



MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE

COC BOARD MEETING AGENDA

November 17, 2022: 1pm-3pm

[Meeting Recording](#)

Board Members Present

Allegany County: Susan Malone
Cecil County: Gwen Parrack
Harford County: PJ Craig
Southern MD: Corae Young, Anna Wood, Florence Brooks
Washington County: Mark Sewell, Tyrell Wilson
MD Department of Disabilities (MDOD): Chelsea Hayman
MD Department of Health (MDH): Priya Arokiaswamy
MD Dept. of Housing and Community Development (DHCD): Stuart Campbell
MD Department of Labor (Labor): Casey Tiefenwerth

Board Members Absent

Allegany County: David Nedved
Cecil County: Earl Grey
Garrett County: Fred Polce, April Sisler
Harford County: Robin Tomechko
Southern MD: Cynthia Brown
MD Department of Education: Shanna Edmond
MD Department of Human Services (DHS): Lauren Molineaux
MD Department of Public Safety and Correctional Services (DPSCS): Vacant
MD Department of Veteran Affairs (MDVA): Dana Burl

CoC Lead Present

Danielle Meister, Carolyn Curry, Rebecca Burrow

HMIS Administrator Present

Jason Burns

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- I. **Welcome & Call to Order:** Mark Sewell called the meeting to order at 1:00 pm, quorum was confirmed
 - II. **Approval of September 2022 Board Meeting Minutes:** Sewell asked for amendments or comments on the September Board Minutes. None were made. Brian Wainwright made a motion to vote, PJ Craig seconded the motion. The board voted unanimously to approve the minutes
 - III. **Committee Reports**
Executive Committee: Sewell announced that Becky Burrow has been hired to work full time on the Balance of State Lead Agency Staff

HMIS Committee: Sewell reported that the Harford County HMIS data merge is complete, Team HMIS is still working with the vendor on minor transition related issues; TeamHMIS is building the Coordinated Entry Workflow in HMIS with a plan to demo in December; Team HMIS is preparing for upcoming HUD Reporting dates: Longitudinal Systems Analysis (LSA) Due January 11, 2023, Point in

Time (PIT) Report due Spring 2023, Housing Inventory Count (HIC) Report due Spring 2023. The next BoS CoC HMIS Quarterly HMIS User Forum 1/10 at 10:30am.

Coordinated Entry Committee: Wainwright announced that the committee has been working on reviewing CEs policy and operational forms, and the overall CE workflow plan. DHCD and HUD TA Staff are facilitating LHC site visits in December with the goal to identify local best practices, CES implementation, and training needs - workshop logistics, registration & details will be sent this week.

IV. CoC Lead Report

Carolyn Curry announced the 2023 PIT details, the count will be January 25th, the committee will confirm the survey tool, training tools and any technical assistance needs.

Curry reviewed the 2022 NOFO and Special NOFO submissions; 24 PSH, 5 RRH, 1 TH, 1 Joint TH-RRH, 1 HMIS, and 1 SSO-CE project were submitted for the regular NOFO, with a request of \$5,711,190. 1 PSH, 1 RRH, 1 Joint TH-RRH, 3 SSO and 1 Planning project were submitted for the Special NOFO, with a request of \$2,411,450.

Notes for the FY2023 NOFO competition include the need to begin the CoC Project Renewal/RFP process earlier in the calendar year, the BoS should re-evaluate the current renewal project scorecard tool and data elements, and the BoS will need to focus on several performance areas identified in the NOFA, including: income growth, percentage of chronically homeless households served, ensuring comparable database compliance, increasing equity efforts and creating meaningful engagement opportunities for people with lived experience.

Danielle Meister presented a list of 2023 goals for the BoS with plans to set timeframes and progress notes. DHCD has approved of additional staff to support the BoS, recruitment is expected to start in December.

V. Local Homelessness Coalition Reports

Allegany County, Susan Malone: The LHC met last month, hope all will will participate in the CE Workshop. Next LHC meeting is in January, LHC will start PIT planning soon. Task force for hard to house cases is underway, looking at 6 cases currently.

Cecil County, Gwen Parrack: LHC main focus is on winter shelter planning, have finalized the timeline of 11/15-3/15. Currently housing at least 20, still another 25 on list that are unsheltered. Code Blue funds separate if needed to shelter more people.

Garrett County: None

Harford County, Brian Wainwright: Freezing weather plan has been updated. Street outreach to ID active camps and work to move indoors if willing. New street outreach coordinator hired, will ID new camps. Tomorrow meeting with LITC provider to re-engage in partnership for RRH placements. No additional funds for Winter Shelter in 2024 by local government. Will need to plan with DHCD to ID resources to fill need. New administration elected in Harford, looking to engage.

Southern MD, Sandy Washington: Two of the three Southern MD counties held a Community Resource Day, Calvert will be in March. LHC looking at how to better outreach and provide services

in each county - employment/housing/transportation gaps all being reviewed. Looking at shelter operations and cold weather plans. Street Outreach is happening across all 3 counties, looking for consistencies across each. A new Behavioral Health resource was created by subcommittee, is a helpful tool to access regional services. LHC has a DLLR grant to coordinate workforce through shelter and in homeless population. Want to do local level planning and fold up into State level – want to use BoS level model. Each county put together a State of the Homeless Plan, want to all speak same language (want to have plan available for NOFA, funding ops). SoMD doesn't have website support – can we add local page to BoS Website – add local flavor to BoS website. Must be user friendly. (LHC specific QR codes)

Washington County, Mark Sewell: Cold weather shelter fully operational, at full capacity in one week. The Salvation Army temporarily closed from staffing issues, struggling to hire. There are no local resources for women with children available. Trying to ID hoteling and other options to help the Salvation Army. New mobile services unit working through the entire county; helping with food, applications, going into camps. The LHC meeting is in 2 weeks, will start preparing for the PIT.

VI. State Agency Updates

Maryland Department of Disabilities, Chelsea Hayman: A project in Southern MD to be awarded tax credits and set aside for people with a disability. Have identified that the majority on the waitlist are also chronically homeless, looking to ID additional resources to support the project. Talked to local developer and Lifestyles to review resources from the CoC side for PSH and subsidies to make affordable for extremely low income. State has 811 waivers, but with limited availability.

Maryland Department of Education: None

Maryland Department of Health: None

Maryland Department of Veterans Affairs: None

Maryland Department of Human Services: None

Maryland Department of Labor, Casey Tiefenwerth: Labor was able to provide \$1 million to support and train job seekers who are in or at risk of homelessness. Agency was able to double the initial commitment of \$500,000, awarded \$1 million to 5 different organizations. Lifestyles in Southern MD will use funds to enhance wraparound support, bolster the workforce and co-locate a workforce coordinator. Allegany College will serve Allegany and Garrett Counties and provide workforce readiness; Goodwill will develop a construction pathway for youth ages 16-24. Labor learned about the need for youth-based services in Western MD. The grant operational dates are 10/1/2022 -9/30/2025. Would like to track income growth to see impact of grant (HMIS data).

VII. Future Board Meeting Agenda Items

None

VIII. Public Comment

None

IX. Adjournment

Wainwright made a motion to vote to adjourn the meeting, Tyrell Wilson seconded the motion. All approved. Meeting adjourned at 2:10 pm.