Welcome! We'll get started shortly.

Today's meeting is interactive.
To ensure you can fully participate, all board members
have been made panelists and are unmuted at entry.

That means we can hear you!

Please mute your phone or use the webex meeting controls now to mute your microphone.

ENDING HOMELESSNESS IN MARYLAND.

TOGETHER.

FEBRUARY 2022 BOARD MEETING

MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE

Housekeeping

- Attendance/quorum will be taken automatically via WebEx

- This meeting will be recorded and made available to the public

- Board members should join via computer so you can participate in voting

- Public comment will be accepted at the end of the meeting

Welcome & Call to Order

Corae Young, Board Vice-Chair

Meeting Agenda

I. Welcome & Call to Order
II. Introduction of New Members
III. Board Officer Election
IV. Approval of November Board Meeting Minutes
V. Committee Reports
VI. CoC Lead Report
VII. TA Update
VIII. CoC Governance
IX. Local Homelessness Coalition Reports
X. State Agency Updates
XI. Future Board Meeting Agenda Items
XII. Public Comment
XIII. Adjournment

Welcome New Members

New Members

- **Gregan Crawford:** Garrett County Community Action Committee, Inc.

- **PJ Craig:** Harford Community Action Agency

- **Robin Tomechko:** Harford Family House

Board Leadership Vacancy

CoC Board Chair

- Sets the CoC meeting schedule and agenda with assistance of the Collaborative Applicant
- Guides the CoC to move forward in addressing or implementing activities, issues, regulations, etc. that address issues of individuals and families who are currently living in homelessness or at risk of becoming homeless
- Guides the CoC in short- and long-range planning
- Ensures all CoC members are involved in the decision-making process
- Advocates for the mission of the CoC

- Conduct all CoC meetings
- Acts as the signatory on behalf of the CoC
- Ensure the actions of the CoC are consistent with this Charter, the laws of the State of Maryland and HUD rules and regulations
- Review and protect the mission of the CoC
- Speak or assign someone to speak on behalf of the CoC, as requested
- Ensures that individual standing committees' performance is regularly reviewed and identifies the process for CoC renewal through recruitment of new members for the CoC and for standing committees

Nominations

To nominate yourself or another board member for a leadership role, please unmute your microphone.

Once nominations have been completed, board members may discuss further if necessary.

Vote for Board Chair

To make a motion, unmute yourself using the microphone button.

1. **First Motion to Take Vote**
2. **Second Motion to Take Vote**

Use the Poll to Vote.

CoC Board Vice-Chair

- The Vice-Chair works collaboratively with the Chair in executing their responsibilities and provides leadership, guidance, and oversight to the CoC Board and Committees

- The Vice Chair shall act when the Chairperson is unavailable to act

- The Vice-Chair can also serve as a signatory for the CoC

Nominations

To nominate yourself or another board member for a leadership role, please unmute your microphone.

Once nominations have been completed, board members may discuss further if necessary.

Vote for CoC Board Vice-Chair

To make a motion, unmute yourself using the microphone button.

1. First Motion to Take Vote
2. Second Motion to Take Vote

Use the Poll on Your Screen to Vote.

November Meeting Minutes

Vote to Approve September Meeting Minutes

Are there any amendments or changes to the November 2021 Board Meeting Minutes?

1. **First Motion to Take Vote**
2. **Second Motion to Take Vote**

Vote to approve the meeting minutes using the webex poll on your screen.

Committee Reports

Executive Committee

Covered in Chair / Governance sections

HMIS Committee

- **Harford County System Merge**: ETA April 2022, per HMIS software vendor
- **FY21 HUD System Performance Measures (SPM)**: Due 2/28, and Team HMIS will review draft reports w/HMIS Committee for approval prior to submission
- **FY21 HUD Longitudinal System Analysis (LSA)**: Submitted on 2/15 via HUDHDX2.0
- **Housing Inventory Count (HIC)**: LHCs will confirm projects to be included in report
- **Sage Data Uploads (DV)**: DV software vendor, Apricot by Social Solutions, has resolved upload issues
- **Additional HMIS User Licenses**: LHCs must prepare for additional license requests for 7/1
- **Upcoming Quarterly HMIS User Forum**: 4/18, 10:30am (3rd Monday every 3 months) via Webex

Coordinated Entry Committee

No updates this month

CoC Lead Agency Report

DHCD

Home Funding: Listening Sessions

Interagency Council on Homelessness Meeting
Thursday, February 17 · 1:00 – 3:00pm
Google Meet joining info:
https://meet.google.com/pox-qbbb-vqs
Or dial: (US) +1 347-745-6012 PIN: 444 293 972#

Affordable Housing Developers and Funders, Fair Housing Advocates, and Community Development Organizations
Friday, February 18 · 12:00 – 1:00pm
Google Meet joining info: https://meet.google.com/ewh-jknu-hxm
Or dial: (US) +1 716-320-1195, PIN: 661 829 458#

Local Government Housing Agencies and Housing Authorities
Thursday, February 24 · 1:00 – 2:00pm
Google Meet joining info: https://meet.google.com/mat-zria-tjh
Or dial: (US) +1 216-505-9415, PIN: 495 238 141#

First Input Public Hearing (2022 Annual Action Plan & HOME-ARP)
Monday, February 14 · 11:30 am – 12:30 pm
Google Meet joining info: https://meet.google.com/upe-zmmp-djw
Or dial: (US) +1 585-495-2242, PIN: 810 569 036#

Second Input Public Hearing (2022 Annual Action Plan & HOME-ARP)
Tuesday, February 15 · 6:00 pm – 7:00 pm
Google Meet joining info: https://meet.google.com/goa-vjhi-qhi
Or dial: (US) +1 813-563-1589, PIN: 991 284 675#

2022 PIT Review

PIT Report

- Better coordination in process

- Increase in unsheltered count

- Data review in progress

- Draft report available in March/April

- Will submit to HMIS Committee for review before submission to HUD

LHC Feedback

- What worked

- What didn't

- General feedback

Quarterly Performance Report

- Report development in process

TA Update: CoC Assessment

Judy Pearlman

What and Why

Multifaceted CoC Assessment

- Collaborative Applicant
- HMIS Lead
- Local Homeless Coalitions (LHCs)

2+ years into work as a brand-new Balance of State CoC, time to:

- Reflect and as needed, refocus efforts
- Recalibrate as needed (e.g., add or change staff to achieve CoC objectives)
- Understand/improve LHC experience

Collaborative Applicant

- Assessment activities built out from Memorandum of Understanding (MOU) between DHCD and CoC

- Outlines specific responsibilities in key areas (e.g., NOFO coordination, training, reporting)

- TA team working with DHCD staff to capture status of activity, current staff level of effort (LOE), options to increase capacity where needed

Goal/Outcome

- TA team will provide recommendations to help CoC and DHCD prioritize near-term actions and staffing needs

HMIS Lead Agency

- TeamHMIS will report on levels of staff effort involved in carrying out required HMIS responsibilities

- TA team will compare TeamHMIS size and staff capacity with that of HMIS Lead Agencies working with like-sized HMIS Systems

<u>Goal/Outcome</u>

- Action steps needed to strengthen HMIS system and supports will be identified and codified in an HMIS Improvement and Staffing Plan

Local Homeless Coalitions (LHCs)

- TA will conduct focus groups with each LHC separately

- Participants will be asked for their views of DHCD and TeamHMIS, what is working well so far, and where they need more support

Goal/Outcome

- Recommendations will be compiled and presented anonymously by the TA team to the CoC Board

CoC Governance

Board Member Term Assignments

Board Member Terms

MD BoS CoC Board Members will serve two-year terms, although in the first two years of the CoC operation, 50% of Board Members will be elected to one-year terms to provide for rotating voting in subsequent years. This group will come up for reelection in 2021, while the other 50% will come up for reelection in 2022. Board Members can serve unlimited consecutive terms. Board members will be reelected or reappointed via the LHC process or via agency appointment and the Board will confirm upon notification.

Board Member Vacancies

LHC Representatives

- Garrett County

State Agencies

- Maryland Department of Public Safety and Correctional Services

Board Member Vacancies

Lived Experience Representation

- Minimum: 1 Board Member with Lived Experience
- Maximum: No more than 1 Board Member per LHC, total of 6

Recruitment Plan

- LHCs to identify representative
- Must complete interest form
- Submit to Executive Committee for review

Considerations

- Compensation
- Accommodations – *technology, transportation, workspace, schedule, etc*

Annual Charter Review

Governance Charter Updates

- Language to include new LHC
- Board leadership succession and selection process
  - Select Option A or B under Vice-Chair Section
- Adjust Rating & Ranking outside of initial two years
- Update HMIS Lead to DHCD

Next Steps

- Will post draft of updated Charter for BoS feedback
- CoC membership to review and send proposed edits or updates
- Will vote to finalize at March meeting

Local Homeless Coalition Reports

LHC Reports

Topics

- HOME funding project ideas
- General Homelessness Efforts
- New Partnerships/Collaborations
- Where is help/collaboration/support needed?
- Reopening Efforts
- COVID Response Efforts

LHC

- Allegany
- Cecil
- Garrett
- Harford
- Southern MD
- Washington

State Agency Updates

Future Agenda Items

Public Comment

Adjournment