure equity across the BoS?

Reallocation Policy

REALLOCATION

Reallocation is the process of distributing funding from a lower performing project and making those funds available for new projects without decreasing the CoC's Annual Renewal Demand (ARD).

Per the FY2019 United States Department of Housing and Urban Development (HUD) Appropriations Bill, **HUD must give priority to Continuums of Care that allocate resources effectively.**

For FY2024 CoC Program funding, HUD will continue to prioritize CoCs who demonstrate that they actively review the performance of existing CoC funded projects and have a standard process for reallocating funds or have reallocated a total of at least 20% of the CoC's total ARD between the FY2019 and FY2024 CoC Competitions.

Reallocation Policy

VOLUNTARY REALLOCATION POLICY

Voluntary reallocation means that a project makes the choice to give up a portion or the entire amount of their project funding for the purpose of creating a new project or to change their project component type.

To meet HUD and community priorities, ***renewal projects within the MD-514 geography may request a voluntary reallocation request if there is a decision to reduce the overall budget, reduce the number of households served, or acknowledging a difficulty in implementing all performance and compliance related requirements of the grant.***

Additionally, a ***project may elect to voluntarily reallocate funds to create a new Transition Grant.*** A Transition Grant is the process to fund a new CoC project by transitioning an eligible renewal project that is eliminated by reallocation to an eligible new project component over the course of a 1-year period. For example, an existing CoC Transitional Housing project may decide to voluntarily reallocate the full project funding amount in order to create a new Permanent Housing project in the same amount. The new project will have 1 operational year to fully transition from Transitional Housing to Permanent Housing after HUD executes the grant agreement.

Reallocation Policy

INVOLUNTARY REALLOCATION POLICY

Involuntary reallocation is when the CoC “reclaims” some or all of a renewal project’s funding which has been allocated to a particular agency without the explicit consent of the Agency in control of the funds. Involuntary reallocation happens when funding is redirected from an existing Renewal Project for the purpose of creating a New Project.

Project Performance

Renewal projects will be assessed on their project quality and ability to meet performance outcomes such as occupancy rates, participant income growth, successful exits and cost efficiency. All scored renewing projects are subject to an eligibility threshold; ***projects that score in the lowest 20% of all renewal projects may be subject to further evaluation and review.*** Further, ***those not meeting the eligibility threshold may be moved to a lower ranking status and therefore subject to involuntary reallocation.***

Spending History

HUD assumes that projects will spend 100% of the funds allocated to them. Projects that fail to spend the total grant award may see a decrease in funding as those funds are added to the pool of funds available for reallocation to other projects. ***Projects that have a high recapture rate of 10% or greater for two consecutive program years, may be reduced to the amount disbursed at the end of the 12-month review.*** An exception to this policy may be made for new projects that could not expend funds due to implementation barriers. Please note that any organization found to have less than 100% of their grant expended may be required to provide an explanation on why funds were recaptured.

HMIS Participation

HMIS participation is required to meet HUD renewal project threshold requirements. Non-HMIS providers must use a comparable database that meets the needs of the local HMIS to meet this threshold. Monitoring results along with data quality reports will be examined to determine if agency participation in HMIS is adequate. Projects with a data error rate of 10% or more will be placed on a data quality corrective action plan to correct existing errors and prevent future occurrences. The corrective action plan will consist of a series of required data quality workshops for users within the project. ***Projects that do not meet threshold requirements or have the highest rates of data errors may be reallocated to higher performing projects or new projects.***

Reallocation Policy

Reallocation Policy Discussion

- Any proposed changes for 2024?

Rating & Ranking Policy

Rating & Ranking Policy

- The CoC is required to review and rank all project applications to instruct HUD on funding priorities
- Higher a project is ranked, the safer the project is with funding
 - Higher ranked projects tend to fall into “Tier 1” – essentially guaranteed to be funded
 - Lower ranked projects may fall into “Tier 2” – less funding security, competes with other “Tier 2” projects across ALL CoCs
- Ranking policy is the CoC opportunity to designate priorities by project type, location, project performance, population served, etc

Rating & Ranking Policy Goals

- To prioritize those activities that are most successful in ending homelessness
- To maximize funding available to end homelessness in the CoC
- To maximize the CoC overall application score and ensure the highest possibility of project funding
- To provide an incentive to all funded providers to monitor and improve their performance, including efficiency with funds, to ensure continued funding with CoC resources
- Effectively meet HUD policies and priorities

Rating & Ranking Policy

Preliminary Rank Order

1. **Renewal permanent supportive housing** projects, ranked in order of highest to lowest percentage score
2. **Renewal rapid rehousing projects**, ranked in order of highest to lowest percentage score
3. **Renewal Joint TH-RRH**, ranked in order of highest to lowest percentage score
4. **First time renewals** that do not have one full year of performance, by RFP score
5. **Renewal SSO-CE projects** that are not dedicated to the full BoS CoC geography
6. **New projects** based on committee score of RFP responses

As **HMIS and Coordinated Entry** are HUD mandated activities, these projects **may be placed in Tier 1** to secure the funding needed for these activities. *Note:* only HMIS and SSO-Coordinated Entry projects that serve the full Balance of State CoC will be prioritized in Tier 1.

The CoC Planning Grant is non-competitive and is not a ranked project in this competition.

Rating & Ranking Policy

- The ranking priority order is subject to any unforeseen requirements as stated in the annual CoC Competition NOFO.
- *Tie Breaker* - Rank order for renewal projects that receive equal scores and are of the same project component type will be determined based on the most recent year grant recapture rate, the project with the lower recapture rate will be ranked above the project with the higher recapture rate.
- Projects that are renewing for the first time, and subsequently have not completed a full project year and have not submitted an APR to HUD, will not have a Renewal Project Scorecard. These projects will be reviewed for current progress and compliance, will be required to respond to any RFP requirements and will be automatically renewed and given ranking priority over new project applications.
- SSO-Coordinated Entry renewal projects will also not receive a Renewal Project Scorecard but will be subject to responding to the RFP and reviewed for compliance; if selected for funding, the project will be ranked over new project applications.
- New projects are not subject to a renewal project scorecard and will be required to complete a narrative response that will be scored by the Performance Review Committee. New projects will be ranked in score order, below renewing projects.

Rating & Ranking Policy

RENEWAL PROJECT SCORE THRESHOLD

All scored renewing projects are subject to an eligibility threshold. Projects that score in the lowest 20% of all renewal projects may be moved to a lower ranking status and may be subject to reallocation. For example, the Performance Review Committee may rank a new project above a renewing project that scores in the bottom 10%.

GEOGRAPHY

HUD has determined that geographic diversity is an appropriate consideration in selecting homeless assistance projects in the CoC competition. Likewise, MD-514 recognizes that geography is an appropriate consideration for the competition. Projects may be ranked higher to ensure CoC funded programs are accessible to people experiencing homelessness throughout the entire MD-514 geography.

VULNERABLE AND HIGH-NEEDS POPULATIONS

MD-514 recognizes that high quality projects serving vulnerable and high-needs populations, such as chronic homelessness, domestic violence and substance abuse; are a critical component to ending homelessness. To ensure the needs and vulnerabilities of these program participants are addressed, the Performance Review Committee may rank the projects higher to ensure the programs are prioritized to receive CoC funding. These programs must meet a need in the community, show positive housing related outcomes and provide choice to participants seeking the services offered.

New projects applying for the Domestic Violence Bonus funds will be ranked in Tier 2 to ensure that existing high performing renewal projects that serve high-needs populations will remain prioritized in the competition. If there are no other Domestic Violence renewal projects in Tier 1, Domestic Violence Bonus projects may be considered for Tier 1.

VOLUNTARY REALLOCATION

Projects that choose to voluntarily reallocate at least 50% of their current grant amount in order to apply for a new reallocation-based project may be granted additional consideration in the ranking order. Projects that elect to fully reallocate their grant in order to change project component types, a Transition Grant, will be included in this scenario.

FUNDING LEVERAGE

In alignment with the HUD CoC NOFO priorities, PSH and RRH project applications that demonstrate a commitment to leverage housing and/or health care system resources may be considered for a higher placement in the ranking order.

Rating & Ranking Policy

Rating & Ranking Policy Discussion

- Any proposed changes for 2024?

Renewal Project Evaluation

Project Performance 75% of Total Score

Performance Outcomes

- Quarterly occupancy utilization rate percentage
- Percentage of participants who exited to permanent housing or remained in PSH
- Average number of days from enrollment to move in
- Percentage of adult who increased employment income
- Percentage of adults who increased non-employment cash income
- Percentage of adults with at least one source of health insurance
- Percentage of adults with at least one non-cash benefit

Vulnerable Populations

- Percentage of chronically homeless households served
- Percentage adults with no cash income at entry
- Percentage of clients with more than one physical / mental health conditions at entry
- Percentage clients fleeing Domestic Violence
- Percentage of households entering from a place not meant for human habitation

Renewal Project Evaluation

HMIS Data Quality 10% of Total Score

- Personal Identifying Information Error Rate
- Universal Data Elements Error Rate
- Income and Housing Data Quality
- Chronic Homelessness Data Elements
- Domestic Violence Provider: Comparable Database Compliance

Renewal Project Evaluation

Grant Management & Financials 10%

- Cost Efficiency per Successful Exit
- Percentage of total grant funds recaptured in the most recent grant closeout
- BoS CoC RFP Response
- eSNAPS Renewal Application Submission

Renewal Project Evaluation

Equity Factors 5%

- Project Board of Directors has Representation of at Least One Person with Lived Experience
- Project has Process for Receiving & Incorporating Feedback from Persons with Lived Experience

Renewal Project Evaluation

Project Effectiveness: *Not Scored in 2024*

- Percentage of New Clients Enrolled from CE BNL
- Fidelity to Housing First and/or Low Barrier Implementation
- CoC Project Monitoring Score
- CoC Participation

Renewal Project Evaluation

Renewal Project Evaluation Discussion

2024 CoC Funding Competition

Next steps

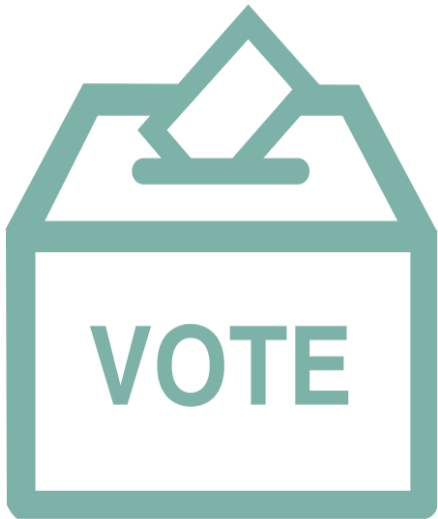
Competition Policy

- Approve policy as proposed or with amendments
- Approve to authorize DHCD to make any adjustments as necessary based on the requirements of the 2024 NOFA

Competition Requirements

- BoS will reach out to populate Performance Review Committee
- Need nominees who do NOT receive CoC funding, serve on CoC funded agency board or present any other conflict of interest
- Lived Experience representatives needed!

Vote to Approve CoC Competition Policy



Are there any amendments or changes to the proposed 2024 CoC Competition Policies?

Vote to approve the CoC Competition Policies and to allow DHCD to make necessary adjustments based on the content of the 2024 CoC NOFA once published?

1. **First Motion to Take Vote**
2. **Second Motion to Take Vote**

Vote to approve using the poll on your screen.

BoS Updates

Upcoming Funding Opportunities

- PSH Development NOFA
 - HUD will release around the same time as traditional NOFA
 - Details TBD

2024 YHDP Application



Youth Action Board

Youth Action Board (YAB)- A group of at **least 4 youth with voting power** on policy decisions of the CoC, particularly on policies that relate to preventing and ending youth homelessness. At least two-thirds of the YAB members must be **age 24 or younger and have lived experience of homelessness** and should be representative of the youth population experiencing homelessness in the community. The YAB must be a **formal committee within the CoC**.

Youth Action Board

YAB Development Plan

- Coordinate & engage with the existing YAB in Frederick County
- ID Youth candidates from ALL LHCs
- Facilitate BoS-wide YAB meeting to establish permanent YAB
 - Fully youth led & youth driven
 - Participants will receive stipends and supports as needed
 - YAB can determine committee governance, goals & priorities related to youth homelessness
 - Will identify representative to serve on CoC Board
- BoS level YAB Committee decisions will be implemented at LHC level

Youth Action Board

YAB Membership Recruitment

- 1-2 representatives per LHC
- 24 years or younger
- Must have lived experience with homelessness
- Will need to commit to a minimum of 2 hours per month

PLEASE send youth contact information & questions ***BY TOMORROW
FRIDAY JULY 19*** to Tiffany Little: tiffany.little@maryland.gov

BoS Updates

Upcoming CoC Projects

- CoC Training Plan Draft – August 2024
- CoC Project Monitoring Plan – October 2024
- CoC Written Standards – POST-NOFA
- HSP Subcommittee – POST-NOFA

DHCD Updates

DHCD sent a Data Sharing Agreement sent to all CoC Leads to consent to sharing CoC HMIS data for the following purposes:

- **Project Performance Monitoring**
Example: Establishing project level performance dashboards, and routine check-ins with CoCs and project staff to improve project and system performance.
- **System Performance and Outcomes Analysis**
Example: Establishing system level performance dashboards to track progress towards state level key performance indicators and goals, and routine check-ins with CoC staff for system improvement planning.
- **Data Quality Review**
Example: Conducting routine data quality reviews to ensure accuracy and completeness of reporting, focusing on project set-up, participant entry/exit, income data entry, etc., and following up with HMIS leads and project staff with technical assistance and training.
- **Data Matching and Interagency Coordination**
Example: Establishing data sharing agreements with partner agencies in Maryland to improve service coordination and service delivery.
- **Targeted Research to Improve Program Quality and Effectiveness**
Example: Establishing data sharing agreements and partnerships with research institutions to evaluate program effectiveness, impact, total cost of care and longitudinal studies of engagement across systems.
- **State and Federal Mandated Reporting**
Example: Using the data warehouse to run APRs, and other key reports for the State's mandated Managing for Results data, the State's Annual Report on Homelessness, ESG CAPER, and other unanticipated reporting needs.

Local Homeless Coalition Reports



LHC Reports

General Topics

- General Updates
- Where is help/collaboration/
support needed
- Peer & Resource Sharing

LHC

- Allegany
- Cecil
- Frederick
- Garrett
- Harford
- Southern MD
- Washington

State Agency Updates



Agency Reports

Agency

- Maryland Department of Disabilities
- Maryland Department of Education
- Maryland Department of Health
- Maryland Department of Veterans Affairs
- Maryland Department of Human Services
- Maryland Department of Labor

Future Agenda Items



Future Agenda Items

Requested Items

-

Public Comment



Adjournment



Advocacy Committee

Overview **SLIDE NOT COMPLETE – WHEN DO WE WANT TO REVISIT**

This sub-committee will actively engage with elected officials and policy makers to advocate regarding pending legislation and regulatory matters related to homeless and housing services.

The committee plans to influence policy and ensure they meet the needs of those that are served.

The committee also will propose legislation that will support both the short- and long-term needs of its households, based upon grassroots efforts.

The sub-committee will monitor, review, evaluate and recommend improvements to legislative and regulatory practices.

HSP Ad-Hoc Committee

The BoS will work to convene the Committee after the SFY2025 HSP process complete!

CoC Board approved an ad-hoc committee to develop tools, guidance and processes for LHCs to use for HSP funding application process.

- The committee will meet twice to review, edit and approve proposed tools
- The committee will present recommendations and tools to the board for approval/adoption
- Committee membership will require at least one member from each Local Lead Agency

Examples of possible work items:

- Develop guidelines for local LHC committees in overseeing the project selection process
- Develop shared communication standards for grantees/subgrantees
- Develop sample scoring tools LHCs could use to evaluate program design and performance
- Develop written standards for HSP