**Project Application Scoring Matrix: SAMPLE**

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| --- | --- | --- | --- | --- |
|  | Scoring Category / Question | Measurement | Points Available | Points Received |
|  | Project Application Completeness | Maximum points will be awarded to applicants who submit all required components of this RFP by the deadline | **5** | **5** |
|  | PROPOSAL GENERAL QUESTIONS | | |  |
| 1 | Healthcare | Maximum points will be awarded to applicants who identify how they assist clients obtain healthcare | **1** | **1** |
| 2 | Educational Access/Services | Maximum points will be awarded to applicants who identify any formal agreements regarding early childhood services and supports | **1** | **1** |
| 3 | Geography | Maximum points will be given to applicants who specify geographic areas served by the proposed project | **1** | **1** |
| 4 | Diversity, Equity & Inclusion | Maximum points will be awarded to applicants who demonstrate they have assessed their agency for DEI issues and disparities, developed an action plan to address issues, and implemented specific strategies | **1** | **1** |
| 5 | Lived Experience Engagement | Maximum points will be awarded to applicants who demonstrate they actively engage people with lived experience in program design and decision-making processes | **1** | **1** |
| 6 | Summary Budget | Maximum points will be awarded to projects that complete the budget chart | **1** | **1** |
| 7 | Match Funds | Maximum points will be awarded to projects that complete the match chart | **1** | **1** |
| 8 | Violence Against Women Act (VAWA) Policy | Maximum points will be awarded to applicants who have adopted or clearly articulate their plan to adopt an Emergency Transfer Plan by the project start date **Attachment (if applicable):** Emergency Transfer Plan | **1** |  |
| 9 | Anti-Discrimination Policy | Maximum points will be awarded to applicants who have adopted or clearly articulate their plan to adopt an anti-discrimination plan by the project start date  **Attachment (if applicable):** Anti-Discrimination Policy | **1** |  |
| 10 | Housing First | Maximum points will be awarded to applicants who have adopted or clearly articulate their plan to adopt and implement Housing First principals by the project start date  **Attachment (if applicable):** Housing First Policiesand Procedures, Termination Policy, and Other Documents | **1** |  |
|  | PROPOSAL NARRATIVE QUESTIONS | | |  |
| 11 | General Description | Maximum points will be awarded to applicants who clearly articulate how their project meets community needs, the target population(s) to be served, the project’s plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other source(s)or partner(s) | **10** |  |
| 12 | HMIS | Maximum points will be awarded to applicants who clearly articulate how they will ensure staff will attend annual HMIS training, as well as ensure timely and accurate data entry | **5** |  |
| 13 | Coordinated Entry Participation | Maximum points will be awarded to applicants who agree to adhere to CoC CES goals | **10** |  |
| 14 | System Performance Measures | Maximum points will be awarded to applicants that demonstrate how their project will contribute to the CoC’s overall success for the stated system performance measures. Applicants should use quantifiable and measurable data to demonstrate their contributions to the system, as well as how they will continue to improve their performance and strategies to improve the system | **15** |  |
| 15 | Housing First | Maximum points will be awarded to applicants who clearly describe how their project quickly and successfully connects those experiencing homelessness to permanent housing; has low barriers to entry; and does not contain any preconditions that might lead to termination from the project. Applicants should demonstrate agency experience in successfully operating Housing First programs | **15** |  |
| 16 | Income & Mainstream Benefits | Maximum points will be awarded to applicants who clearly articulate how they work with mainstream employment organizations to increase income and how they systematically update program staff on mainstream resources & help clients access benefits | **10** |  |
| 17 | Educational Access/Services | Maximum points will be awarded to applicants who clearly describe policies and procedures for educational services | **10** |  |
|  | PROJECT SPECIFIC NARRATIVE QUESTIONS | | | |
| 18 | New PSH Projects | Maximum points will be awarded to applicants who clearly describe how the proposed PSH intends to help clients succeed in the project, describe relationships with affordable housing providers and how they will assist those will complex service needs | **5** |  |
| 19 | New RRH Projects | Maximum points will be awarded to applicants who clearly describe how they will determine the monthly rental subsidy policy | **5** | **N/A** |
| 20 | New TH/PH-RRH Description | Maximum points will be awarded to applicants who clearly articulate why the program is vital to the Continuum of Care | **5** | **N/A** |
| 21 | New Coordinated Entry Project | Maximum points will be awarded to applicants who clearly demonstrate how the project will contribute to the overall CE System and how it will target those with the highest barriers to service | **5** | **N/A** |
| 22 | New SSO | Maximum points will be awarded to applicants who clearly describe the plan to reach those with the highest level of service needs and ensure they are linked to the most appropriate services and housing opportunities | **5** | **N/A** |
|  | DV BONUS PROJECT NARRATIVE QUESTIONS | | | |
| DV1 | Applicant Housing Experience | Maximum points will be awarded to applicants who clearly describe prior experience providing housing and services to survivors | **5** | **N/A** |
| DV2 | Applicant Experience Ensuring Survivor Safety | Maximum points will be awarded to applicants who clearly describe prior experience ensuring the safety and confidentiality of survivors | **5** | **N/A** |
| DV3 | Applicant Experience Evaluating Safety Protocol | Maximum points will be awarded to applicants who clearly describe how the agency has evaluated its ability to ensure the safety of survivors | **5** | **N/A** |
| DV4 | Applicant Experience with Trauma-Informed, Victim Centered Approach | Maximum points will be awarded to applicants who clearly describe the agency experience using a Trauma-Informed, Victim Centered approach with survivors | **5** | **N/A** |
| DV5 | Applicant Experience Meeting Service Needs | Maximum points will be awarded to applicants who clearly and specifically explain the types of services provided and how they meet the needs of survivors | **5** | **N/A** |
| DV6 | Project Implementation: Trauma-Informed, Victim Centered Approach | Maximum points will be awarded to applicants that demonstrate how a new project will implement Trauma-Informed, Victim Centered approaches, if funded | **5** | **N/A** |
| DV7 | Involving Survivors with Lived Experience | Maximum points will be awarded to applicants who clearly describe a plan to involve survivors with lived experience in the policy and program development of the project | **5** | **N/A** |
|  | ALL PROJECTS | | | |
|  | Housing First Assessment | Maximum points will be awarded for a complete submission of the form | **1** | **1** |
|  | Applicant Attestation | Maximum points will be awarded for a complete submission of the form | **1** | **1** |
|  | TOTAL AVAILABLE POINTS WILL VARY BY PROJECT TYPE | | | |

**Project Application Feedback Form: NAME OF PROJECT**

**Please complete only if you identify areas of interest or concern that you would like to discuss with the committee. This form may also be used as a means to deliver feedback to project applicants.**

Notes: