

MARYLAND BALANCE OF STATE CONTINUUM OF CARE

CoC Board Meeting Minutes

May 8, 2020 – 11am-12pm

[WebEx Recording](#)

Board Members Present Allegany County – David Nedved, Susan Malone
Cecil County – Gwen Parrack, Earl Grey
Garrett County – Duane Yoder, Carrie DiSimone
Southern MD – Jacquelyn Culver, Lanny Lancaster, Cynthia Brown, Corae Young
Washington County – Mark Sewell, Tyrell Wilson
Dept. of Housing and Community Development (DHCD)– Stuart Campbell
Dept, of Labor (DLLR) – Erin Roth
Maryland Department of Health (MDH) – Priya Arokiaswamy
Maryland Department of Disabilities (MDOD) – Chelsea Hayman

Board Members Absent Maryland State Department of Education (MSDE)
Maryland Department of Veteran Affairs (MDVA)
Department of Public Safety and Correctional Services (DPSCS)
Department of Human Services (DHS)
Note: All agencies pending approval by Secretary

HUD TA Present Judy Perlman, Scott Pruitt

CoC Lead Present DHCD – Danielle Meister, Suzanne Korff, Steve Holt

HMIS Lead Present TeamHMIS – Jason Burns, Sam Bochinski

I. Call to Order

Board Secretary Stuart Campbell called the meeting to order at 11:05am. Due to the Governance Charter not yet being in effect, there were no quorum requirements for this meeting.

II. Agenda Review

The Secretary reviewed the meeting agenda, noting that two votes would be held to (1) approve the Governance Charter, and (2) elect a Chair and Vice-Chair.

III. Governance Charter

HUD Technical Assistance expert Judy Perlman presented on the role of the Continuum of Care (CoC) in addressing homelessness and how the Governance Charter is used to guide the work of the CoC. Judy referenced two HUD resources that may be helpful to board members in learning their new roles: [Establishing and Operating a Continuum of Care](#), and the [Balance of State CoC Toolkit](#).

Mark Sewell motioned to vote on the approval of the Governance Charter and was seconded by Jason Burns.

☑ Board Vote: The Governance Charter was approved unanimously by all voting board members.

IV. Board Leadership Elections

Board Secretary Stuart Campbell reviewed the responsibilities of the board's two elected leadership positions: Chair and Vice-Chair. Nominations for the position were solicited verbally from board members, and board members were informed the person with the highest number of votes would be elected Chair and the person with the second highest number of votes would be elected Vice-Chair.

☑ Board Vote: Carrie DiSimone was elected Board Chair and Corae Young was elected Board Vice-Chair.

V. General Announcements

- Board member training will be held June 18, 1-4pm. Calendar invitations are forthcoming.
- Please remember to complete board member registration.
- Reviewed annual calendar for meetings. Meeting invitations are forthcoming.

VI. Public Comment

No public comments were made.

VII. Adjournment

Board Secretary Stuart Campbell motioned to adjourn the meeting, which was accepted by Board Chair Carrie DiSimone.

UPCOMING MEETINGS

Board Member Training: June 18, 2020 – 1-4pm

Next Board Meeting: July 16, 2020 – 1-3pm