



MARYLAND  
BALANCE OF STATE  
CONTINUUM OF CARE

**COC BOARD MEETING MINUTES**

September 15, 2022: 1pm-3pm

[Meeting Recording](#)

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<b>Board Members Present</b>	Allegany County: Susan Malone, David Nedved Cecil County: Gwen Parrack, Earl Grey Garrett County: Fred Polce, April Sisler Southern MD: Cynthia Brown, Anna Wood, Florence Brooks Washington County: Mark Sewell, Tyrell Wilson MD Department of Disabilities (MDOD): Chelsea Hayman MD Department of Education: Shanna Edmond MD Department of Health (MDH): Priya Arokiaswamy MD Dept. of Housing and Community Development (DHCD): Stuart Campbell MD Department of Labor (Labor): Casey Tiefenwerth
<b>Board Members Absent</b>	Harford County: PJ Craig, Robin Tomechko Southern MD: Corae Young MD Department of Human Services (DHS): Lauren Molineaux MD Department of Public Safety and Correctional Services (DPSCS): Vacant MD Department of Veteran Affairs (MDVA): Dana Burl
<b>CoC Lead Present</b>	Danielle Meister, Carolyn Curry, Rebecca Burrow
<b>HMIS Administrator Present</b>	Jason Burns
<b>Technical Assistance Present</b>	Brittany Odom

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- I. **Welcome & Call to Order:** Quorum was conformed, Mark Sewell called the meeting to order at 1:01 p.m.
  
- II. **Approval of July 2022 Board Meeting Minutes:** Sewell asked for amendments or comments on the July Board Minutes. None were made. David Nedved made the motion to approve the minutes, Earl Grey seconded the motion. The board voted unanimously to approve the minutes.
  
- III. **Committee Reports**  
*Executive Committee:* Sewell announced that Corae Young is out on leave and that he will be temporarily filling the role of board chair.  
  
*HMIS Committee:* Sewell announced that the Harford County merge process is in the final stages; Team HMIS staff is continuing to update provider settings; the next quarterly HMIS User Forum will be October 11 at 10:30 am and there are no major changes to the HUD Data Standards this year.

*Coordinated Entry Committee:* Brian Wainwright announced the CE Launch Webinar that will be held on 9/20/22, all are encouraged to attend; the CE committee meetings have resumed meeting monthly, and the current focus is on updating policies, procedures and forms.

- IV. **CoC Lead Report:** Carolyn Curry presented the FFY2022 CoC NOFO Priority Listing and explained that there were unrequested funds available, DHCD will apply for unrequested funds on behalf of CoC but will rank at bottom.
- a. Sewell asked for a motion to approve the Priority Listing rank order. Susan Malone made the motion and Stuart Campbell seconded the motion. The board voted unanimously to approve the Priority Listing.

Curry updated the Board on the Special NOFO, announced that the Performance Review Committee has requested additional information before making final funding recommendations; the Board will need to give the Committee authority to approve the ranking order and recommendations to meet the HUD deadlines of the competition.

- b. Sewell asked for a motion to delegate funding recommendation approval to the PR Committee. Gwen Parrack made a motion to delegate the authority; Malone seconded the motion. The board voted unanimously to allow the Performance Review Committee to approve the funding recommendation for the Special NOFO.

- V. **Special Presentation:** Brittany Odom from Cloudburst presented the results from the LHC Focus Group sessions and provided recommended follow up actions.

VI. **Local Homelessness Coalition Reports**

*Allegany County, Dave Nedved:* The 12th Homeless Resource Day is on 9/20 at Allegany College; the Union Rescue is still planning to move to new location, working out funding and location details. Primary elections had no change on local politics; local politicians don't want to accept additional ERAP funds.

*Cecil County, Earl Grey:* The LHC general meeting was held last week; reviewed the PIT results, CE process, winter shelter plan, and ERAP planning. Rent requests are increasing since the ERAP funding is stopping, there is a very low vacancy in the county, difficult even for those with means. The food pantry and day programs all reporting significant client increases starting in August, serves as indicator of bigger problems.

*Garrett County, Fred Polce:* The LHC is still working on a homeless survey to look at evictions and placements in the county, using survey monkey to allow for easier process, will present to local roundtable when final draft ready; meeting tomorrow to discuss Special NOFA ideas. *April Sisler:* CAA main concern is we weren't awarded ERAP2 and ERAP1 funding ending in 2 weeks; have concerns on how to address upcoming evictions.

*Harford County, Brian Wainwright:* Planning LHC meeting to update on ERAP2, have started conversations about PIT planning. Case conferencing is going well, not all providers want to participate, looking to engage those not involved. Working on emergency winter shelter plans. The Second Chance Fair is on 9/28/2022 12-4pm at 21 Aberdeen Shopping Plaza Aberdeen, Md. 21001 for the re-entry population.

*Southern MD, Sandy Washington:* The LHC is focusing on the depletion of ERAP dollars, looking to transition to other resources. Reviewed PIT at the last meeting, currently working on regional report to combine the status of homeless services in each county; want to look at the status of what's happening, talk about BoS support, regional communication efforts to share info locally but link to state level. The PHS is a part of the LHC meeting agenda, want to strengthen partnerships, look at uptick in homeless population, the impact on cold weather shelter and future impact, want to keep safety in place. Behavioral health committee is creating a google doc to share tools and resources, will be able to locate real time availability and want it to be user friendly. Each area in the region is working on Homeless Resource Day. Charles County had a recent homeless forum to engage elected officials to educate and outreach, in collaboration with the local homeless board and public library, session was live streamed, able to engage community. *Florence Brooks:* St Mary's Homeless Resource Day is on 9/30, the rain date is 10/7; currently organizing a forum with the sheriff's office to address increase in gang violence in shelter and PSH communities. Gearing up for cold weather shelter, the usual churches are unable to help as much as prior years, looking for resources to fill the gap.

*Washington County, Mark Sewell:* The LHC is meeting next Thursday, in person. Health dept is going to assist with MPX expectations and COVID updates. LHC is preparing for winter season; more strategic planning underway. 1 youth and 1 adult with lived experience on strategic planning committee. Hagerstown is hiring new staff to coordinate the homeless response, will connect to PD, work with harm reduction model to facilitate better and more appropriate response.

## **VII. State Agency Updates**

*Department of Disability, Chelsea Hayman:* Would be helpful for case managers in DoD who make referrals to get training on homeless service system, would like to have disability services overview training for homeless services case managers. Looking to do more outreach to former foster care youth who are exiting the service system (18 yrs of age and older), currently partner with Harford County at the Weinberg Apartments program.

*Department of Education, Shanna Edmond:* Seeing influx of challenges and barriers for families with shelter and food, providing a lot of resources.

*LABOR, Casey Tienfenwerth:* We are looking to make funding decision and notify applicants next month to fund projects to help those in homelessness; will have a full update by next BoS meeting. ICF Workforce Subcommittee is moving forward with plans to host workforce services / homeless services symposium in the spring. We will take the next few months for planning, want to boost homeless services representatives on the committee. The ICH subcommittee is a good place to think through strategies to increase income, share challenges, talk with employment services. Would love CoC member representation on the subcommittee. Contact Casey if interested in joining.

## **VIII. Future Board Meeting Agenda Items**

November - identify 2023 CoC goals.

## **IX. Public Comment**

None.

**X. Adjournment**

Nedved motioned to adjourn the meeting, Malone seconded the motion. All approved, meeting adjourned.

**VOTE SUMMARY:**

- September Meeting Minutes Approved
- 2023 CoC NOFO Project Priority Listing Approved
- Performance Review Committee Authorized to Approve Special NOFO Funding Recommendations

**Upcoming BoS CoC Board Meetings**

January 19, 2023: 1-3pm

March 16, 2023: 1-3pm

May 18, 2023: 1-3pm