Welcome! We'll get started shortly.

Today's meeting is interactive.
To ensure you can fully participate, all board members
have been made panelists and are unmuted at entry.

That means we can hear you!

Please mute your phone or use the webex meeting controls now to mute your microphone.

DHCD Staff

Stuart Campbell
Director of Community Services

Danielle Meister
Senior Policy Officer

Carolyn Curry
Continuum of Care Lead

Suzanne Korff
Program Officer

HMIS Lead Staff – Team HMIS

Jason Burns
Systems Administrator

Sam Bochinski
Operations Manager

Jermica Wallace
Data Analyst

HUD Technical Assistance
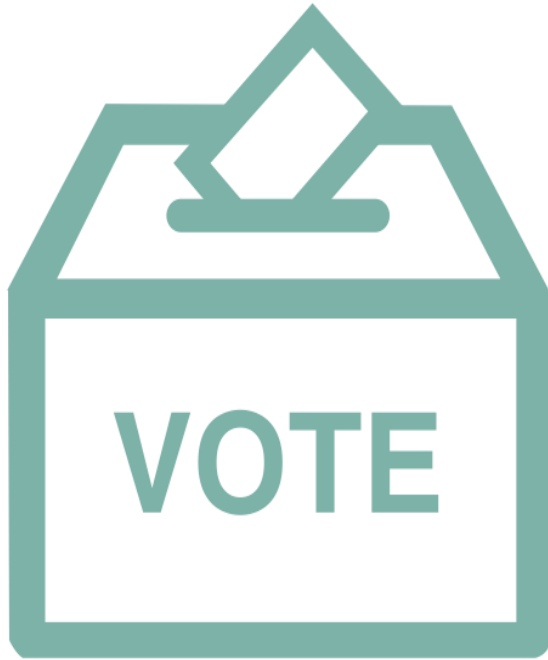
Judy Perlman

Scott Pruitt

Meeting Reminders

- Attendance/quorum will be taken automatically via WebEx

- This meeting will be recorded and made available to the public

- Board members should join via computer so you can participate in voting

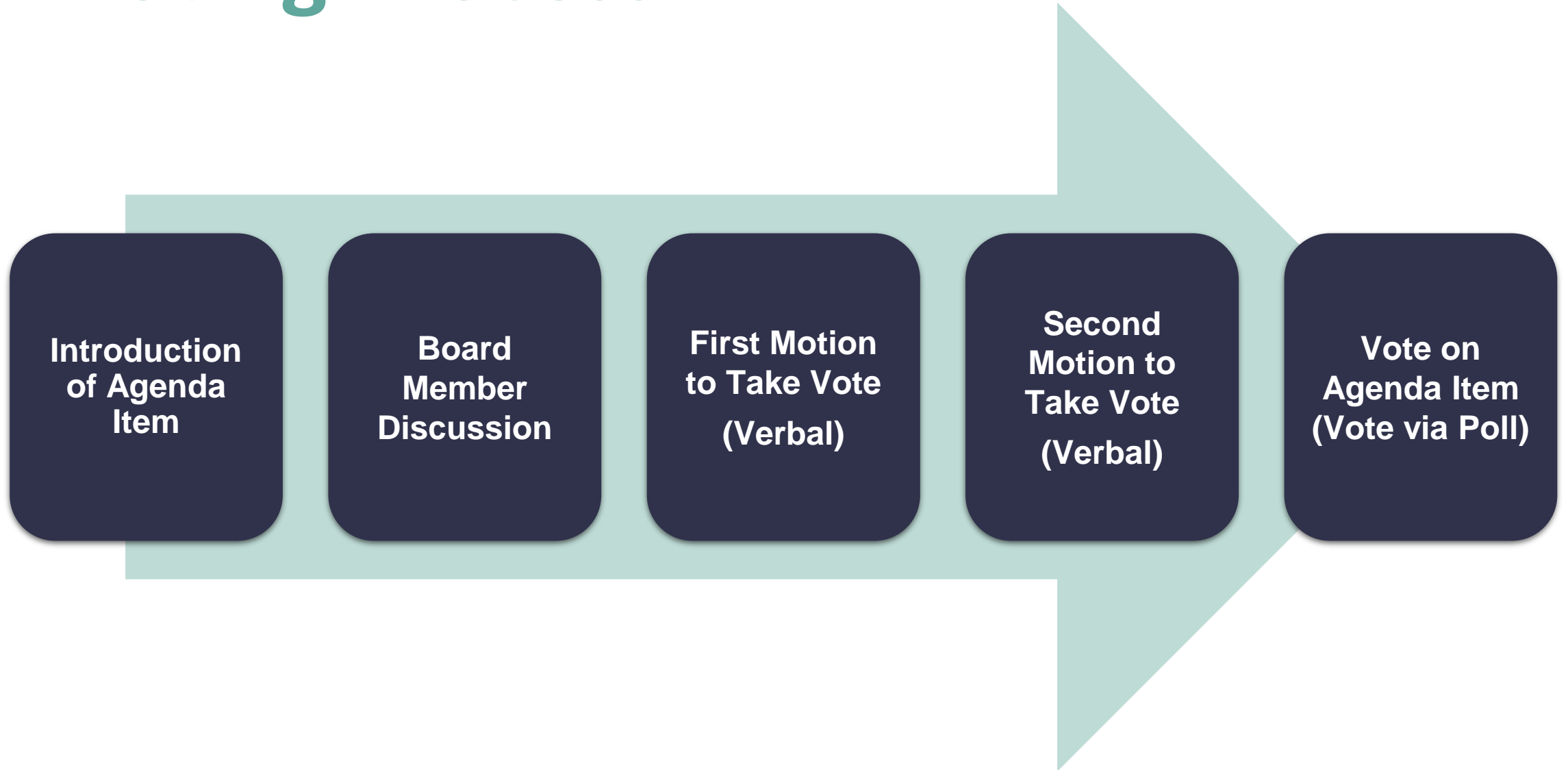- Public comment will be accepted at the end of the meeting

Call to Order

Today's Votes

- **July Board Meeting Minutes**
- **Coordinated Entry Policies & Procedures**
- **HMIS Policies & Procedures**

Voting Process

| Introduction of Agenda Item | Board Member Discussion | First Motion to Take Vote (Verbal) | Second Motion to Take Vote (Verbal) | Vote on Agenda Item (Vote via Poll) |

Vote to Approve July Meeting Minutes

To make a motion, please unmute yourself using the microphone button.

1. **First Motion to Take Vote**
2. **Second Motion to Take Vote**

Use the Poll to Vote Yes/No to Approve the May Meeting Minutes.

Committee Updates

Executive Committee

Lead Agency Monitoring

- HUD requires CoC/Board to monitor lead agencies annually
- TA assisting Executive Committee in developing annual evaluation tools for CoC Lead, HMIS Lead, Coordinated Entry
- Tentatively scheduled for spring/summer 2021

Executive Committee

General Membership Registration and Meeting

- CoC required by HUD to have formal membership roster and clear guidelines on voting eligibility in addition to issuing at least one public invitation to join the CoC annually
- Planning for first general membership meeting will start soon
- LHCs will receive guidance on how to get members registered for CoC once Executive Committee finalizes plan

Coordinated Entry

Coordinated Entry Planning

- Recommended Coordinated Entry Policies & Procedures for Board approval

- Approved Initial Training Plan for CES Staff

- Approved Roles & Responsibilities

- Implementation Timeline Under Development

HMIS

First meeting on 9/9/20

- Review of committee roles and responsibilities
- Review and voting for HMIS Policies & Procedures, Agreements, and other disclosures documents
- Review and voting for custom assessment question for "Client's Prior County"
- Monthly meeting schedule (1st Wednesday of each month)
- Pending committee chair

CoC Lead Report

CoC Lead Report

LHC Engagement
- Held 1:1 planning check-ins with all LHC Board Members
- Joined full LHC meetings for Allegany, Washington and scheduled for Southern MD on October 1
- Remaining LHC meetings to be scheduled

CoC Lead Report

Point-In-Time Count Planning
- PIT Count Committee will be established soon. Each LHC should consider who they would like to represent them on the committee.
- PIT Committee will determine the official PIT date, survey questions, overarching counting strategies
- Executive Committee will approve PIT Count Plan
- LHCs will customize their local implementation plan, outreach shifts, etc

CoC Lead Report

Lived Experience Member Recruitment Plan
- Created nomination and application forms
- Marketing materials being created now
- DHCD will send to LHC reps next week

HUD Funding
- No updates on release of CoC Competition or Youth Homelessness Demonstration Program NOFAs
- Submitted CoC Competition Grant Inventory Worksheet in August

HMIS Lead Report

HMIS Lead Report

- BoS merge status
  - Issues with sub-assessments
  - Awaiting Southern MD merge
  - Updating provider admin settings
- HMIS user license allocations
- Coordinated Entry setup and review
- ESG-CV setup
- LSA preparations

Local Homeless Coalition Reports

LHC Reports

- Allegany

- Cecil

- Garrett

- Southern MD

- Washington

Policy Discussion & Approval

Coordinated Entry Policies & Procedures

HUD requires each CoC to have formally approved CES policies to govern:

- System Workflow
  - Clients Assessment
  - Prioritization
  - Referral & Project Eligibility
  - Safety Planning
  - Documentation
  - Client Grievances
- Staff Training Requirements

Vote to Approve CES Policies

To make a motion, please unmute yourself using the microphone button.

1. **First Motion to Take Vote**
2. **Second Motion to Take Vote**

Use the Poll to Vote Yes/No

HMIS Policies & Procedures

- The Homeless Management Information System (HMIS) collects client-level data from each homeless services provider in the BoS. Publically-funded providers <u>must</u> participate and privately-funded providers <u>can</u> participate.

- Each CoC chooses with software vendor it will work with. The software vendor programs their system to be in compliance with HUD specifications.

HMIS Policies & Procedures

HMIS Policies and Procedures are required for each CoC to be in compliance with HUD. They govern:

- Who enters data into the system and when
- What type of data is required vs. optional
- How data will be used for reporting and planning
- How privacy and security of data will be managed
- Who will administer the system and manage quality

HMIS Policies & Procedures

Discussion

Q&A

Vote to Approve HMIS Policies

To make a motion, please unmute yourself using the microphone button.

1. First Motion to Take Vote
2. Second Motion to Take Vote

Use the Poll to Vote Yes/No

VOTE

HUD System Modeling Technical Assistance

System Modeling Project

- HUD launched a series of technical assistance workshops to assist CoCs in improving their system performance and support them in strategically using their ESG-CV funds

- The BoS CoC was invited to participate in a 5-week System Modeling Workshop, which provides:

  - Advanced tools to assess gaps in services for specific populations and racial disparities

  - Coaching on how to use outcomes to guide changes in funding allocations and/or initiate system reforms

System Modeling Project

- DHCD staff have been participating in a "train the trainer" capacity. We are learning the methodology, tools, and how they can be used so that we can implement them with each LHC 1:1

- These efforts increase the BoS capacity to strategically allocate funds, improve system performance, and make the CoC competitive for more federal funding.

System Modeling Project

- Each LHC will identify an existing committee in their CoC that can "own" this work and develop action steps as a result of findings. Appropriate committees would be executive committees, funding/rating and ranking committees, strategic planning committees, etc.

- DHCD will provide technical assistance to each LHC and do the actual evaluation and data analysis. We'll also support LHCs in developing their strategies and implementing them.

- We will pilot this work with one LHC, then engage the remaining LHCs. Each LHC will be asked to pick 1-2 subpopulations to target after reviewing their specific data and equity analysis findings.

System Modeling Project

- HUD's urgent focus is on racial equity and there are a lot of great resources already available on addressing racial disparities, so we will prioritize LHCs that need extra attention in this area

- For counties where racial disparities are not as significant, we can use the HUD tools to also analyze disparities and inequities for other populations – families, veterans, single adults, youth, etc. Examples include evaluating that population's overrepresentation in the homeless system, lower permanent housing outcomes, lower income increases, etc.
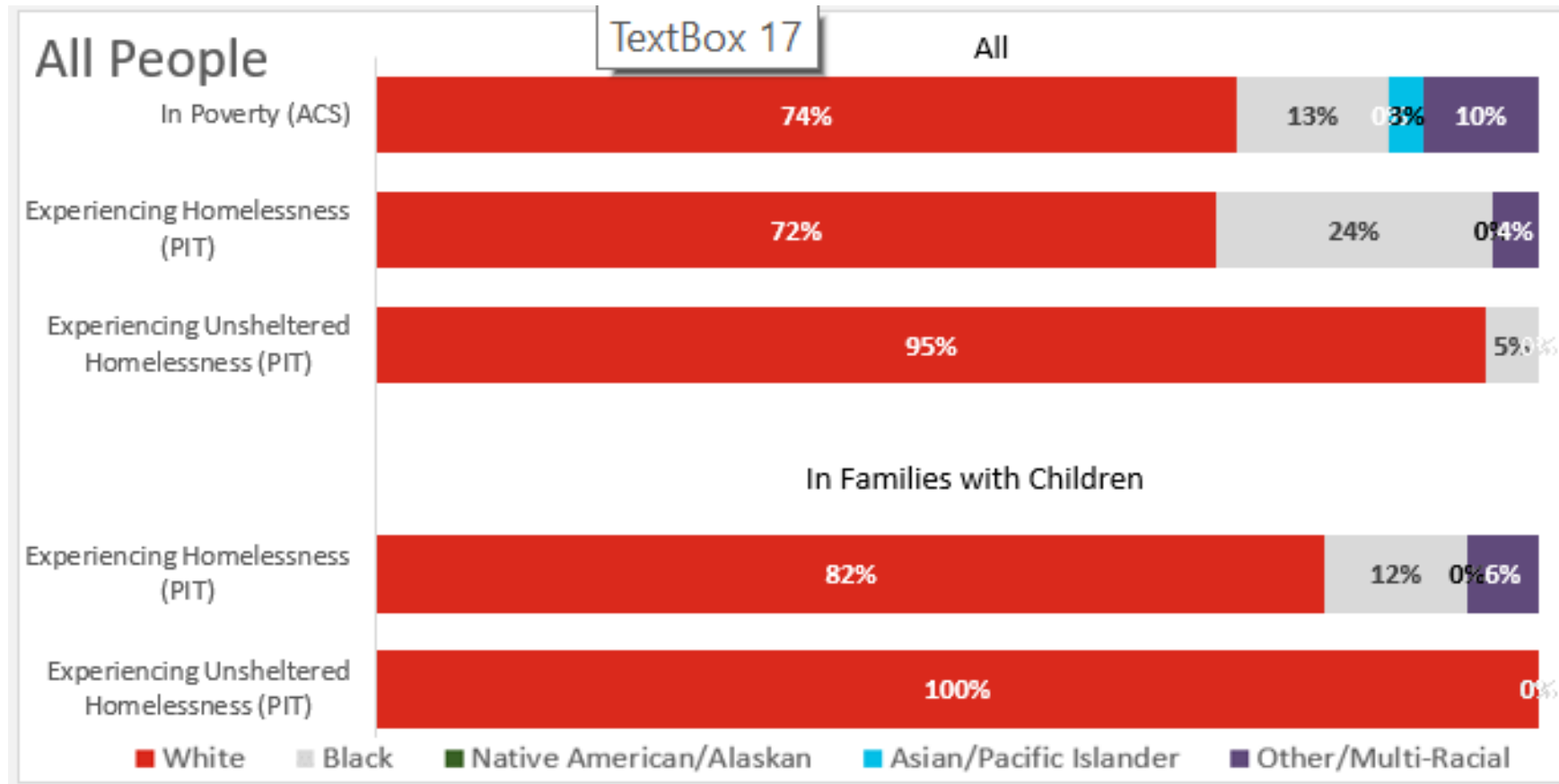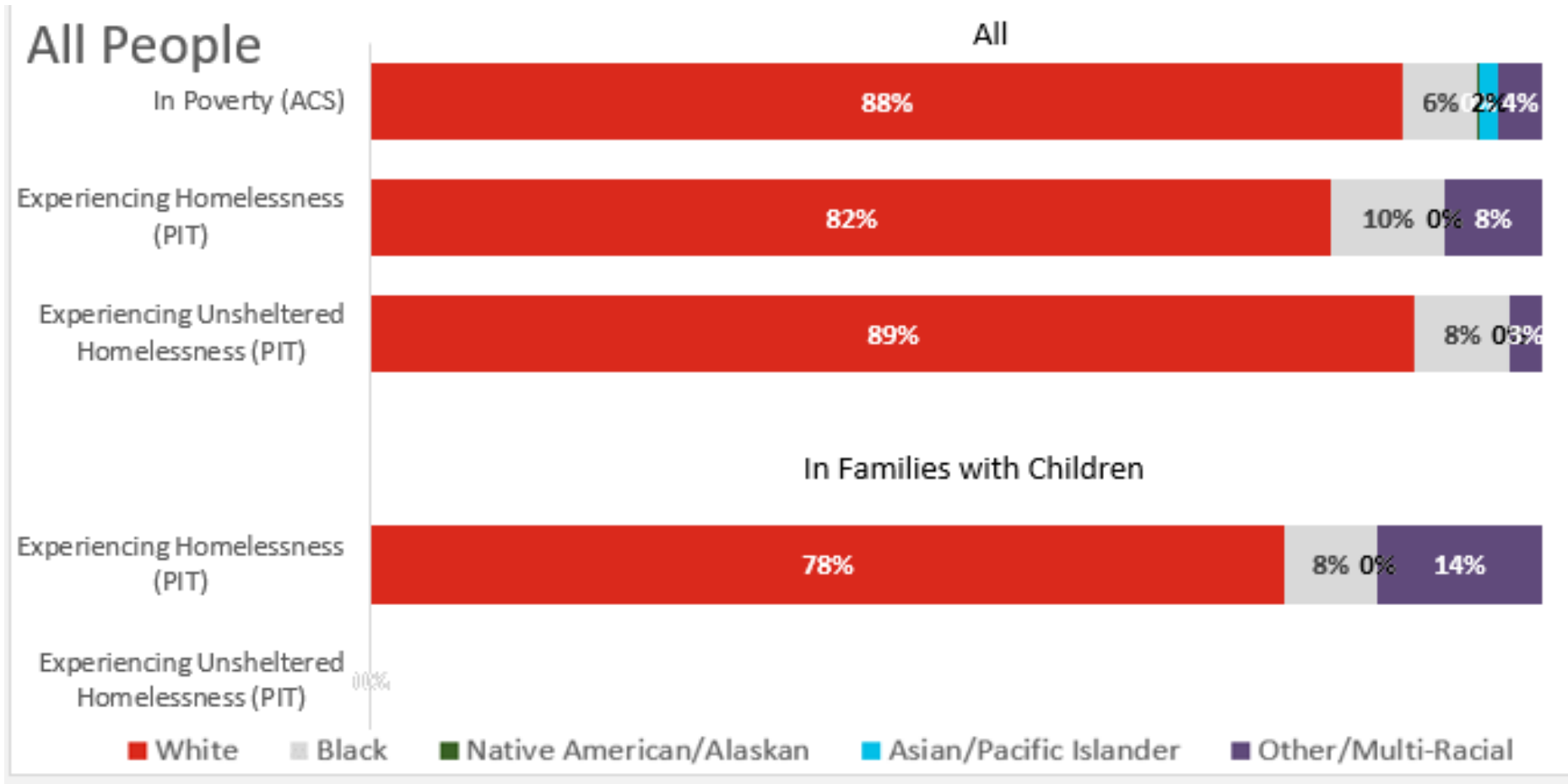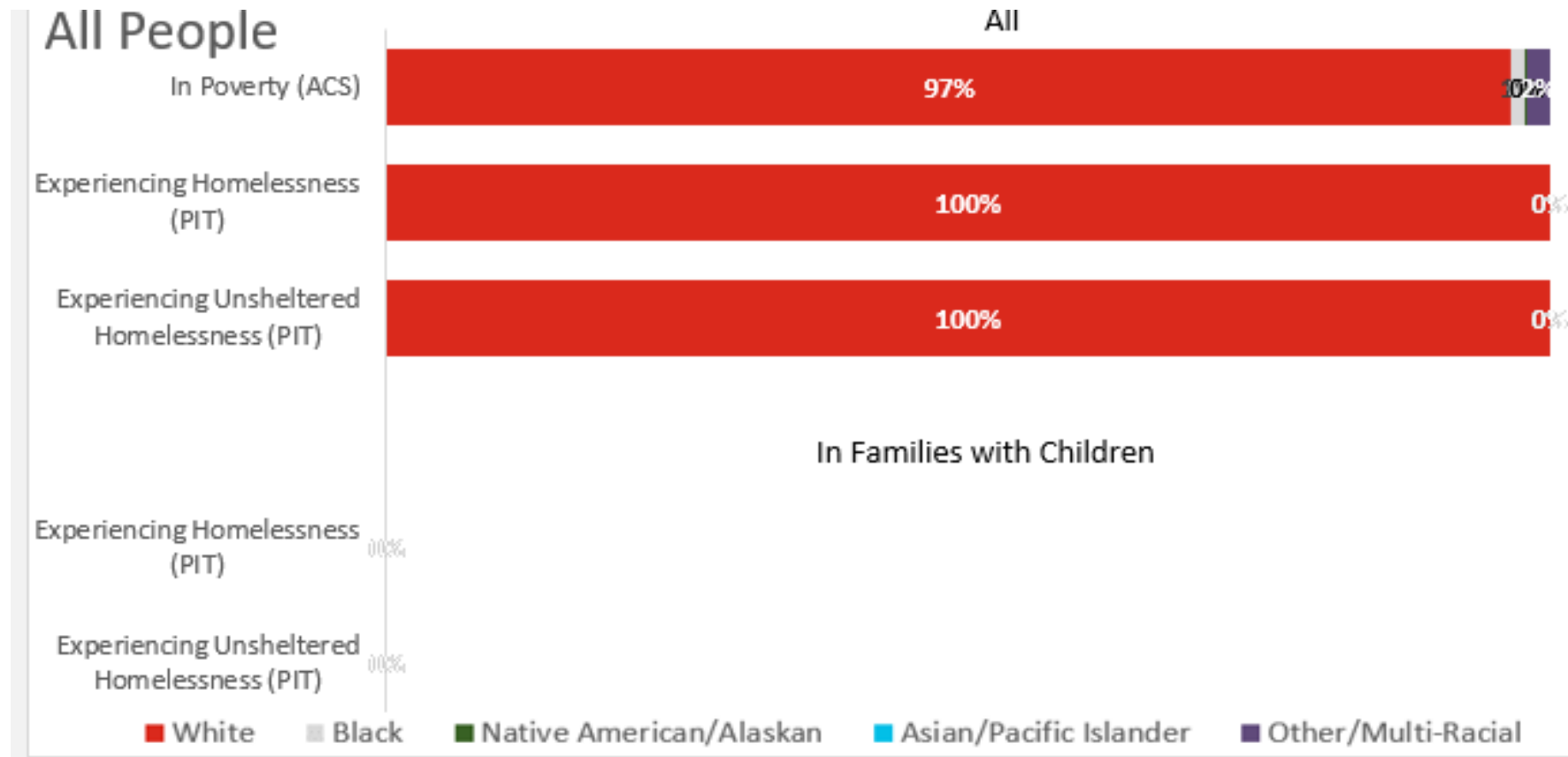
Southern MD
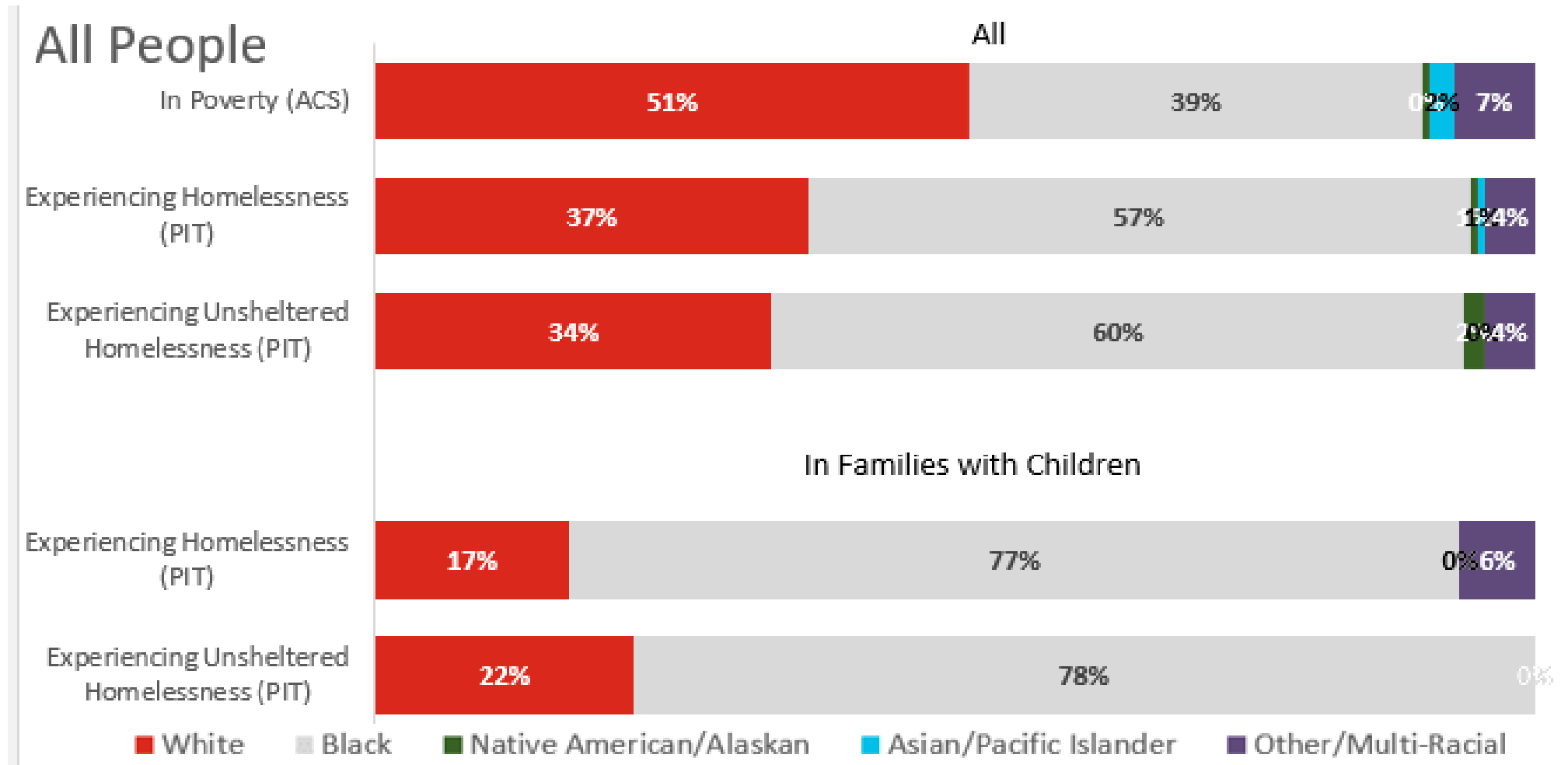
Washington County
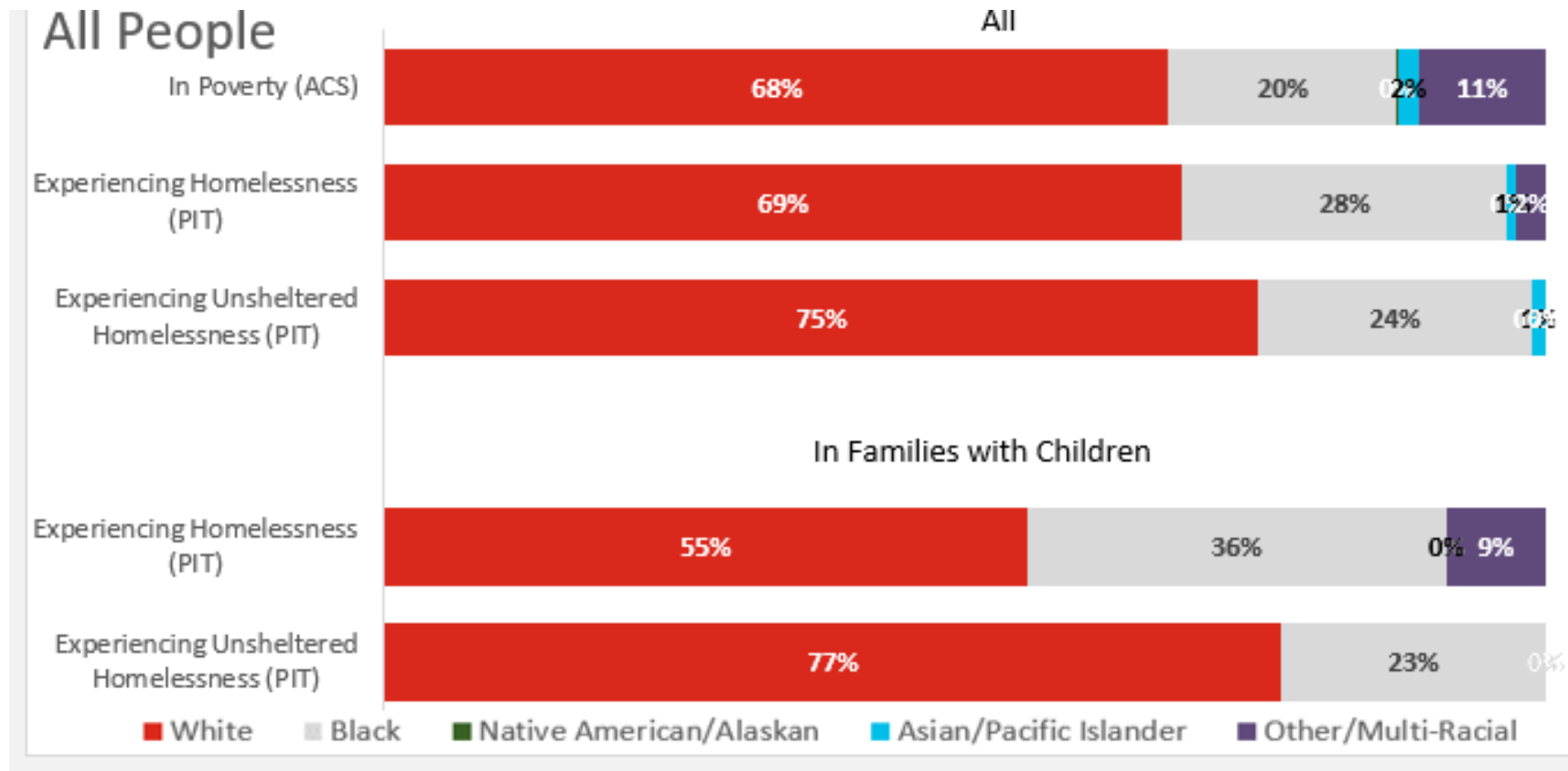
Cecil County

Allegany County

Garrett County

Announcements

Future Agenda Items

Public Comment

Adjournment