Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

 As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

 Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.
 Answering Multi-Part Narrative Questions
 Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

 Attachments
 Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.
 - Attachments must match the questions they are associated with–if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
 - We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
 - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
 - Section 3 Resources;
 - PHA Crosswalk; and
  - Frequently Asked Questions

1A-1. CoC Name and Number: MD-514 - Maryland Balance of State CoC

1A-2. Collaborative Applicant Name: Maryland Department of Housing and Community Development

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Maryland Department of Housing and Community Devel

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	

	In the chart below for the period from May 1, 2022 to April 30, 2023:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted–including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	No	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	No	Yes
30.	State Sexual Assault Coalition	Yes	No	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	No	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. MD-514 has on ongoing, open invitation process to invite new members to join the CoC via an online application, newsletters, public meetings and website/social media postings. The CoC's 7 Local Homelessness Coalitions (LHC) recruit members from service providers, stakeholders, advocates and the public within their region. CoC membership is available to any individual or organization with an interest in ending homelessness. Committee membership is open to the public, though some seats are nomination-based to ensure subject matter expertise. The 25 member CoC board includes representation from the 7 LHCs and from 7 State agencies who collaborate on homelessness (Disabilities, Labor, Education, Health, Human Services, Public Safety, Veterans). LHC board representatives are nominated and approved at the local level, state agency representatives are appointed. The board includes seats for those with lived experience, with a minimum of one representative per LHC. Additional board seats are added as additional Maryland CoCs vote to merge into the BoS, with 2 designated seats, at minimum, per LHC.

2. All board & committee-related materials are posted on the CoC website and via the email listserv; all meetings are held virtually with transcription services; meeting recordings and minutes are available on the website. All CoC documents are written at a 5th grade reading level.

3. The CoC has a firm belief in racial equity and maintains an open, standing invitation for new members inclusive of all culturally specific communities to join at the CoC and LHC level and to all respective committees. Multiple organizations led by and centered on serving Black, Latino/a, LGBTQ+ and persons with disabilities have been members of the CoC and the Board since its inception and serve in the chair and other leadership roles for the CoC. This year, the CoC conducted outreach to and invited representatives of state-recognized tribes to join the CoC.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. MD514 seeks feedback regularly from those with lived experience, service providers, community leaders, subject matter experts, government agencies and the public. The CoC uses the Board, HMIS, CES & Performance Review Committees & LHC member meetings for input year-round. The 7 LHCs meet monthly with local stakeholders and bring feedback on needs, priorities and gaps to the board bimonthly. The CoC lead agency also facilitates quarterly or semi-annual workshops in each LHC to solicit input directly into local system design and needs.

2. The CoC uses several methods to communicate with & receive input from various audiences. The Lead Agency facilitates meetings of the full CoC membership & requests feedback from attendees on matters pertinent to CoC infrastructure. The CoC has a website & social media profiles that allow for input & feedback. Board meetings are open to the public & every agenda allows for public comment; CoC committees have open membership & are an opportunity for direct input into CoC operations & development. Public forums are held locally, in-person & online, to solicit input from & provide information to local elected officials, community leaders & the general public.

3. In-person LHC specific workshop & training events are hosted at ADA compliant facilities & participants are given an opportunity to request special accommodations or interpretation/translation services. All other communication efforts are facilitated online & via virtual meetings, online meetings have audio transcription; printed meeting materials & recordings are posted on the CoC website. All CoC documents are written at a 5th grade reading level.

4. During the FFY, the CoC utilized information, feedback and guidance from conducting 7 local LHC workshops, which included a large variety of stakeholders, to develop new Coordinated Entry policies, forms, case conference practices, trainings, user supports and HMIS functionality – in addition to the CoC's prioritization method for permanent housing placement. The CoC lead agency also allocated $4m in additional funding for rapid re-housing and development of diversion/problem solving practices based on feedback from stakeholders regarding system gaps and needs. The CoC utilized feedback from workforce system partners to identify gaps in partnerships and facilitate program connections at a cross-system symposium.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	

	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications–the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. MD514 actively encouraged organizations who have not been funded through the CoC to submit project applications. The CoC published newsletters, social media posts, website updates & held virtual public meetings, which are recorded & posted online, to announce project applications were being accepted. The information was cross-posted by the CoC lead agency to a state grant listserv (over 1500 recipients). All communications encourage new applicants to submit a proposal. LHC representatives are requested to further notify local partner agencies of funding opportunities to solicit interest.

2. CoC communications provide instruction on how to access the local Request for Proposals online which contains all steps required to complete the application, the required format of the proposal & the deadline to submit. All new proposals are submitted via email to the CoC Lead Agency. New projects are subject to the same selection & ranking process as renewals; they must submit all required elements of the RFP by the stated deadline & meet HUD threshold requirements to be included in the competition process. While renewing projects must submit performance data for ranking, new applicants are only subject to the RFP narrative based application & threshold requirements.

3. The Board develops & publicly reviews CoC Competition Policies & Procedures which layout the process by which new & renewal projects are selected for submission to HUD for funding. The policies are reviewed during applicant training sessions & are posted on the CoC website for public accessibility. The policies include specific guidance on how projects are scored, ranked, selected & reallocated by the Performance Review Committee, a subcommittee of the Board. Projects must meet HUD & local threshold requirements for inclusion in the final submission. MD514 published the 2023 Competition Timeline on July 12, 2023 and the local RFP on August 13, 2023.

4. All information regarding the CoC competition is available in an electronic, online format & is publicly accessible. The CoC held live online training sessions on July 28, 2023 & August 9, 2023 to relay all competition related information, review the local application process & allow for general questions. The sessions were recorded & made available on the CoC website for public review. The CoC also provided 1:1 technical assistance to applicants throughout August, prior to the application deadline.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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   - Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	

	In the chart below:	
	1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
	2.	select Nonexistent if the organization does not exist within your CoC's geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Nonexistent
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		

	1C-2.	CoC Consultation with ESG Program Recipients.	
		NOFO Section V.B.1.b.	

		Describe in the field below how your CoC:
	1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
	2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
	3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
	4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1. Maryland DHCD is both the CoC Lead Agency as well as the State ESG Recipient. Each regional local homelessness coalition (LHC) within the CoC receives ESG funding from DHCD and subgrants those funds to local service providers. CoC/LHC members meet with DHCD monthly to consult on funding priorities, provide feedback on emerging needs and review best practices/HUD policy.

2. The CoC and DHCD have a shared set of performance metrics and targets for all ESG- and CoC-funded homeless projects, jointly developed standards for project risk assessment and monitoring, and work collaboratively to increase the number of homeless projects participating in HMIS, the PIT/HIC, and the statewide youth count within the CoC – including use of ESG to help DV providers obtain comparable databases, further expanding the pool and capacity of eligible service providers. The CoC and DHCD review project performance monthly/quarterly for Balance of State projects using CoC- created dashboards and DHCD's SAGE ESG reports.

3. The CoC provided extensive aggregate and subpopulation information to DHCD and the two other city government ConPlan jurisdictions for their CAPER and Annual Action Plans (AAP) from annual HMIS data, PIT/HIC and Stella racial equity data. Additionally, all ESG-funded projects in the CoC participate in the State data warehouse, which is used to evaluate ESG and State project performance as well as inform Maryland Interagency Council on Homelessness priorities, which DHCD leads.

4. All BoS regional LHCs attended formal hearings/input sessions for the AAP. The BoS publishes an annual report on homelessness to inform local ESG funding priorities and determine trends and gaps that may be addressed through development of new mainstream and private resources. ESG program staff at DHCD may reference published materials and reports and make direct requests to CoC staff for any additional Consolidated Plan needs and updates each year.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

	Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:	

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

	Select yes or no in the chart below to indicate the entities your CoC collaborates with:	

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

	Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.	

(limit 2,500 characters)

The CoC collaborates with youth education providers, SEAs, LEAs and local school districts throughout its 9 counties to address access and eligibility for education services. A representative from the MD Department of Education, the SEA, serves on the CoC Board of Directors, and LEAs, school district staff and other education providers serve on the planning bodies in communities at the county and regional level across the BoS. These ongoing partnerships ensure that students and their families can be appropriately identified as experiencing homelessness and receive all services and benefits entitled to them under the McKinney-Vento Act. CoC providers have developed formal partnerships solidified though MOAs with their local LEAs to further establish service linkages, referral processes and data sharing protocol. MOAs also include provisions for joint planning opportunities, staff development and service alignment. Partnerships and working groups typically include local departments of social services, local management boards, libraries, school districts, early childhood and childcare services, Head Start administrators and CoC partner agencies. Collaborative activities include strategic planning, case conferencing, homeless outreach events and referral coordination. These partnerships also work to address transportation issues, lack of student records and critical documents, proof of residency and guardianship related issues. Local agencies provide testimony to School Boards on the status of homeless families with school age children and homeless youth to further increase awareness and coordination of services. CoC funded projects designate staff to serve as LEA liaisons to ensure homeless youth have complete access to all appropriate services and to stay informed of youth related services and requirements. In the BoS, preschool age children of homeless parents have presumptive eligibility for the Head Start and Early Head Start programs; staff across the CoC are responsible for informing eligible families of these benefits.

| 1C-4b. | Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. | |
| | NOFO Section V.B.1.d. | |

| Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services. |

(limit 2,500 characters)

The CoC works closely with local school districts to ensure access to education is not interrupted and to guarantee that eligible students are enrolled in their school of choice and connected to appropriate services in the CoC. Local jurisdictions in the BoS have implemented written educational access policies for CoC projects which require adherence to all rights in the McKinney-Vento Act including informing individuals and families of their eligibility for educational services. CoC Written Standards and monitoring policy ensures that these policies are being appropriately implemented and create ongoing training and supports to address concerns. These educational policies are intended to eliminate barriers to school enrollment, retention and student success and are implemented with the coordination of LEAs. As homeless students are identified, CoC projects must notify the household of eligible services and refer the family to the LEA to ensure desired services are provided. Families are notified of McKinney-Vento rights either in person, in writing or via formal referral to the LEA. Students may have the option for further referral for additional wrap around holistic services, depending on the school district and parental consent. Additional requirements of the educational policies require that CoC project staff are assigned to work with designated schools, school district staff are identified and assigned to work with CoC providers, projects maintain standards that ensure children remain in school throughout their experience in homelessness, program staff participate in interdisciplinary team meetings to maximize resources that will improve student outcomes. The BoS makes ongoing efforts to increase the focus on youth homelessness, including youth focused policy and procedures related to accessing services, monitoring of existing practices for compliance, establishing a formal youth committee and youth action board that includes youth serving providers, child welfare, juvenile justice, LEAs and those with lived experience; and engaging youth with lived experience in CoC goal setting and decision making.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	Yes
2.	Child Care and Development Fund	Yes	Yes
3.	Early Childhood Providers	Yes	Yes
4.	Early Head Start	Yes	Yes
5.	Federal Home Visiting Program--(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	Yes	Yes
7.	Healthy Start	Yes	Yes
8.	Public Pre-K	Yes	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

	In the chart below select yes or no for the organizations your CoC collaborates with:	

	Organizations	
1.	state domestic violence coalitions	Yes
2.	state sexual assault coalitions	Yes
3.	other organizations that help this population	No

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The CoC collaborates with both federal and state funded DV service providers and the state DV Coalition to review CoC-wide policies that pertain to addressing the needs of survivors, including CoC Written Standards, Coordinated Entry Policy & Procedures and other documentation necessary to ensure compliance with VAWA. Partner DV service providers in the BoS CoC include Lifestyles of Maryland, the Family Crisis Resource Center, CASA, the Dove Center and SARC; the state level organization is the Maryland Network Against Domestic Violence. Representation from these organizations serve on the CoC Board, in Leadership roles, on CoC Committees, including Coordinated Entry and Performance Review. The CoC Board and committees are responsible for developing and approving all CoC-wide policies, including all DV related procedures critical to ensure client safety and confidentiality; and approving training topics and materials that are presented to front line and coordinated entry staff.

2. The CES Committee has developed a training curriculum for all providers in the CoC, designated modules are required annually, including an overview of Domestic Violence, Dating Violence, Sexual Assault and Stalking, Safety Planning Best Practices and Protocol and an overview of VAWA and its requirements in homeless services. The CoC also strives to operate under the Trauma Informed Care model and provides training to all agencies within the CoC. The DV providers and state coalition partner organizations all contribute to the content of the TIC training and implementation initiatives. Additionally, all CoC and ESG funded organizations are required to have written emergency safety plans in place and presented to all clients upon program entry. The CoC continues to partner with the primary state DV advocacy organization and developing plans to implement additional training plans, including Trauma and the Brain, Intensive Trauma Informed Care, Crisis Intervention and De-Escalation.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC coordinates to provide training for:
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,500 characters)

1. Training on best practices in serving survivors is provided to project staff across the CoC at a minimum of annually, with several jurisdictions offering opportunities on a more frequent timeline. Training is provided by local DV Service Providers, speakers bureaus and specialized coalitions and task forces, including the Maryland Network Against Domestic Violence and the Maryland Coalition Against Sexual Assault. Training topics address best practices and include: Domestic Violence Overview, Victim Centered Practice, Effective Interviewing of Trauma Survivors, Mental Health First Aid, Trauma-Informed Care Overview, Adverse Childhood Experiences (ACE) Training, Serving Transgender Clients, Assisting Clients who are Victims of Sexual Assault, Safety Planning, Domestic Violence Services Training, Human Trafficking, Sexual Violence in Rural Communities, Ensuring Safety at Home, and Victim Advocacy. Updates are also provided on statistics from local victim service providers including volume of need, basic client demographics, length of stay, use of other services and housing outcomes. These training sessions are available to CoC membership as well as the larger community including law enforcement, medical staff and other community service providers.

2. Coordinated Entry staff receive ongoing training on matters pertaining to domestic violence awareness and safety planning. Client safety and confidentiality is a foundation of the CES. Staff receive training on identifying DV during the assessment phase or during ongoing client interactions. Safety planning protocol, DV referral and safe hand-off procedures, de-identified HMIS data and by-name list management are functions of the CES and all participating staff receive mandatory training. The BoS utilizes an online training portal that allows users to complete required curriculum as determined by the CoC training plan. Certain courses, including DV awareness and safety planning, are required and assigned to staff annually. The CoC has partnered with the state DV advocacy organization to ensure that staff training content is up to date and relevant; and to ensure that the Coordinated Entry DV process is sound and meets all safety and confidentialty requirements.

	1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
		NOFO Section V.B.1.e.	

		Describe in the field below how your CoC's coordinated entry includes:
	1.	safety planning protocols; and
	2.	confidentiality protocols.

(limit 2,500 characters)

1. The Coordinated Entry assessment screens for domestic violence and client safety at the point of entry into the system. CES staff operate with safety at the forefront and are kept up to date on local victim services based resources to ensure the most appropriate and safe referrals are available as necessary. CES staff receive training on safety planning, domestic violence 101, client choice and trauma informed care annually. Emergency support is available for participants via 24 hour crisis hotlines, in-person crisis interventions, safe transport options and coordination with law enforcement. CoC and CE policies and procedures are intended to prioritize safety and incorporate trauma-informed, victim-centered services to prioritize safety needs, accommodate survivor's unique circumstances and maximize client choice by allowing victims to choose their housing while ensuring that safety remains a priority. The CoC will continue to consult with domestic violence service providers and the state level DV advocacy organization to ensure that victims' rights, voices and perspectives are continually incorporated when updating and evaluating CoC policy, coordinated entry procedures and any community-based efforts.

2. Those identified as experiencing domestic violence during the CES assessment phase are referred to the local DV provider for ongoing and appropriate care, identifying personal information is not added to HMIS or included on the CES By-Name List. Participants working with a victim service provider will have their personal information entered into the agency comparable database and is assessed & prioritized for housing & services using a confidential parallel process to the full CoC CES process. Participant data pulled from the comparable database for inclusion on the DV specific BNL is de-identified, but provides basic homelessness and vulnerability data to allow for appropriate prioritization and referral, only DV agency staff will communicate housing and service eligibility to the participant and will provide notice of referral to a unit once available. DV staff participate in the local case conference meetings and coordinate with non-DV program staff if the unit is not DV-specific to ensure a safe and confidential referral. All CE staff are trained on HMIS and confidentiality policies and protocol.

| | 1C-5d. | Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | | NOFO Section V.B.1.e. | |

		Describe in the field below:
	1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
	2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1. MD514 receives ongoing, year-round data and reports from domestic violence providers as required or upon request. These reports include deidentified aggregate data, annual APR data, annual data required for the point in time count and the housing inventory count, as well as additional components to review project and system level performance. Providers applying for DV focused CoC projects in the BoS must provide local data and statistics in their narratives for the local competition. The data provided comes from project level comparable databases, as well as local and statewide data statistics.

2. The CoC uses DV provider data, as well as data from the HUD Assessment and annual point in time count, to establish the level and frequency of domestic violence within the continuum. The data is also reviewed to establish best practices for and the efficiency of the Coordinated Entry System for those experiencing domestic violence. BoS DV providers participate in statewide performance measures set by the MD Governor's Office of Crime Control and Prevention, the data is measured and evaluated quarterly and annually. CoC members across the BoS sit on panels related to family violence and safety, including: local Family Violence Councils, Fatality Review Committees, Human Trafficking Task Forces and Sexual Assault Response Teams. These efforts and the expanded data sources allow homeless agencies and DV providers to further review local trends and identify gaps in services and to collaborate on solutions focused on prevention. The BoS has ability to review information from additional outside sources that allow for recommendations to further strengthen critical services, including hospital admission data, crime reports, crisis hotline data, community needs assessments and statewide DV census information. The BoS continually evaluates DV providers to ensure that all are utilizing consistent, compliant and functional comparable software that meets all HUD data and reporting requirements.

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:
1.	whether your CoC has policies and procedures that include an emergency transfer plan;
2.	the process for individuals and families to request an emergency transfer; and
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.

(limit 2,500 characters)

1. The CoC requires that all CoC, State and ESG projects, as a condition of funding, adopt and implement an Emergency Transfer Plan that provides protections that are made available to any client who may experience domestic violence, dating violence, sexual assault and stalking regardless of sex, gender identity or sexual orientation. The core components of the plan require projects to offer emergency transfer options when there is a fear for life or safety and strictly prohibits the denial or termination of assistance, or eviction from a project as a direct result of domestic violence. Projects must also include a lease provision or addendum to include the requirements under the VAWA protections. Additionally, all projects in the CoC, including CES related procedures, must include a low barrier certification process for clients who self identify as experiencing domestic violence. Each LHC has funding available from the CoC that can be used for hotel, moving and other needs.

2. All projects must provide a copy of the Emergency Transfer Plan to enrolled clients at the point of intake and ensure that the purpose of the policy and required protocol to request a transfer are clearly communicated to the client level of understanding. To request a transfer, individuals or families must first notify their case manager and they may then be requested to provide a statement or documentation of the occurrence that necessitates the transfer. Providers are required to maintain client confidentiality for the duration of the process. To be eligible for an emergency transfer, a client must expressly request the transfer, reasonably believe there is threat of imminent harm from further violence if remaining in the unit or have experienced a sexual assault on the premises within 90 days preceding the request. Any client who meets the eligibility requirements may request a transfer.

3. Upon request by the participant, the project must respond as quick as reasonably possible to move the tenant into a new and safe unit, the tenant must approve the new option and may request another unit if the proposed transfer is not deemed safe. The organization must maintain the strictest confidentiality regarding tenant personal information during the transfer process, including the initial request and information about the new location. If the organization has no available or safe units for transfer, they will identify other providers who may have an appropriate opening.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC:
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.

(limit 2,500 characters)

1. The Coordinated Entry System allows for any client, regardless of domestic violence status, to have standard and equitable access to housing and services within and across the CoC. All clients entering the homeless services system, which includes victim service provider locations, are subject to an intake assessment that collects relevant eligibility information and allows for the screening and identification of domestic violence related scenarios. Although a client could be referred to a local DV shelter if an immediate risk is identified, they will remain a part of the CES, but with enhanced safety and confidentiality. DV providers in the CoC are an active part of the CES and further ensure that safety and confidentiality is maintained throughout the identification, referral and housing of clients. Client data is de-identified for CES purposes, however they are included on a confidential By-Name List for housing referral until an appropriate unit becomes available. Unit availability and matching for those experiencing DV is the same as for all clients in the CES, unless there is a unit specifically funded for DV survivors, in which case they will receive a priority referral. The CoC preferred priority order of the CES BNL is 1) those experiencing chronic homelessness, 2) length of time homeless and 3) level of vulnerability - this preferred order is applied to all clients who access the system.

2. The CoC has partnered with the Maryland Network Against Domestic Violence to review policies and procedures around the CES & the general CoC homeless response system. This review seeks to identify any areas that might create a barrier to accessing CES for those experiencing DV & those who enter the system via victim service provider. The CoC ensures that all CES participating providers, including DV providers, have designated staff who are full trained on DV & safety planning, understand how the CES works, how to fully assess DV clients & how to ensure those participants are prioritized & offered services & housing opportunities via the same rate as all CES participants. The review also seeks to ensure that all client information is managed in a confidential & safe manner & is not included with the general population data. The partnership with the state network also includes ongoing, monthly provider meetings that allow for sharing of best practices & opportunities to identify & raise awareness of any systemic barriers that may be found.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC:
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and
2.	accounted for the unique and complex needs of survivors.

(limit 2,500 characters)

1. The CoC actively partners with the primary state level domestic violence advocacy organization, the Maryland Network Against Domestic Violence (MNADV) to assist with the development and evaluation of all CoC-wide policies and programs, including the CoC Written Standards and the Coordinated Entry Sytem. MNADV along with Victim Service Providers in each LHC identify and recruit survivors with a range of lived expertise to participate in policy and program development and evaluation for all issues that will impact survivors, including Coordinated Entry and the CoC Written Standards. The survivors serve in a volunteer capacity and each have lived expertise. MNADV and the individual service providers are responsible for recruiting and training survivors to participate and all operate under victim-centered practices. The CoC has a Lived Experience Stipend Policy which requires all programs to provide direct and indirect compensation to program participants. Agencies must pay direct compensation for hours worked, including time spent in committee meetings and any outside hours directed to CoC projects. The policy also indicates expectations on hourly rates, payment methods and frequency. 2. Survivors are provided options on how they choose to participate in committee and project specific meetings and workgroups; they are given in-person and virtual options and provided with equipment, workspaces and transportation as needed. All participating survivors are given the option to disclose their survivor status and personal identification within the CoC; survivors may elect to remain anonymous outside of their workgroup or organization and have the option to use a pseudonym for all communications. There are no expectations by the CoC that survivors participate in or present at CoC-wide or other public facing meetings or events; designated CoC represenatatives are able to relay information on behalf of the survivors.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

	1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

	Describe in the field below:	
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;	
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;	
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and	

4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. The CoC collaborates through the year with Board & partner organizations, including those who serve the LGBTQ+ population, to ensure the CoC anti-discrimination policies & project level requirements are up to date & in compliance with current regulations.The CoC policy states that all CoC, ESG & State funded projects must have an anti-discrimination policy that states all persons seeking assistance or are enrolled in a program have the right to housing & services free of judgment, harassment, discrimination, or bias, with an emphasis on LGBTQ+ individuals. The policy requires that all staff, volunteers, interns & program participants agree to abide by these policies. Further, the CoC partners with qualified providers to provide trauma-informed training to staff throughout the CoC to ensure all services are conducted with a trauma-informed lens. 2. To assist providers in developing their project level anti-discrimination policies, the Lead Agency provides CoC training, one on one guidance & technical assistance as needed. The CoC Lead stays current on HUD requirements & regulations to create sample policies that can be used as guidance; these tools can be used as a template when existing policies are not appropriate or complete. 3. The CoC evaluates project level compliance with anti-discrimination policies in several ways. First, projects are required to submit their agency level policy as part of the application process for funding opportunities - in the instance that a project does not currently have a policy, or a compliant policy, they are required to describe their plan and timeline to develop and implement the policy. Second, the CoC evaluates policy compliance during the annual CoC project monitoring process. CoC funded projects undergo monitoring that includes a desk review & projects must provide requested policies, procedures & documents; if the project is found to be non-compliant, they will be subject to a performance improvement plan with specific, targeted action items & due dates. 4. If a project is out of compliance with required policy adoption & implementation, they will be subject to a performance improvement plan. The improvement plan will lay out the steps & remedies necessary for compliance. The plan includes specific, targeted action items & due dates; the CoC will provide additional training to staff if needed. Ongoing noncompliance may impact future funding opportunities if efforts to rectify the issue are not satisfactory.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.
	NOFO Section V.B.1.g.

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.
Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with–if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
MD Department of Housing and Community Development	31%	Yes-HCV	No
St. Mary's County Housing Authority	22%	Yes-HCV	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

	Describe in the field below:	
	1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference–if your CoC only has one PHA within its geographic area, you may respond for the one; or
	2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

The CoC has active MOUs with the four PHAs with the highest number of Housing Choice Vouchers in the CoC's geographic coverage area: Maryland Department of Housing and Community Development, St. Mary's Housing Authority, Hagerstown Housing Authority, and Frederick Housing Authority. The Maryland Department of Housing and Community Development has established three set-asides of vouchers related to homelessness - one for regular HCVs that are set aside for homeless referrals, one set-aside for move on vouchers for current PSH participants, and Emergency Housing Vouchers allocated through ARPA. The St. Mary's Housing Authority has a general homeless preference for housing choice vouchers and the CoC met several times during the FFY to work on an additional set aside of vouchers that would take referrals directly from the Coordinated Entry By-Name List. Hagerstown and Frederick County housing authorities both have established set-asides for homeless households and accept referrals from the Coordinated Entry By-Name List. The CoC has conducted outreach to the other 9 PHAs in the CoC area to discuss options for voucher set-asides and will be continuing to meet with each of them this upcoming year to develop MOUs. Outreach included utilizing HUD's notice on making vouchers accessible to homeless households to identify opportunities to improve voucher practices, as well as encouraging PHAs to apply for competitive voucher opportunities and providing a sample MOU of supportive services and referrals the CoC could provide the PHA.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners		Yes
2.	PHA		Yes
3.	Low Income Housing Tax Credit (LIHTC) developments		Yes
4.	Local low-income housing programs		Yes
	Other (limit 150 characters)		
5.			

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	
	In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:	

1.	Emergency Housing Vouchers (EHV)		Yes
2.	Family Unification Program (FUP)		Yes
3.	Housing Choice Voucher (HCV)		Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)		Yes
5.	Mainstream Vouchers		Yes
6.	Non-Elderly Disabled (NED) Vouchers		Yes
7.	Public Housing		Yes
8.	Other Units from PHAs:		

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Mainstream vouchers - 3 PHAs

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes

1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored–For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	

PHA
Maryland Departme...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Maryland Department of Housing and Community Development

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First–Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	42
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	42
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

		Describe in the field below:
	1.	how your CoC evaluates every project--where the applicant checks Housing First on their project application--to determine if they are using a Housing First approach;
	2.	the list of factors and performance indicators your CoC uses during its evaluation; and
	3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. MD514 requires that all projects in the CoC operate under a Housing First philosophy per the CoC Written Standards. All project applicants, both new and renewing projects, must commit to operating under the Housing First guiding principles at the point of application to be considered for funding. The CoC uses funding applications, monitoring tools and performance reporting to determine the use of Housing First for projects across the CoC. 2. The CoC reviews length of time homeless, time to move in, housing stability and retention, exit destinations and income related measures as performance indicators for appropriate use of housing first. Renewing CoC projects are specifically measured on these factors at time of funding application. Additionally, the CoC uses Coordinated Entry metrics to evaluate housing first throughout the year, including the length of time an individual is on the by-name list, the length of time from project referral to housing move in, and the number of referrals accepted and declined by housing projects. During the funding competition, all projects must complete a Housing First Attestation to commit to using housing first, new project applicants must describe their intended efforts to utilize housing first in the narrative portion of the local RFP. 3. The CoC Project Monitoring Policy indicates that each project will be monitored at least annually, and Housing First components are evaluated using the Housing First Assessment Tool. BoS Coordinated Entry policy states that the system will operate under Housing First principles, and participating housing projects are required to accept all eligible referrals, unless there is a CoC preapproved exception to decline, which may include inability to locate client after a designated number of attempts or project ineligibility upon further review. The CE System is subject to ongoing evaluation and review to monitor performance and review compliance at both the system and local project level. When a project, or the CES, is found to not be Housing First compliant, performance improvement plans and corrective actions are implemented to ensure that the project aligns with CoC priorities. The MD Department of Housing and Community Development offers CoC provider training throughout the year and topics include best practices such as Housing First and Low Barrier Shelter.

1D-3.	Street Outreach--Scope.	
	NOFO Section V.B.1.j.	

		Describe in the field below:
	1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
	2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
	3.	how often your CoC conducts street outreach; and
	4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

1. MD-514 street outreach teams are founded in a housing first approach, with services tailored to meet specific needs of those living in unsheltered situations. The CoC has regionalized resource cards that can be distributed to those in unsheltered settings with contact information of local service providers & CES procedures. The BoS facilitates regionally based, annual Homeless Resource Days to target those who do not traditionally seek services. CoC providers directly engage with participants at the event to provide services & build critical relationships. Street outreach teams are trained on HMIS & CE policy & procedures, serve as CE access points, facilitate assessments & participate in local case conference sessions to identify & provide solutions to barriers to housing. Translation services are provided as needed & upon request via the language line. Through these efforts, the CoC builds relationships & engages the most vulnerable unsheltered persons with the goal of connecting to permanent housing & supports. 2. Street outreach in MD-514 is available in 100% of the geographic area in the CoC. 3. Street Outreach is conducted daily, often including nights & weekends throughout the CoC & is designed to reach clients least likely to request assistance. Outreach staff are available outside of designated hours via phone, email & in-office visits for those needing assistance outside of regular scheduled hours. 4. MD-514 has street outreach teams tailored to meet specific needs of subpopulations, including PATH for those with behavioral health needs & the VA to reach out to the Veteran population. The CoC partners closely with local law enforcement to train on best practices & available homeless related resources & to ensure "wellness checks" are done for individuals who may need immediate crisis intervention services. Additional collaboration with the criminal justice system is held to offer training & awareness of homeless services & resources as well as training on diversion court programs & discharge planning efforts. The CoC coordinates with local businesses, faith-based services & community partners to educate on homelessness & referral information for individuals who may frequent the business but not local service providers. Street Outreach teams facilitate ongoing relationships with participants & are provided with tools necessary to enroll the client into Coordinated Entry & link to critical services & housing opportunities.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	Yes
3.	Engaged/educated local business leaders	Yes	Yes
4.	Implemented community wide plans	Yes	Yes
5.	Other:(limit 500 characters)		

| 1D-5. | Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS. | |
| | NOFO Section V.B.1.l. | |

	HIC Longitudinal HMIS Data	2022	2023
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	373	100

| 1D-6. | Mainstream Benefits–CoC Annual Training of Project Staff. | |
| | NOFO Section V.B.1.m. | |

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

| 1D-6a. | Information and Training on Mainstream Benefits and Other Assistance. | |
| | NOFO Section V.B.1.m | |

Describe in the field below how your CoC:
1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. The BoS systematically keeps program staff up to date on available mainstream resources through year-round training, workshops, email distribution lists, community-wide interagency meetings, resource sharing and strong partnerships with local Departments of Social Services (DSS) and Health Departments. Representatives from State Agencies that oversee mainstream benefit programs serve on the CoC Board of Directors and committees of the CoC and regularly collaborate to develop and implement training opportunities. MD514 utilizes an on-demand, electronic training system to provide uniform training and information for front line case managers and program staff and allows for real time roll out of updated mainstream benefits information when needed. 2. DSS offices play an integral role in the CoC, specifically in the Coordinated Entry process by serving as access sites, offering CE assessments and assisting with screening and enrollment for mainstream public benefits, including TANF, SNAP, TDAP and referral to substance abuse and mental health treatment. All clients entering CES are assessed for homeless services regardless of access site location, and are further assessed for benefits, health insurance, Medicaid, Medicare and other income source eligibility. CoC projects are encouraged to utilize community resources including 2-1-1, or online resources including https://path2help.com. CoC participating agencies partner with local hospitals and health care providers to identify insurance enrollment and referral options. CoC agencies also partner with local Area Agencies on Aging to assist the aging population access Medicare and other related benefits. 3. Agencies throughout the CoC currently have designated staff who are SOAR certified to assist clients obtain SSI/SSDI income supports. The CoC incorporates SOAR into the CE process and has ongoing SOAR certification processes in place to ensure that all regions of the BoS are able to continually access SOAR services for participants.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

MD-514 has identified multiple opportunities to increase the supply and availability of non-congregate shelter beds. The CoC utilizes motel/hotel vouchers throughout the continuum through CDC, ESG and designated State dollars, these vouchers are availalbe to those in unsheltered situations and for quarantine purposes to prevent the spread of infectious disease, as needed. Two shelters in the CoC have renovated existing buildings to create private spaces, including adding walls to existing areas and building additions on to the structure. Two projects in the CoC have sought to acquire local motels to renovate into non-congregate shelter spaces. LHC representatives had provided feedback to their respective HOMEARP jurisdictions, to advocate for non-congregate shelter funding priorities.The CoC Lead is conducting a formal assessment of all shelters, analysis results may identify the need to convert existing buildings into non-congregate shelter use or permanent housing options. The CoC Lead has also provided technical assistance to shelters throughout the region on accessing CDBG funds as a means to convert existing shelters and facilities into non-congregate shelter options.

ID-8.	Partnerships with Public Health Agencies–Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and
2.	prevent infectious disease outbreaks among people experiencing homelessness.

(limit 2,500 characters)

1. The CoC and its LHCs established close working relationships with each local health department and emergency management center across the geographic area. LHCs and homeless service providers participate in local emergency management planning meetings and are part of broader efforts to respond to crises, natural disasters and public health emergencies. These efforts have proven successful as LHCs and the CoC leveraged relationships built through COVID have also allowed for ongoing partnerships and communication necessary to respond to future infectious disease outbreaks. The CoC-wide policies that have developed from the relationships include having a clear understanding of who the key local/state decision makers are and critical contacts at the health dept and emergency management center. The public health system in MD is decentralized by county, so knowing the right contact is critical to accessing resources and information. The local health depts recognize that homeless services providers are a key player in the public health response for vulnerable populations and now include the CoC perspective for input. There has been an investment in the development of permanent non-congregate shelters and enhanced HVAC/filtration systems, to limit spread during future contagion events. The policy and partnerships have led to formal cooperative agreements with hospitals, healthcare systems and behavioral health for access to medical services, vaccinations, testing and telehealth. The CoC has implemented infectious disease prevention and mitigation training to reduce transmission of other illnesses in future and increase health and safety of shelter environments and increased understanding of FEMA public assistance and emergency food response programs run by state agencies. 2. Efforts to prevent future disease outbreaks among people experiencing homelessness in the CoC include the ongoing provision of personal protective equipment and testing kits by the MD Department of Health and local health departments to relevant service providers. MDH has provided funding to CoC shelters for further quarantine and isolation needs. Local health departments now regularly coordinate with homeless service providers to provide on-site vaccine clinics and have provided immunizations for the flu, COVID, MPX and TB, where appropriate.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC:
1.	shared information related to public health measures and homelessness, and
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.

(limit 2,500 characters)

1. In the past year, the CoC Lead Agency secured $1.5 million from the State Department of Health, designated to the prevention and mitigation of COVID-19. These funds will cover enhanced services and practices for more than a year and the funding outcomes and services have been relayed to leadership across each LHC of the CoC. 2. The CoC and local health departments in their county/region convene as needed to establish safety plans as necessary pertaining to the prevention or limitation of infectious disease outbreaks. Service providers and outreach teams, as guided by the CoC and local health departments, utilize the following best practice strategies to reduce transmission of infectious disease: *Increase outreach to encampments and via drop-in center programs to educate households about diseases *Provide personal care and sanitation supplies as needed, including hand sanitizer, gloves, masks, food, water *Offer households placement in non-congregate shelter opportunities, including private space in shelter or motel/hotel rooms *Congregate shelters now have lower maximum occupancy levels, have physical barriers in sleeping spaces and have upgraded HVAC and filtration systems *LHCs now coordinate with hospitals to prevent discharge of symptomatic and sick individuals back to shelter.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	covers 100 percent of your CoC's geographic area;
2.	uses a standardized assessment process; and
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. The MD514 Coordinated Entry System (CES) covers 100% of the geographic area which includes 9 counties in the BoS. Clients can access CES via shelter staff, street outreach teams, telephone hotlines and designated assessment locations throughout the CoC, including emergency and day shelters and other service provider locations. 2. The BoS utilizes the Self Sufficiency Matrix in combination with required HUD data elements to serve as the CES standardized assessment. All participants entering the homeless services system receive the same assessment at point of intake regardless of provider. To ensure equal access, the BoS utilizes this standardized assessment at each entry point into the system and all front-line staff receive uniform and consistent training on the CES intake and assessment, and on general best practices. 3. The BoS CES is structured to receive ongoing feedback necessary for continuous system improvement. Part of the feedback plan includes incorporating individuals with lived experience on the CES committee to provide immediate feedback on system development and implementation. The BoS facilitates LHC level strategic planning & training sessions each year to better customize the system for local needs, these events include local service providers, community stakeholders and specifically persons with lived experience. Additionally, the CoC regularly facilitates lived experience focus groups to get more direct feedback on the CE system, its tools, policies and processes. These focus groups include individuals placed in housing via the CES and those remaining on the BNL; they review the assessment tool to review equity, appropriateness of the questions and requested information and evaluation of the way the questions are asked by CoC staff.

	1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
		NOFO Section V.B.1.p.	

		Describe in the field below how your CoC's coordinated entry system:
	1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
	2.	prioritizes people most in need of assistance;
	3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
	4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1 The BoS markets CE with pocket guides in areas frequented by those experiencing homelessness, including bus stops, hospitals, 24 hour establishments, churches, schools, service providers & other public spaces. CE materials are on the BoS & partner websites, social media & via community training. Translation services are available. Street & mobile outreach teams canvass the geography to ensure all who are eligible are reached, canvassing includes locations without service providers & assistance. Each LHC hosts an annual Homeless Resource Day to provide resources & services to those who may not seek assistance through the year & offers to connect to CES. 2 All clients are assessed for CE at entry, assessment data is used to id chronicity, length of time homeless, severity of service need & income. Clients are prioritized by chronicity, longest history of homelessness, & level of vulnerability per CE Policy & matched to the most appropriate intervention. Staff may override prioritization results if a client is unable/unwilling to complete an assessment, via an observation based assessment to ensure the assessment is as accurate as possible. Case conference is conducted regularly to review the BNL & problem solve areas of concern. 3 CE prioritizes chronicity, the longest history of homelessness & the highest level of vulnerability first. The assessment requests clients provide information to help identify chronicity & vulnerability & are asked about personal preferences for housing units, features & location. HMIS produces a BNL that lists households in the preferred priority order & allows for additional sorting & filtering when subpopulation or client preference needs to be considered. Case conferencing allows additional opportunities for client preference to be considered in the referral process. 4 CE seeks to ensure accessibility for all. Clients access CE via street outreach, hotlines, designated assmt spots (including ES, day shelters & service providers). Translation services are available. CE is designed so people provide information once, data is collected & stored in HMIS & can be viewed across all providers. Data is used for eligibility purposes so clients are referred only to appropriate/preferred projects, reducing need for multiple applications. Staff help with documentation for project eligibility which is uploaded & stored HMIS. As clients are matched to housing, they receive a warm handoff to ensure a smooth, supported transition.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry–Reporting Violations.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;	
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

1. The CoC Coordinated Entry Policy and Procedures document states that each LHC is responsible for all regional outreach and marketing to ensure that all persons experiencing homelessness and the local community at large has awareness of and equal access to the Coordinated Entry System and all related housing and services. Outreach and marketing efforts are ongoing and, at minimum, includes materials created for distribution during the Point in Time (PIT) count and by each jurisdiction's Homeless Resource Day. At a minimum, marketing efforts include private and public agencies, veteran service agencies, social service agencies, schools, childcare centers, hospitals, detention centers and jails and local elected bodies. CES materials are also be distributed in areas known to be frequented by people experiencing housing instability and/or homelessness, including: 24-hour establishments, restaurants, food pantries, places of worship, grocery stores, check cashing locations and Wi-Fi accessible locations. 2. All staff, outreach workers and volunteers working within the Coordinated Entry System receive training to ensure they are up to date in their knowledge of fair housing and other relevant state and federal laws. The staff must inform their participants of their rights at CES intake and throughout the process, including assessment, prioritization, referral and time enrolled in housing projects. The notification traditionally occurs via policies provided to the participants; any printed policies or marketing materials must be current and up to date on all rights and remedy related information and must also include the steps necessary and contact information to submit any grievances. All participating agencies are subject to an annual evaluation to ensure compliance. 3. Participants are provided with the information necessary file an appeal or grievance on any conditions that impede fair housing choice at the point of intake. For the Balance of State, the CoC Lead Agency also serves as the jurisdiction responsible for certifying the consistency with the Consolidated Plan. To make a report, participants are given a primary contact, a physical address and an email to submit any information and materials. Reports may be made directly by program participants, a representative on their behalf or any party that is witness to a fair housing related violation.

1D-10.	Advancing Racial Equity in Homelessness–Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	12/01/2022

1D-10a.	Process for Analyzing Racial Disparities–Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

	Describe in the field below:	
1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and	
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.	

(limit 2,500 characters)

1. The CoC routinely monitors system-wide and project level performance data and publishes dashboard reports highlighting the analysis of race and ethnicity in relation to overall population served, performance outcomes and identified disparities. The CoC utilizes HMIS data, performance and Stella reporting, PIT results and CES outcomes to review and identify disparities. Dashboard performance reports are published quarterly for CoC review. 2. The CoC has identified disparities in the provision and outcomes of homeless assistance, including that people of different races or ethnicity are more likely to receive homeless assistance and are less likely to receive a positive outcome from that assistance. The nine counties that comprise the BoS vary significantly in their demographic makeup, however race based disparities have been identified in most regions, the CoC has found that the more densely populated counties have greater levels of racial disparity in system access and outcomes.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

| | Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities. | |

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.	

(limit 2,500 characters)

The CoC continues to address known disparities in the delivery of assistance and system outcomes by making ongoing improvements at the project level. All CoC and ESG funding projects are required to adopt an anti-discrimination policy that is reviewed annually by the CoC and in consideration for funding. These policies emphasize zero tolerance towards all forms of discrimination and are intended to protect individuals in housing as well as those in search of housing; all policies are required to incorporate components that address nondiscrimination, fair housing, and equal access to housing, among others. Further, the policy must be followed by all staff, interns and volunteers in an organization. Training opportunities are offered to CoC staff and are facilitated by local service providers, Departments of Social Services, local colleges and other subject matter experts on the topics of racial equity, disparities and discriminatory practices. Training is delivered in group settings and on an individual level when specific concerns have been identified. Additionally, the CES provides annual, required training for all staff who work within the CE process. Policy implementation and required training opportunities are intended to create a safe, informed environment where staff are able to provide service in an equitable manner. As any disparities are identified, relevant projects are notified and provided with additional technical assistance.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	

		Describe in the field below:	
	1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and	
	2.	the tools your CoC uses.	

(limit 2,500 characters)

1. The CoC primarily relies on performance related data to assist with tracking progress on preventing and eliminating identified disparities. The Lead Agency publishes system and project level performance reports on a quarterly basis for review by the full CoC. The report metrics include data on project entry, exit destinations, length of time homeless and returns to homelessness, which allow the CoC to review housing outcomes and services based on subpopulations, including race and ethnicity. 2. The CoC conducts disparity analysis by utilizing the Stella reporting tool, HUD CoC Analysis tool, system and project level APRs, PIT resuls and census data. The CoC evaluates Coordinated Entry performance to review outcomes at the system and project level and further measures the outcomes based on race and ethnicity, among other subpopulations, including length of time on the BNL, referrals to permanent housing opportunities and general trends in the assessment tool based on race and ethnicity. Additionally, the CoC has a pilot Equity Committee that will focus on evaluating data to related to disparities and work to address concerns as they are identified.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC's Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

The BoS has implemented an ongoing, targeted outreach plan at the LHC level to identify and recruit individuals with lived experience to serve on the CoC Board and on all CoC Committees; the CoC actively encourages all members with lived experience to provide input and feedback on all CoC policies and decisions based on their firsthand knowledge. The invitation to serve on CoC Committees is open year round. The CoC adopted a Lived Experience Stipend Policy that guides the BoS on expectations and requirements on providing both direct and in-direct stipends and supports to lived experience representatives. Stipends are expected to be provided for any service provided - including board/committee particpation, serving on panels and any hours worked to prepare for meetings and events. The policy provides guidance on payment expectations, including: timeliness of payment, method of payment and eligible costs. The hourly rate to be paid is based on the current local Housing Wage, the mileage reimbursement rate is based on the most current IRS states rate. The BoS CoC Board has active representation of individuals with lived experience, as do the HMIS, Coordinated Entry and Project Review Committees. Additionally, the CoC has an active Consumer Advisory Board and Youth Action Board comprised of individuals with current and prior lived experience with homelessness. The group meets regularly to provide feedback on CoC policy and operations. The feedback is used to make systemic updates as needed.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.
Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	9	4
2.	Participate on CoC committees, subcommittees, or workgroups.	9	4
3.	Included in the development or revision of your CoC's local competition rating factors.	3	2
4.	Included in the development or revision of your CoC's coordinated entry process.	8	3

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

	Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC actively encourages individuals with lived experience to participate in leadership, professional development and training opportunities. The CoC Lived Experience Stipend policy allows for professional development opportunities to be provided to the consumer at no cost to the individual. Organizations in the CoC further promote employment opportunities for those with lived experience through local partnerships, networking and training opportunities. The CoC has partnerships with local employers and colleges to design training opportunities that will benefit both the employer and the job seeker. The program includes skills based training and application/resume/interview preparation. Additionally, the CoC has developed apprenticeship programs for on-the-job training in a variety of trades, advocacy opportunities to expunge criminal histories and specific programming to best serve those with a disability. The CoC also provides post-employment supports and hosts resource and job fairs throughout the year. All training and employment related opportunities are available to those with current and previous lived experience in homelessness.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

	Describe in the field below:
1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. The CoC has an active Consumer Advisory Board and Youth Action Board whose members include individuals currently experiencing homelessness. These groups meets regularly to provide feedback on agency and program operations and service delivery. CoC staff attend the meetings to receive the feedback and identify methods to make adjustments when appropriate. 2. The Consumer Advisory and Youth Action Boards also includes members who are currently or have previously received assistance through both CoC and ESG funded programs. Each LHC in the CoC invites people with lived experience to their local/regional planning group meetings. LHC level strategic planning sessions include people with lived experience in system design and evaluation efforts. 3. One step the CoC has taken to address challenges is to require CoC, state and ESG funded recipients incorporate individuals with lived experience in opportunities where policy and procedural decisions are made, including agency level boards and committees, to further ensure that lived experience voices are heard and challenges can be presented and addressed. Additionally, the CoC has implemented a Lived Experience Stipend Policy that requires CoC & ESG providers to pay a cash stipend or provide resources or services to those with lived experience who contribute to the CoC. These steps are intended to provide ongoing and supportive opportunities for challenges to be identify and resolved at the system level. The CoC has engaged people with lived experience to evaluate the appropriateness and effectiveness of the Coordinated Entry service needs and vulnerability assessment. Results included modifying the the assessment tool based on feedback and providing targeted training and instructional language for assessors who utilize the assessment, and the CoC provides educational materials for participants to explain how the assessment is used as part of prioritization and housing offers.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	

	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:
1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1. The Local Homelessness Coalitions regularly make efforts to advocate for zoning and land use reform. Three LHC representatives met with local zoning boards and local city and county level elected officials to make public statements, provide education on the importance of housing opportunities and advocate for opportunities that will permit housing development. LHC members also wrote OpEds in local newspapers to raise public awareness for the need for affordable housing opportunities and local barriers. The CoC lead agency, the Maryland Department of Housing and Community Development, joined a new legislative state taskforce in 2023 on Accessory Dwelling Unit Policy. The taskforce will study the placement of accessory dwelling units (ADU) on land zoned for single-family residential use and to survey and document a representative sampling of the variety of ordinances, laws, codes and policies regarding accessory dwelling units at the state and local level. The Task Force will also study best practices for streamlining or standardizing the local ADU application and development review process. From this analysis, the Task Force will develop legislative and policy recommendations and study the potential impacts on surrounding single-family neighborhoods, local housing markets, and neighborhood character.

2. DHCD commissioned a report in 2021 that analyzed regulatory barriers and proposed policy and legislative recommendations to remove identified regulatory barriers. Subsequently, the report and recommended policy changes have used by local county governments, community advocates and law makers to pursue further actions to remove barriers at the LHC level. DHCD also works closely with the Maryland General Assembly members to educate on housing related barriers and work to identify state level regulatory change. Additionally, DHCD also serves as the state Housing Finance Agency, as the HFA, DHCD, the CoC Lead Agency finances development of 3000-4000 new affordable housing units annually. In the most recent 2022 LIHTC round, 5 projects in the BoS geography were awarded credits (3 at 9% credit, 2 at twinned 9% & 4% credits). 693 units of affordable housing units were under construction and slated to open by December 2022; an additional 375 units were also awarded in most recent LIHTC funding round.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section V.B.2.a. and 2.g.	
	You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	

1.	Enter your CoC's local competition submission deadline date for New Project applicants to submit their project applications to your CoC–meaning the date your CoC published the deadline.	08/28/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC's local competition–meaning the date your CoC published the deadline.	07/12/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.
Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

	5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
	6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	No

	1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
		NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.	
Complete the chart below to provide details of your CoC's local competition:	

	1.	What were the maximum number of points available for the renewal project form(s)?	100
	2.	How many renewal projects did your CoC submit?	36
	3.	What renewal project type did most applicants use?	PH-PSH

	1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
		NOFO Section V.B.2.d.	

		Describe in the field below:
	1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
	2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
	3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
	4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. The CoC uses APR data pulled from HMIS or a Comparable Database to identify placements into permanent housing. The Renewal Project Scorecard measures quarterly utilization rate for each project to ensure that all beds are properly in use, the data is derived from question 8b on the APR. To receive full points, a project must have an average quarterly utilization rate of 90%. The scorecard also measures the number of successful exits to permanent destinations and the number of those who remained enrolled in a PSH project based on question 23c on the APR. Performance thresholds for this measure are based on project component type. To receive maximum points, a PSH project must meet a 96% retention and placement rate and RRH projects must meet a 91% placement rate. Performance thresholds were determined by evaluating aggregate performance data of all CoC funded projects. 2. The Renewal Project Scorecard measures the length of time from project enrollment to housing move in based on data on question 22c of the APR. The CoC established 25-35 days to move in as the preferred performance threshold, projects meeting this metric received 5 points, projects that exceeded the target received 10 points, projects that did not meet the target received 0 points. 3. Projects are evaluated based on the number of chronically homeless households served in the performance year to better identify which projects are serving the most vulnerable and are given additional points for higher percentages served; this measure is evaluated to offset performance in other areas, including time to move in, housing retention and returns to homelessness. 4. Along with awarding additional points to projects who serve higher levels of chronically homeless households and CoC Policy allows for additional consideration based on geographic location and subpopulations served. Project applicants are given an opportunity to add additional narrative information for committee review to address barriers & challenges related to serving those with the highest level of need. The CoC Project Ranking policy describes the CoC preferred order of priority for new & renewal projects & allows for ranking order exceptions & adjustments based on geography, special populations served and/or any other system needs that may be identified in the process.

| | 1E-3. | Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process. | |
| | | NOFO Section V.B.2.e. | |

		Describe in the field below:
	1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;
	2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and
	3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.

(limit 2,500 characters)

1. All CoC Competition related policy & procedures are developed & approved by the Board. The Board includes individuals of different races that are traditionally over represented in the homeless population, who contribute to the content of the review & ranking policies. The policy components are presented to Board members who then review each element and provide input on the decision. The CoC has identified that Black / African American individuals are over-represented in the homeless services system, the percentage varies by region, however the highest level of over representation is over 35%. Through CoC member feedback & equity based evaluations, the CoC recognized that the local rating factors needed to include equity & anti-discrimination elements for scoring & ranking. Prior data driven assessments demonstrated inequitable outcomes in services for households of different races across the CoC & the CoC has received member feedback requesting action to address equity. These factors influenced the development of the local competition's rating & ranking process. 2. The LHCs that comprise the BoS were responsible for submitting nominees to the Performance Review Committee - the group responsible for overseeing & participating in the review, selection & ranking process. Local recommendations were requested so that each region could ensure appropriate representation. LHCs were requested to identify individuals who do not pose a conflict of interest in funding decisions, but have knowledge of the homeless service systems & reflect the general population. Staff from partnering State Agencies were asked to serve on the committee to further ensure representation from additional populations & service factors.Through this process, the CoC was able to recruit individuals of diverse racial make up as well as a diversity in experience with homelessness who were responsible for the review, selection & ranking process. 3. The local competition RFP asked projects to identify how their program have or will assess its organizational structure and program practices for disparities in representation, service delivery and program outcomes and what actions have or will be taken to reduce or eliminate those disparities. Projects were also require to submit their agency anti-discrimination policy as part of the application. Both of these items were scored elements of the RFP and the responses impact the overall project score and where it fell in the ranking order.

| 1E-4. | Reallocation—Reviewing Performance of Existing Projects. | |
| | NOFO Section V.B.2.f. | |

	Describe in the field below:	
	1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
	2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;
	3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
	4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. The Board approved CoC Reallocation Policy identifies the reasons and scenarios under which a project could be reallocated during the competition. In 2023, the policy offers two reallocation scenarios: voluntary and involuntary reallocation. Renewal projects have the opportunity to voluntarily reallocate their a part or all of their project funds based on performance, spending history non-compliance or to transition the project to a new component type. The policy states that the lead agency will offer technical support and acknowledgement letters for agencies who voluntarily reallocate grant awards. Involuntary reallocation allows the CoC to move funds from lower performing projects to higher performing projects necessary to improve system performance and better respond to community need. The factors for involuntary reallocation include project performance, spending history and HMIS participation. Renewing CoC projects receive a project scorecard to review performance over the prior year, the outcome of the scorecard determines where a project will rank on the priority listing and helps to guide decisions on reallocation of lower performing projects. 2. The CoC did identifty projects for reallocation during the local competition, one project had performance concerns and another was identified as no longer needed. 3. The CoC reallocated 2 projects during the competition; one renewal project was partially reallocated due to performance concerns and spending history, the funds were applied to a new PSH project application. A 2nd project was fully reallocated and eliminated as the project type is no longer needed; the funds were applied to a new, transition RRH project.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

| | Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023? | No |

1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	Yes
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/13/2023

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/13/2023

1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank–if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes

1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/26/2023

1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	09/26/2023

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
   - 24 CFR part 578;
    - FY 2023 CoC Application Navigational Guide;
   - Section 3 Resources;
   - PHA Crosswalk; and
    - Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC

2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/28/2023

2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3.	state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1. To ensure that DV housing and service providers remain compliant with data collection in a comparable database, the CoC has worked with HUD TA providers to review and verify all federal requirements pertaining to a comparable database. The CoC coordinated with other CoC's, VSP software vendors and the Maryland Network Against Domestic Violence to evaluate best practices and software options. The CoC regularly communicates with BoS VSPs to gather data on current software, challenges and needs. The HMIS Lead regularly reviews requirements at CoC-wide HMIS user forums. The HMIS Lead is also able to troubleshoot errors that may occur during data uploads by working with the service provider and software vendor. CoCs and VSP receive state funding to assist with the procurement and ongoing use of a comparable database. 2. The HMIS Lead ensures that the DV service providers remain compliant with all Data Standards by regularly attending HUD VSP data compliance trainings, consulting with Comparable Database vendors and analyzing VSP data that is uploaded into federal reporting repositories. The comparable databases currently in use by the DV housing providers is in compliance with the FY2022 HMIS Data Standards. 3. The CoC's HMIS software, Community Services by Wellsky, is fully compliant with the FY2022 HMIS Data Standards.

2A-5.	Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	1,038	163	692	79.09%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	261	0	256	98.08%
4. Rapid Re-Housing (RRH) beds	373	9	355	97.53%
5. Permanent Supportive Housing (PSH) beds	820	0	658	80.24%
6. Other Permanent Housing (OPH) beds	8	0	8	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1. The CoC HMIS Committee is responsible for contacting non-participating service providers throughout the year to strengthen relationships and encourage HMIS participation. Committee members identify non-participating providers by LHC and make regular outreach efforts. Reviewing non-participation is a standing committee agenda item and is reviewed monthly. CoC providers and HMIS participation status is posted on the HMIS website for review. HMIS staff provide education and resources to committee members so they may best relay HMIS benefits to their community partners. The non-participating emergency shelters are primarily privately funded missions. Non-participating PSH primarily includes HUD-VASH projects. The BoS operates under three separate VAMC regions with different leadership and policies that must be addressed by the Committee. 2. The described steps and information are be posted on the website and provided to the HMIS Committee for monthly evaluation. HMIS staff will provide ongoing education on the importance of HMIS participation to HMIS Committee representatives and the non-participating organizations throughout the calendar year, and during the annual LHC provider update meeting. Additionally, HMIS staff will facilitate bed utilization data and HMIS participation related education during the all member CoC HMIS forum meeting.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

	Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	No

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023

2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/28/2023

2B-3.	PIT Count–Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.	

(limit 2,500 characters)

1. The CoC coordinates and conducts the Youth Count in coordination with a local University's School of Social Work. The Youth Count committee, the group responsible for planning the event, identified key stakeholders in each LHC who were responsible for further identifying relevant local partners, including current and formerly homeless youth identified to serve as Youth Ambassadors to participate in the planning process, the most recent count included 57 youth ambassadors. Youth Ambassadors were given the responsibility and authority to plan count events intended to target non-school based homeless youth. Youth planned events included a community carnival and spa day to provide entertainment and services to attendees. The Youth Ambassadors also reviewed the survey tool and its data elements and provided input on counting methodologies. 2. The Youth Ambassadors serving on the local planning bodies provided information on locations where homeless youth are known to congregate. The local planning bodies also partnered with local schools and colleges to further identify known locations. These areas were targeted for survey efforts and used to market upcoming count related events. 3. The Youth Ambassadors have current and previous experience with homelessness and all participated in the counting efforts; they participated at the youth-led targeted events and were instrumental in facilitating surveys during the events. They also participated in general canvassing events that covered known locations where unaccompanied homeless youth are known to be and administered surveys to all identified and eligible youth.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

		In the field below:
	1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;
	2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and
	3.	describe how the changes affected your CoC's PIT count results; or
	4.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2023.

(limit 2,500 characters)

1. Between 2022 and 2023, two former CoCs merged into the Balance of State; with this merge, the CoC had a larger geographic region and an increase in shelter beds to include in the PIT Count. The CoC HMIS Committee was tasked with reviewing and ensuring the accuracy of the newly incorporated shelter programs - including data quality and project setup elements, before they could be included in the overall PIT report. Additionally, any non-HMIS participating shelter organizations in the new regions had to be identified and contacted for data reports. The committee also reviewed and verified all existing shelters across the BoS that should be included in the count. Committee members provided additional outreach and engagement efforts to known non-HMIS participating shelters to ensure the CoC had an inclusive count of all sheltered individuals, regardless of shelter data practices. 2. With the merge of two new CoCs into the BoS, the HMIS Committee enhanced training and communcation materials to ensure that new and existing participants were up to date and aware of all unsheltered count elements, including the count timeline, canvassing and interviewing best practices, survery data elements and safety planning. Training materials are customized for LHC level count coordinators and volunteers and is availalbe on demand.The training was made availalbe for the new and existing areas of the CoC leading to better quality data captured on count night. Additional updates for the unsheltered count include an increase in the number of volunteers recruited in each LHC to cover a larger geographic area, identify more unsheltered individuals and housholds and gather more survey data. The survey tool was availalble for staff and volunteers to use in an online and paper based format; all paper forms were ultlimately entered into the online form for data processing and evaluation. The HMIS Committee reviewed and approved all survey data elements and ensured they were compliant with all HUD requirements. 3. With the inclusion of the new geographic regions in the BoS and via enhanced training and shelter review protocol, the CoC saw an overall increase in the 2023 PIT count; these updates in efforts and methodology reflected a more accurate count of homeless households. These changes and regional additions were able to contribute to a more complete picture of homelessness across the BoS.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
    - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	

	In the field below:
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time

(limit 2,500 characters)

In FY22, the CoC had 1365 people experience homelessness for the first time, approximately 83% of all new ES, SH, and TH program entries. Due to a CoC merger in HMIS in the middle of the FY22 year, it is difficult to assess reductions/increase in this performance measure with accuracy between FY21 and FY22 - the merger added a large CoC (compared to the prior BoS geographic area) and the incoming CoC also had poor data quality/bed coverage of shelters, which was subsequently improved when merged.

1. Using HMIS/Coordinated Entry data, the CoC identified individuals who were first time homeless had the following top 3 risk factors: (1) being discharged from institutional settings, (2) were doubled up with family and friends and were being asked to leave, and (3) had zero income or cash benefits and had already lost their housing.

2. The CoC's strategy to reduce first time homelessness is to work upstream to prevent institutional discharges into homelessness whenever possible, offer financial assistance and housing stability services to households who are doubled-up or couchsurfing to either remain safely with family/friends or move into their own permanent housing, and connect at-risk households as quickly as possible to both cash benefits and earned income through employment or training programs. Each LHC has at least one advertised access point for homeless prevention and diversion services in the BoS. LHCs distributed over $100m in FY22 for rental and utility assistance. All households are offered housing stability and diversion services including legal aid, case management, mainstream benefits enrollment, workforce/job placement services and landlord-tenant mediation. Mandatory Coordinated Entry trainings for access points and assessors include problem-solving techniques, conflict resolution/mediation and progressive engagement to maximize diversion of at-risk households from shelter and rapidly exit homeless households into community-based housing/supports. DHCD provided $5.4m for the Access to Counsel Initiative, which provides legal representation to tenants facing eviction. The CoC works with the Maryland Interagency Council on Homelessness to implement best practices and policies for institutional discharge practices, including conducting a housing needs assessment and housing plan for individuals identified as at-risk for homelessness before discharge.

3. The CoC lead agency, DHCD, is responsible for the CoC's strategy.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

	Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	No

2C-2.	Length of Time Homeless–CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	

	In the field below:	
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. In FY22, the length of time homeless (LOTH) decreased 24% from an average of 140 to 106 days (ES,SH,TH) and decreased 22% from a median of 68 days to 53 days. The BoS is reducing LOTH by: *Monitoring LOTH data quarterly at board meetings, publishing dashboards with BoS-wide and LHC-level data by subpopulation *Converting TH into RRH/PSH and all regular PSH into Dedicated Plus beds *Requiring CoC/LHC-funded projects to be low-barrier and housing first *Rapidly exiting households with income/low service needs to PH with one-time financial assistance and services. Each LHC has received funding for housing navigation, move-in costs, applications, security deposits and prospective rent/utilities. *Training shelter staff on conflict resolution/mediation skills to increase family/friend reunification *Obtaining household documents needed for lease-up *Requiring PH programs to submit referral requests to CES 2-4 weeks before actual unit opening to expedite housing match and intake process *Increasing RRH/PSH/OPH units. From 2019-2023, annual RRH placements increased by 20%. CoC regularly conducts outreach to LIHTC, PBV, and OPH to increase units that take referrals from CES.

2. The CoC identifies unsheltered households through street outreach and drop-in center services. CES coordinates closely with mainstream programs in rural areas to help identify and connect unsheltered households to the CoC. CES policies require all households to be assessed for homeless history at program intake and through CES assessment within 14 days of initial contact. Assessment results populate the CoC's by-name list (BNL). The BNL includes data on chronic homeless status, total months homeless and severity of service needs. All PH programs must accept referrals only through CES, and housing offers are made using dynamic prioritization, based on real-time program availability and participant preferences/needs. All PH openings are prioritized for chronically homeless households and those with the longest time homeless per CPD Notice 16-11, including EHVs and HCVs with homeless preferences.

3. DHCD & the CoC Board oversee the strategy to reduce LOTH. The CES Committee oversees policy & procedures for CES assessments, BNL management, PH placements and evaluates compliance/performance of CES participating agencies. LHCs maintain BNLs locally, match PH openings to eligible/prioritized households and facilitate case conferencing.

	2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing–CoC's Strategy	
		NOFO Section V.B.5.d.	

		In the field below:
	1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
	2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
	3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1. In FY22, exits to permanent housing decreased from 55% to 46%. Strategies to increase exits to PH include: *Monitoring of exit data quarterly by Board & LHCs *CE use of dynamic prioritization for housing offers, providing access to all housing types to the most vulnerable households *Reviewing PH program eligibility criteria annually to ensure compliance with housing first & housing meets needs *Increasing housing location & navigation services, identifying landlords willing to rent to households with housing barriers (credit, criminal background, etc) *Increasing shared housing & room rentals with RRH for single adults, lowering the cost per household *Annual training for outreach/shelter staff on housing available outside CE (senior, disabled, medically fragile housing).

2. In FY22, PSH participants who exited to or remained in housing increased from 93% to 95%. Strategies to increase retention include: *RRH staff training on Critical Time Intervention & Progressive Engagement *RRH written standards allow increase in financial assistance when a household is at-risk *CoC evaluates each RRH program annually for ability to serve chronically homeless with higher service needs *Partnering with elderly housing, home health programs to support participants aging in place, need nursing home care, or need assistance with ADLs. *CE facilitates transfers from RRH>PSH or PSH>PSH when households are at risk (changes in health/disability, household composition, income, safety issues) *Training PH providers on program flexibility to support high-need & medically vulnerable participants (ex: temporary vacate for substance use/mental health treatment, permanent live-in caregivers) *Educating participants on leases, tenant rights & responsibilities during housing/move-in process *Offering dual enrollment in workforce/job placement services at entry into RRH *Implementing 60 Move-On HCVs for PSH households & established CE policies that require PSH programs to assess all households annually for move-on.

3. DHCD & the CoC Board oversee the strategy to increase exits to permanent housing and permanent housing retention. The CES Committee establishes policies for assessments, making housing offers, PSH move-on implementation and RRH/PSH program transfers. LHCs monitor assessment completion rates, ensure timely housing offer, identify at-risk households in RRH/PSH, conduct case conferencing to address housing stability and program transfers.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	

	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. FY22 SPMs show that households who exited the homeless system to permanent housing were most likely to return to homelessness in the first 6 months following exit. Returns for households who exited from RRH/PSH are very low, 3%. Returns for households who exited from ES/TH are 16%. Returns for households who exited from street outreach are 32%. Strategies for identifying households returning to homelessness include: *CoC board review of system-level returns to homelessness data quarterly, by subpopulation and household type *CES policies require access points to flag households returning to homelessness in HMIS and assess reasons for return *Client-level HMIS data for returners is reviewed monthly via HMIS flags and SPM report. Households previously in RRH/PSH are expedited for new CES assessment and prioritized for PH openings. Each LHC facilitates transfer of critical documents from the prior RRH/PSH provider to the new case manager (ex: disability verification, homeless episodes) to reduce effort required to reestablish chronic homeless status and eligibility. Case conferencing determines whether a higher intensity of services should be provided.

2. Strategies to reduce returns to homelessness include: *CES is designed to provide the most appropriate intervention based on household need, so those who have prior episodes of homelessness will receive more intensive permanent housing resources *CoC prevention programs are required to prioritize households with histories of homelessness *RRH/PSH programs are required to conduct the CES service needs assessment to measure progress while enrolled in program and identify ongoing needed community supports. Each household is linked to programs and educated on homeless prevention resources. *RRH and PSH programs are required to contact households monthly for 6 months after exit to offer workforce/income/behavioral health referrals, lighttouch supportive services, and notify CES if a household is at risk of returning to homelessness. The LHC convenes a case conference to identify housing stabilization resources.

3. DHCD & the CoC Board oversee the strategy to reduce returns to homelessness. The CES Committee establishes policies for access points to flag returners, assess reasons for return, and expedite CES assessments to get on the BNL. LHCs monitor new entries, case conference households who are at-risk of returning, & prioritize returners on the BNL for new housing placement.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	

	In the field below:	

1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1. The CoC increased the percentage of adults who exited CoC-funded TH/RRH/PSH with earned income from 7% in FY21 to 9% in FY22. Strategies to access employment cash sources include:
*Increasing access to supported employment and self-employment options for people with disabilities. Disabled, chronically homeless households are prioritized for all RRH and PSH openings through CES, so increasing flexible job opportunities is critical to ensure employment is accessible and allows households to engage in needed healthcare, treatment and services.
*Reducing barriers to employment - RRH/PSH providers connect participants with transportation assistance, uniform supplies, expungement services, special diversion court dockets, education on the benefits cliff
*Requiring RRH providers to have MOUs with a workforce program or have dedicated staff to provide help with resumes and job search/placement both before and during housing.
*Co-locating workforce development/job placement services at homeless services programs. Each LHC has at least one homeless service agency who is also a workforce development provider, facilitates on-site job fairs at local shelters, and has staff trained to enroll homeless job seekers in state-funded workforce programs.

2. The MD Dept of Labor (DOL) sits on the CoC board and chairs the workforce committee for the MD Interagency Council on Homelessness (ICH). The CoC lead and LHC members serve on the ICH committee that implements cross-training of homeless and workforce system providers and plans a joint homeless-workforce system conference. The CoC lead has presented at statewide WIOA partner meetings on the needs of homeless job seekers, and LHCs participate in local workforce board meetings to build relationships with their local American Job Centers, education/training, and job placement services programs. DOL issued an RFP in 2022 for $400k specifically to serve homeless job seekers. The CoC works with the Maryland Department of Aging, Senior Community Services Employment Program, the Maryland Department of Education, Division of Rehabilitative Services and other specialized providers to develop targeted services to those 55 and older, those age 14-21 who are: blind/visually impaired, deaf/hard of hearing, autistic, have a mental illness or have a brain injury and those with developmental disabilities.

3. DHCD and the CoC board oversee strategies to increase earned income.

2C-5a.	Increasing Non-employment Cash Income–CoC's Strategy	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access non-employment cash income; and
2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,500 characters)

1. The CoC increased the percentage of adults who exited CoC-funded TH/RRH/PSH with non-cash benefits from 7% in FY21 to 27% in FY22. The CoC also increased non-cash benefits for adults who were still enrolled in programs from 29% in FY21 to 37% in FY22. Strategies to increase non-employment cash income include:
*CoC board reviews quarterly SPMs for income increases and improvement opportunities. Board members include state agencies responsible for overseeing TANF, child support, unemployment and SOAR.
*Coordinated Entry assessor training - includes education on mainstream benefit programs, eligibility, and how to refer/enroll homeless households. All street outreach programs, shelters, transitional housing and drop-in centers are required to designate staff to be CES assessors and maintain compliance with training.
*Reviewing HMIS entry data monthly to identify adults with zero or low cash income who need to be connected to benefits
*TANF & Child Support - All homeless services providers assist participants with enrolling online for benefits and providing eligibility documentation, local DSS offices (TANF & child support administrators) are members of every LHC and provide regular updates to providers on changes to mainstream benefits
*Unemployment - Every LHC has staff who are trained to use the State's BEACON system to assist adults in filing claims for UI benefits
*SSI/SSDI - Every BoS county has at least 2 certified SOAR specialists (typically employed at local health departments of homeless services agencies) and specialist contact information is provided to all homeless services program staff in order to make referrals. CoC written standards require RRH/PSH providers in the BoS to either have one of their staff complete SOAR training or ensure all eligible program participants have been referred to the local SOAR specialist.
*VA Benefits - MD Veteran Affairs sits on the CoC board and the CoC coordinates closely with all VAMCs/CRRCs in the BoS geography. CoC providers connect veterans to benefits by either assisting them directly with application or connecting them to local MDVA service officers, who are located in 4 of the 6 BoS LHCs. SSVF providers are also available to assist veterans with application.
*Each LHC provides VITA Tax Assistance & utility assistance.

2. DHCD and the CoC board oversee the strategy to increase non-employment cash income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
    - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
Rapid Rehousing	PH-RRH	33	Housing
HHS Housing First...	PH-PSH	39	Healthcare
Southern Crossing...	Joint TH-RRH	37	Housing
Fuller House Join...	Joint TH-RRH	38	Housing

3A-3. List of Projects.

1. What is the name of the new project? Rapid Rehousing

2. Enter the Unique Entity Identifier (UEI): LHMCXRGR8GA1

3. Select the new project type: PH-RRH

4. Enter the rank number of the project on your CoC's Priority Listing: 33

5. Select the type of leverage: Housing

3A-3. List of Projects.

1. What is the name of the new project? HHS Housing First New FY2023

2. Enter the Unique Entity Identifier (UEI): W6EPTJAJ14J9

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 39

5. Select the type of leverage: Healthcare

3A-3. List of Projects.

1. What is the name of the new project? Southern Crossing Joint TH-RRH

2. Enter the Unique Entity Identifier (UEI): RLEAK81FEJB7

3. Select the new project type: Joint TH-RRH

4. Enter the rank number of the project on your   37
CoC's Priority Listing:

5. Select the type of leverage: Housing

3A-3. List of Projects.

1. What is the name of the new project?   Fuller House Joint TH-RRH

2. Enter the Unique Entity Identifier (UEI):   RLEAK81FEJB7

3. Select the new project type: Joint TH-RRH

4. Enter the rank number of the project on your   38
CoC's Priority Listing:

5. Select the type of leverage: Housing

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

	Is your CoC requesting funding for any new project application requesting $200,000 or more in funding for housing rehabilitation or new construction?	No

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

	If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:	
1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and	
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.	

(limit 2,500 characters)

N/A

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
 - 24 CFR part 578;
  - FY 2023 CoC Application Navigational Guide;
 - Section 3 Resources;
 - PHA Crosswalk; and
  - Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.
	If you answered yes to question 3C-1, describe in the field below:
1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.l.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes

4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.l.	

	Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2023 Priority Listing.	

	Project Type	
1.	SSO Coordinated Entry	Yes
2.	PH-RRH or Joint TH and PH-RRH Component	No

You must click "Save" after selecting Yes for element 2 PH-RRH or Joint TH/RRH Component to view questions 4A-3b. through 4A-3h.

4A-2.	Information About the Project Applicant for the New Support Services Only Coordinated Entry (SSO-CE) DV Bonus Project.	
	NOFO Section I.B.3.l(3)	

	Enter in the chart below information about the project applicant applying for the new SSO-CE DV Bonus project:	

1.	Applicant Name	Maryland Department of Housing and Community Development
2.	Project Name	DV Bonus - SSO CE
3.	Project Ranking on Priority Listing	44
4.	Unique Entity Identifier (UEI)	PPA6BVE1CAV5
5.	Amount Requested	$299,422

4A-2a.	Addressing Coordinated Entry Inadequacies through the New SSO-CE DV Bonus Project.	
	NOFO Section I.B.3.I.(3)(c)	

	Describe in the field below:
1.	the inadequacies of your CoC's current Coordinated Entry that limits its ability to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking; and
2.	how the proposed project addresses inadequacies identified in element 1 of this question.

(limit 2,500 characters)

1. The BoS CoC was established in 2020 and has continued to increase in size through 2023. Throughout this time, the CoC Board and Coordinated Entry Committee have worked to develop a CE System that is implemented across its nine counties to ensure a consistent and compliant process is in place. To date, the CES system development and roll out has primarily focused on the general homeless population and system flow: access sites, assessment tools, prioritization orders, case conferencing and housing matches. All relevant community partners have been identified and engaged. While victim service providers are currently involved and participate in the planning process and safety planning is a fundamental component of the system, a comprehensive, DV parallel CE system has not yet been established. The CoC has not fully identified how assessed survivors will be incorporated onto a separate, confidential by name list, nor how there will be a confidential and safe handoff as housing matches become available. The CoC also lacks the ability to appropriately train CES staff across the CoC on DV focused best practices. Finally, at this time the CoC needs to increase outreach and CES marketing to survivors and ensure that there are ample assessors trained who work in the DV organizations. 2. To remedy the identified deficiencies, the CoC intends to target funds towards the buildout of the DV parallel CE system. The CoC will engage with the Maryland Network Against Domestic Violence, the primary state-level advocacy organization, to develop and deliver DV focused training to the full CoC, topics include: Domestic Violence Basics, Intensive Trauma Informed Care, Trauma and the Brain, Crisis Intervention and De-Escalation Practices, among others. Additionally, the CoC will dedicate funding to identify designated staff members to serve as Regional Coordinators in each region of the BoS to ensure all local providers are appropriately participating in the CES and a properly trainined on all components; the Regional Coordinators will also serve as an access site and conduct assessments in shelters or via the phone. The role will also be active in local case conference meetings to ensure a link between eligible surviors on the DV BNL and housing matches as they become available. Finally, the CoC will collaborate with the Comparable Database providers to ensure all elements of the CE assessment are built in the system and can be populated onto a confidential BNL.

	4A-2b. Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New SSO-CE DV Bonus Project.	
	NOFO Section I.B.3.I.(3)(d)	

	Describe in the field below how the new project will involve survivors:	
	1. with a range of lived expertise; and	
	2. in policy and program development throughout the project's operation.	

(limit 2,500 characters)

1. To appropiately develop & identify DV specific CES policy, protocol & training needs, the CoC will coordinate with the Maryland Network Against Domestic Violence & DV organizations in each of the 9 BoS counties to identify & recruit survivors with lived experience. The MNADV & local victim service providers will identify eligible survivors within their programs & networks who may be appropriate to serve on a DV Focused CE Committee. The representatives will come from across the state & represent 9 counties of the BoS. While the service providers are the most appropriate entities to identify eligible survivors, the CoC will request representation with a range of lived experience, including families, singles, variations in age as well as variation in experience with domestic violence, dating violence, sexual assault & stalking. Additionally, the CoC will ensure diversity in representation across race & ethnicity. 2. The CoC will require that safety & confidentiality are the primary consideration for all survivors with lived experience who agree to assist with the DV CE program development. All participants will be provided options on how they participate in the process, while most of the planning phase will be conducted virtually, participants will have the option to remain confidential & not disclose personal details; personal participant information will not be provided outside of the workgroup & is considered strictly confidential. As the workgroup is established, designated CoC staff will serve as the primary point of contact & will develop project plans & timelines. Committee members will be requested to provide feedback on their personal experiences in accessing DV services, how they were informed about availalbe services, how they were informed about coordinated entry & its resources, & how they were informed / offered eligible permanent housing opportunities; as well as any immediate feedback on system improvement. Feedback will be used to draft DV parallel CES policies & protocol & to identify futher training needs for staff. Every draft will be provided to members to review & edit until a consensus is reached. The committee will also be requested to provide feedback on how new processes are implemented in the local agencies. Once a baseline DV parallel process is established & operational, the committee members will be asked to participate in an ongoing system review process & contribute to the development of survivor-focused metrics for review.

Applicant Name
This list contains no items

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3.	We prefer that you use PDF files, though other file types are supported–please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4.	Attachments must match the questions they are associated with.
5.	Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process.
6.	If you cannot read the attachment, it is likely we cannot read it either.
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
	. We must be able to read everything you want us to consider in any attachment.
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/26/2023
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/26/2023
1D-11a. Letter Signed by Working Group	Yes	Letter Signed by ...	09/28/2023
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	09/28/2023
1E-1. Web Posting of Local Competition Deadline	Yes	Web Posting of Lo...	09/28/2023
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/27/2023
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	09/27/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/27/2023
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/27/2023
1E-5b. Local Competition Selection Results	Yes	Local Competition...	09/27/2023
1E-5c. Web Posting–CoC-Approved Consolidated Application	Yes	Web Posting–CoC-A...	09/27/2023

1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	09/27/2023
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's Homeless Da...	09/27/2023
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	09/27/2023
3A-2a. Healthcare Formal Agreements	No	Healthcare Forma...	09/27/2023
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preferences

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Letter Signed by Working Group

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Web Posting of Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description: Web Posting–CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated
                        Application

Attachment Details

Document Description: HUD's Homeless Data Exchange (HDX)
                        Competition Report

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	07/27/2023
1B. Inclusive Structure	09/28/2023
1C. Coordination and Engagement	09/28/2023
1D. Coordination and Engagement Cont'd	09/28/2023
1E. Project Review/Ranking	09/28/2023
2A. HMIS Implementation	09/28/2023
2B. Point-in-Time (PIT) Count	09/28/2023
2C. System Performance	09/28/2023
3A. Coordination with Housing and Healthcare	09/28/2023
3B. Rehabilitation/New Construction Costs	09/28/2023
3C. Serving Homeless Under Other Federal Statutes	09/28/2023

4A. DV Bonus Project Applicants	09/28/2023
4B. Attachments Screen	09/28/2023
Submission Summary	No Input Required

**Maryland Department of Housing and Community Development
HCV Administrative Plan Excerpt**

PHA Homeless Preference (Set-Aside)

3.   WAITING LIST LOCAL PREFERENCES [24 CFR 982.207 & CFR 5.410]

3.1   Local Residency Preference-Applicants that live or work in the jurisdiction;

3.2   State Bridge Program Preference- Clients after 3 years of temporary assistance or after 5 years of temporary assistance (depending on length of Bridge subsidy);

3.3   HOPWA Preference- For continuation of assisted clients if HOPWA rental assistance isn't available.

3.4   State Section 811 Supportive Housing Preference-Applicants on the HCV waiting that meet the selection criteria for the State Section 811 program;

3.5   State Section 811 VAWA Preference- Victims of domestic violence where the perpetrator is the qualifying Section 811 household member and has since been terminated;

3.6   Housing First Preference-Supportive housing model that emphasizes permanent supportive housing to end homelessness.

3.7   Permanent Supportive Housing (PSH)/move up preference-Pilot initiative for households living in PSH funded units in need of rental assistance but no longer require the level of services associated with PSH units.

3.8   Mainstream 2017 Program Preference-Non-Elderly Disabled (NED) families who meet at least one of the following criteria:

- Transitioning out of institutional or other segregated settings;

- At serious risk of institutionalization;

- Homeless; or

- At risk of becoming homeless.

DHCD may accept Mainstream referrals to the PHA waitlist from referring agencies contracted through MDH, from COCs with MOUs in place to make Mainstream referrals, or other designated organizations. Other qualified applicants may be pulled from the existing waiting lists.

St. Mary's County Housing Authority

HCV Administrative Plan Excerpt

PHA Homeless Preference (General)

VI.   SELECTION CRITERIA FOR ISSUANCE OF A VOUCHER

It is the need of the family that will connote/signify a preference. HUD regulations encourages the adoption of selection preferences that reflect local needs and priorities. These preferences allow communities to target scarce resources to families that are most in need of housing assistance and to address the impact of economic conditions, market forces, government action, natural disasters and/or other events which impact families in their ability to have somewhere to live. This may include but not limit to preserving affordable housing which in turn provides vital housing options for families. Additionally, the HA administers the PBRA project in accordance with the HUD Occupancy Handbook 4530.3. The following preferences will be used to provide assistance to all preference categories based on available funding.

a.   Residents or families of St. Mary's County that have documentation of residency of at least 90 days in the county.

b.   St. Mary's County residents or families expecting to reside in St. Mary's County because of their established employment in St. Mary's County.

c.   Families whose dwelling is deemed by an appropriate agency (i.e., St. Mary's County Health Department, St. Mary's County Department of Land Use and Management, St. Mary's County's Fire Departments, HASMC, etc.) to be hazardous, unfit, and unsuitable for human habitation.

d. Families whose head of household or spouse are elderly or person with disabilities. For family members claiming disability who do not receive SSI or other disability payments from the Social Security Administration, a knowledgeable professional must provide third-party verification that the family member meets the HUD definition of disability as outlined in 24CFR5.403.

e. Any household member (18 years of age and over, but less than 62 years of age) who may be non-elderly with a disability who are

- Transitioning out of an institution or other segregated setting

- At serious risk of institutionalization

- Homeless or

- At risk of becoming homeless

- Single persons who are elderly or persons with disabilities shall be admitted over other single persons.

f. Families whose head of household or spouse are veterans and/or have served in the military.

g. Working families whose head or spouse has been employed for the past six (6) consecutive months at a minimum of thirty hours per week. Employment verifications must be third party verification from their employer. If family claims to be self-employed, a copy of last year's income tax return must be provided, along with their self-employment records from last year and current year.

h. Families who must move from federally-assisted housing because of change in family size that would cause the family to be under or over housed.

i. Families who meet the criteria established by HUD for use of available funds for a special purpose or program (e.g., deconcentrating, income mixing, Family Unification, Welfare-To-Work, Workforce Rental Assistance Program, etc.).

j. Families displaced and/or requiring replacement housing caused by natural or governmental actions beyond the family's control.

k. Families who are involved in the State's Bridge Subsidy Program may be moved to the Section 8 Program as funds are available.

l. Families who are involved in the State's Emergency Rental Assistance Program may be moved to the Section 8 Program as funds are available.

m. Families who are victims of domestic violence or in critical housing need and could be facing homelessness **(have a barrier free zone against domestic violence)**.

Hagerstown Housing Authority HCV

Administrative Plan Excerpt

PHA Homeless Preference (General)

5.0 SELECTING FAMILIES FROM THE WAIT LIST

5.1 *WAIT LIST ADMISSIONS AND SPECIAL ADMISSIONS*

The Housing Authority may admit an applicant for participation in the program either as a special admission or as a wait list admission.

If HUD awards funding or the Housing Authority decides to set aside slots that are targeted for families with specific characteristics or families living in specific units, the Housing Authority will use the assistance for those families. It is the policy of the Housing Authority to reallocate any funding for a special purpose to the same population.

5.1.1 Homeless Slots

Thirty (30) Housing Choice Voucher slots shall be set-aside for homeless applicants. Verification of homeless status shall be made by third-party verification form completed by local homeless shelter or facility. Homeless applicants shall be placed on the Housing Choice Voucher Wait List. If homeless families do not exist at the time of availability, the slot will be offered to the next applicant on the Housing Choice Voucher Wait List.

5.1.2 Persons Diagnosed with Terminal Illness

Twenty (20) Section 8 slots shall be set-aside for persons diagnosed with a terminal illness. Persons shall be identified, and condition verified through the applicant's private physician or medical professional.

5.1.3 Ready By 21

In cooperation with the Washington Co. Department of Social Services (DSS) and in accordance with the signed Memorandum of Understanding, five (5) Housing Choice Voucher (HCV) slots shall be set-aside for qualifying applicants referred to the Housing Authority by the DSS Foster Care Program. Applicants will be served in the order of referral and will not be ranked by the HHA preference point system. Approval for the Ready By 21 vouchers will be subject to all current eligibility standards including but not limited to criminal record checks, income limits, and all other HUD and HHA eligibility criteria. If enough applicants do not exist to fill the five (5) available slots, the remaining vouchers will be offered to applicants on the HCV waiting list. If DSS identifies and refers an eligible Ready By 21 family, the next available voucher will be reserved for those qualified applicants until the total of five (5) slots are filled. All contracts executed on behalf of any Ready By 21 applicant will be for a minimum of 12-months and a maximum of 2 years. The contract will terminate, with proper notice, no later than the second anniversary of the initial contract date. Housing Choice Voucher assistance will terminate if the voucher holder, at any time, becomes non-compliant and is ineligible for the Ready By 21 Initiative or is violation of the HCV Program regulations.

5.1.4 Veterans Affairs Supportive Housing (VASH)

**Maryland Department of Housing and Community Development
HCV Administrative Plan Excerpt**

Moving On Preference (Set-Aside)

3.	**WAITING LIST LOCAL PREFERENCES** [24 CFR 982.207 & CFR 5.410]

3.1	Local Residency Preference-Applicants that live or work in the jurisdiction;

3.2	State Bridge Program Preference- Clients after 3 years of temporary assistance or after 5 years of temporary assistance (depending on length of Bridge subsidy);

3.3	HOPWA Preference- For continuation of assisted clients if HOPWA rental assistance isn't available.

3.4	State Section 811 Supportive Housing Preference-Applicants on the HCV waiting that meet the selection criteria for the State Section 811 program;

3.5	State Section 811 VAWA Preference- Victims of domestic violence where the perpetrator is the qualifying Section 811 household member and has since been terminated;

3.6	Housing First Preference-Supportive housing model that emphasizes permanent supportive housing to end homelessness.

3.7	Permanent Supportive Housing (PSH)/move up preference-Pilot initiative for households living in PSH funded units in need of rental assistance but no longer require the level of services associated with PSH units.

3.8	Mainstream 2017 Program Preference-Non-Elderly Disabled (NED) families who meet at least one of the following criteria:

- Transitioning out of institutional or other segregated settings;

- At serious risk of institutionalization;

- Homeless; or

- At risk of becoming homeless.

DHCD may accept Mainstream referrals to the PHA waitlist from referring agencies contracted through MDH, from COCs with MOUs in place to make Mainstream referrals, or other designated organizations. Other qualified applicants may be pulled from the existing waiting lists.

September 22, 2023

HUD SNAPS Office,

As CoC representative lived experience of homelessness, this letter is to confirm support for the

Maryland Balance of State 2023 CoC funding application. The priorities outlined in the funding

application and the selected Permanent Supportive Housing and Rapid Rehousing projects reflect the

needs and priorities of individuals and families experiencing homelessness in Garrett, Allegany,

Washington, Frederick, Harford, Cecil, Calvert, Charles and St. Mary's County.

Thank you for your consideration and support of these much-needed resources and programs.

Sincerely,

Signature

James Clark Jr.
Street Outreach Coordinator with Harford Community Action Agency
Harford County Local Homeless Coalition

September 25, 2023

HUD SNAPS Office,

As CoC representative lived experience of homelessness, this letter is to confirm support for the

Maryland Balance of State 2023 CoC funding application. The priorities outlined in the funding

application and the selected Permanent Supportive Housing and Rapid Rehousing projects reflect the

needs and priorities of individuals and families experiencing homelessness in Garrett, Allegany,

Washington, Frederick, Harford, Cecil, Calvert, Charles and St. Mary's County.

Thank you for your consideration and support of these much-needed resources and programs.

Sincerely,

Jessica Trovato

Jessica Trovato
Washington County Local Homeless Coalition

September 22, 2023

HUD SNAPS Office,

As CoC representative lived experience of homelessness, this letter is to confirm support for the

Maryland Balance of State 2023 CoC funding application. The priorities outlined in the funding

application and the selected Permanent Supportive Housing and Rapid Rehousing projects reflect the

needs and priorities of individuals and families experiencing homelessness in Garrett, Allegany,

Washington, Frederick, Harford, Cecil, Calvert, Charles and St. Mary's County.

Thank you for your consideration and support of these much-needed resources and programs.

Sincerely,

Jason Burns
Maryland Balance of State CoC

HOUSING FIRST ASSESSMENT

REQUIRED FOR: ALL NEW & RENEWAL PROJECT APPLICANTS

For a homelessness service system to work the most efficiently and effectively, individual programs must embrace a Housing First approach. In addition to the Housing First related questions in e-snaps, the Performance Review Committee may review the following Housing First Assessment in the process of reviewing and scoring applications.

Please check all boxes that apply.

OVERALL

- ☒ The term "Housing First" is used to describe the program.
- ☒ Policies clearly delineate that the program is operating under "Housing First" principles as defined by the U.S. Interagency Council on Homelessness.
- ☒ Project has reviewed the "USICH Housing First Checklist: Assessing Projects and Systems for a Housing First Orientation" document.

ADMISSION

- ☒ Applicants are accepted regardless of their use of substances or compliance with treatment.
- ☒ Participation in services is not a condition of program entry.
- ☒ Poor credit history, rental history, criminal background, or other "housing readiness" factors will not be barriers to housing assistance.
- ☒ Applicants are not required to have income or employment prior to admission.
- ☒ Fleeing domestic violence is not a barrier to program access.
- ☒ People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy and building and apartment units include special physical features that accommodate disabilities.
- ☒ Programs must exhaust all housing options for applicants, and every effort should be made to avoid continuing an applicant's homelessness.

SERVICE DELIVERY

- ☒ Engagement and problem-solving are emphasized over therapeutic goals.
- ☒ Service plans are tenant-driven without predetermined goals.
- ☒ Participation in services is not a condition of permanent supportive housing tenancy.
- ☒ Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.

DISCHARGE

☒   Use of alcohol and drugs in and of itself is not a reason to evict a tenant.

☒   Tenants' eviction cannot be for failure to follow through with supportive services, participation agreement or a treatment plan.

☒   Tenants may be evicted from the housing program only for serious program violations defined in written policies that are aligned with HUD prescribed Housing First guidance and/or rental property lease violations.

☒   Loss of income or failure to improve income is not a reason to terminate services.

☒   Fleeing domestic violence is not a reason to terminate services.

☒   Tenant must be informed of actions that could possibly cause termination from housing during intake, at recertification, and at any point of substantive change to the termination policy during program participation as verified by tenant signing an acknowledgment document to verify receipt of the termination policy.

☒   Every effort is made to offer a transfer to a tenant from one housing situation to another if tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

☒   To the greatest extent practicable, upon the tenant's exit the service provider will develop and communicate a comprehensive discharge plan for securing or maintaining permanent housing.

Recipient	Friends for Neighborhood Progress, Inc.	Project Component Type	PSH
Subrecipient	N/A	Data Reporting Period	July 1, 2022 - June 30, 2023
Project Name	FFNP Housing First	Scorecard Status	Final

Total Project Score					
	Scoring Category	Total Points Achieved	Total Points Available	Category Weight	Percentage Achieved
Total Project Score = Project Performance Percentage Achieved + HMIS Data Quality Percentage Achieved + Grant Management & Financials Percentage Achieved	Project Performance	80	90	70%	62%
	HMIS Data Quality	40	40	20%	20%
	Grant Management & Financials	35	40	10%	9%
	Total Score	**91%**			

Performance Criteria	Purpose & Source of Measurement	Formula Information		Result	Points 10	Points 5	Points 0	Score
Project Performance 70% Achieving project outcomes provides a benchmark for how well projects help to end homelessness. Assessing & monitoring project outcomes is necessary to understand a project's rate of success and contribution to CoC-wide performance goals.								
Quarterly Occupancy Utilization Rate	Household utilization rates demonstrate that the CoC is fully utilizing its inventory. APR Q8b & Application	January Total	10	128%	>=90%	70% - 89%	<= 69%	**10**
		April Total	10					
		July Total	11					
		October Total	10					
		Adjusted Total	10.25					
		Proposed number of households served	8					
Percentage of chronically homeless households served	Indicates community success in ending chronic homelessness by measuring the number of	Total Chronically Homeless Households served		11	100%	PSH: >=75% RRH: >15%	PSH: 50-74% RRH: 10%-14%	PSH: <= 49% RRH: <=9%	**10**

	chronically homeless participants served in the project during the measured year. APR Q26a	Total Households served	11					
Percentage of participants who remained in PSH or exited to permanent housing	Successful housing outcomes are one of the most important measures of project success. APR Q23c	Total Number of Persons Served	11	100%	PSH: >= 96% RRH: >= 91%	PSH: >=90-95% RRH: >=85-90%	PSH: >= 89% RRH: >= 84%	**10**
		Total Exiting to Positive Destinations	0					
		Total Exits	1					
		Total Deceased	1					
		Unsuccessful Exits	0					
Average number of days to move in at project entry	The Housing Move in Date is collected to measure how long it takes for a client to physically move into housing from the time of project enrollment and gives a clear picture of whether the client is homeless or housed. APR Q22c			0 Days	24 Days or Less	25-35 Days	36 Days or More	**10**
Percentage of adult stayers at annual assessment who gained, maintained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures APR Q19a1			30%	PSH: >=18% RRH: >= 5%	PSH: 12-17% RRH: 2-4%	PSH: <=11% RRH: <=1%	**10**
Percentage of adult leavers at exit who gained, maintained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures APR Q19a2			0%	PSH: >=13% RRH: >= 33%	PSH: 7-12% RRH: 28-32%	PSH: <=6% RRH: <=27%	**0**
Percentage of adult stayers at annual assessment who gained, maintained or increased non-employment cash income	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System Performance Measures. APR Q19a1			70%	PSH: >=58% RRH: >= 5%	PSH: 52-57% RRH: 2-4%	PSH: >=51% RRH: >=1%	**10**
Percentage of adult leavers at exit who gained, maintained or increased non-employment cash income	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System Performance Measures. APR Q19a2			100%	PSH: >=71% RRH: >= 47%	PSH: 65-70% RRH: 41-46%	PSH: >=64% RRH: >= 40%	**10**

Returns to Homelessness	Reducing returns to homelessness is one of the most important measures of program success and is HUD System Performance Measure 2a.	0%	<= 5%	6% - 15%	>=16%	**10**
**HMIS Data Quality 20%** **HMIS participation and data quality are priorities for MD-514 & HUD. Accurate, complete & timely data is crucial to determine how projects are contributing to ending homelessness. High quality data is key to understanding what projects are doing and how the CoC & HUD can make informed decisions about the project.**
Personal Identifying Information Error Rate		0%	0% - 1%	2% - 5%	>= 6%	**10**
Universal Data Elements Error Rate	To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete. APR Q 6a, b, c, d	0%	0% - 1%	2% - 5%	>= 6%	**10**
Income and Housing Data Quality		0%	0% - 1%	2% - 5%	>= 6%	**10**
Chronic Homelessness Data Elements		0%	0% - 1%	2% - 5%	>= 6%	**10**
Domestic Violence Provider: Comparable Database	Victim Services Providers receiving CoC & ESG funds are required to collect client-level data but are prohibited from entering data into HMIS. VSPs must enter data into a comparable database that complies with all HMIS requirements.	NA	Yes / Plan on Track	N/A	No	**NA**

Grant Management & Financials 10%								
Projects must demonstrate understanding of compliance with federal & local regulations of project operations.								
Cost Efficiency	It is important to HUD that programs demonstrate cost efficiency - the annual cost to retain or move someone into permanent housing. Sage APR Data	FY21 Total CoC Budget Plus 25% Required Match	$105,599	$10,560	PSH<= $7,999 RRH<= $1,499	PSH = $8,000-11000 RRH= $1,500-4,000	PSH >= $11,001 RRH>= $4,001	**5**
		Number of participants who exited to or remained in permanent supportive housing during the reporting period	10					
Percentage of total grant funds that were recaptured in the most recent grant closeout	It is important to HUD that programs show agency capacity to spend funds allocated in a timely manner and in full and allows for potential fund reallocation of unspent funds during the HUD CoC Competition. Sage APR Data	Total Grant Award	$83,643	0%	0-4%	5-9%	>= 10%	**10**
		Total Spent	$83,643					
		Unspent Amount	$0					
Prior Year Recapture Rate (Not Scored)		Prior Year Recapture Rate – *For Reference Only*		0%	N/A	N/A	N/A	**Not Scored**
BoS CoC RFP Response	The project submitted the RFP response and all required attachments by the stated deadline, total points received			20	N/A	N/A	N/A	**20**

2023 CoC Competition | MD Bal...

mdboscoc.org/2023-coc-competition

Bookmarks | MDBoSCoC | CoCs | Training | Finance | % Percentage Calculat... | a. Amazon Smile | By the People Welc... | Browse Projects | S... | TCHC | Microsoft 365 | My Apps Da...

Competition Timeline & Events

Current as of: August 31, 2023

July 5, 2023	HUD Issues FY2023 CoC Program NOFO (Notice of Funding Opportunity)
July 12, 2023	DHCD Issues FY2023 BoS CoC Program Competition Timeline
July 20, 2023	Balance of State CoC Competition Policies Published
July 20, 2023 @ 1:00 pm	Balance of State CoC NOFO Briefing: *Click Here to Join the Meeting*
July 28, 2023 11:00 am	Renewal Project Evaluation, Scoring & Application Training: *Click Here to Join the Meeting*
August 1, 2023 2:30 pm	Renewal Project Data Clean Up Session #1: *Meeting Link - Click to Join*
August 3, 2023	DHCD Issues FFY2023 BoS CoC RFP & Project Application
August 8, 2023 2:30 pm	Renewal Project Data Clean Up Session #2: *Meeting Link - Click to Join*
August 9, 2023 2:00 pm	New Project Application Training: *Click Here to Join the Meeting*
August 24, 2023	CoC Renewal Project Score Cards issued to CoC Project Contact
August 21 - 25, 2023	FY2023 BoS CoC RFP/eSNAPS Technical Assistance Appointments: *Click Here to Schedule*
August 25, 2023	Deadline for BoS CoC RFP & Application Questions
August 28, 2023	FFY2023 BoS CoC RFP & eSNAPS Project Applications Due
August 31, 2023	Deadline for Submission of Corrections or Comments on Renewal Project Score Cards

#	Action/ Deadline/ Event	Date
	July	
1	HUD Issues FFY2023 CoC Program NOFO (Notice of Funding Opportunity)	Wednesday, July 5, 2023
2	DHCD Issues FFY2023 BoS CoC Program Competition Timeline	Wednesday, July 12, 2023
3	CoC Board of Directors Approves Renewal Scorecard & Competition Process	Thursday, July 20, 2023
4	CoC Board of Directors Approves Local Ranking & Reallocation Policies	Thursday, July 20, 2023
5	*FFY2023 BoS CoC NOFO Competition Briefing Meeting*	*Thursday, July 20, 2023 @ 1:00 PM*
6	*Renewal Project Evaluation & Scoring Process Training*	*Friday, July 28, 2023 @ 11:00 AM*
	August	
7	*Renewal Project Data Clean Up Session #1: Meeting Link*	*Tuesday, August 1, 2023 @ 2:30 PM*
8	DHCD Issues FFY2023 BoS CoC RFP & Project Application	Thursday, August 3, 2023
9	*Renewal Project Data Clean Up Session #2: Meeting Link*	*Tuesday, August 8, 2023 @ 2:30 PM*
10	*New Project Application Process Training*	*Wednesday, August 9, 2023 @ 2:00 PM*
11	CoC Renewal Project Score Cards issued to CoC Project Contact	Thursday, August 24, 2023
12	*FFY2023 BoS CoC RFP/e-SNAPS Technical Assistance Appointments*	*August 21 - 25, 2023*
13	**Deadline for BoS CoC RFP & Application questions**	**Friday, August 25, 2023**
14	**Deadline for Submission of Corrections or Comments on Renewal Project Score Cards**	**Monday, August 28, 2023**
15	**FFY2023 BoS CoC RFP & eSNAPS Project Applications due**	**Monday, August 28, 2023**
	September	
12	*CoC Performance Review Committee Briefing: Public Meeting, Application Handoff*	*Tuesday, September 5, 2023*
13	*CoC Performance Review Meeting: Closed Meeting, Final Rating & Ranking*	*Wednesday, September 13, 2023*
14	BoS CoC Board to Review & Finalize Priority Listing; Post to MD BoS Website	*Wednesday, September 13, 2023*
15	Final Notification of Application Status to Applicants --"Included or Rejected"	Wednesday, September 13, 2023
16	**CoC Project Budget Revisions Due in eSNAPS (if applicable)**	**Friday, September 22, 2023**
17	**DHCD & CoC Applicants Review & Finalize Project Applications in eSNAPS**	**Monday, September 25, 2023**
18	DHCD Posts CoC Application on BoS Website	Tuesday, September 26, 2023
19	**DHCD submits FFY 2023 CoC Application in eSNAPS**	**Wednesday, September 27, 2023**
20	**FFY2023 CoC Program Competition Closes**	**Thursday, September 28, 2023**
	COC-23-Timeline	

Maryland

Carolyn Curry -DHCD- <carolyn.curry@maryland.gov>

2023 HUD CoC Funding Competition Now Open & BoS Announcement
1 message

Carolyn Curry, Maryland Balance of State CoC <boscoc.dhcd@maryland.gov>   Fri, Jul 14, 2023 at 8:00 PM
Reply-To: "Carolyn Curry, Maryland Balance of State CoC" <boscoc.dhcd@maryland.gov>
To: carolyn.curry@maryland.gov

View this email in your browser

**MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE**

2023 HUD CoC Funding Competition Now Open

On July 5th, 2023 HUD released the 2023 CoC Notice of Funding Opportunity. The deadline for CoCs to submit applications to HUD is September 28, 2023.

All interested applicants are encouraged to review the NOFO in its entirety.

DHCD will be presenting a *CoC Competition Overview next Thursday, July 20th* during the CoC Board Meeting. The meeting begins at 1:00 pm and the NOFO briefing is expected to start around 1:30pm.

The CoC Competition Overview will review this year's HUD expectations and requirements, available funding, eligible project components and a tentative competition timeline. *Registration is not required, click the button below to join. The meeting recording will be posted to the MD BoS CoC Website for those who are unable to attend.*

Additional project application training opportunities will be scheduled over the following weeks and will review all application materials for new and renewing projects.

DHCD will utilize the Balance of State Funding Information page as well as this email distribution list to publish and communicate all CoC Competition related materials and timelines going forward.

Join the CoC Board Meeting & CoC Funding Competition Overview on July 20th at 1:00 pm

Prospective applicants are highly encouraged to prepare for this opportunity by taking the following actions in advance of the RFP release:

Stay Informed on BoS CoC Competition Updates

Email Subscription Link

MD BoS CoC Funding Information Webpage

Ensure individual and organizational access to e-snaps, HUD's grant management platform

Update their e-snaps Applicant Profile (existing users)

Get started in e-snaps (new users)

Access the e-snaps 101 Toolkit as needed (all users)

Ensure your organization's SAM registration and UEI are active

Check your organization's SAM status

Review HUD guidance on the CoC Program

HUD Exchange "CoC and ESG Virtual Binders"

HUD Exchange "CoC Program Toolkit"

CoC Interim Rule (24 CFR Part 578)

Please forward this email to relevant staff and interested community partners across your LHC.

For questions please contact boscoc.dhcd@maryland.gov.

WE ARE HIRING!

The Maryland Department of Housing and Community Development is looking for two people passionate about ending homelessness to join our Balance of State CoC team. We offer flexible schedules and up to 3 days telework. These are new positions that we can customize to your talents and skills. **People with lived expertise of homelessness are strongly encouraged to apply!**

CONTINUUM OF CARE PROGRAM COORDINATOR

- Develops written standards for CoC, ESG, and State-funded homeless services programs.
- Provides training and technical assistance to CoC grant recipients on program regulations and grant compliance
- Monitors programs and supports the annual NOFO process

ENGAGEMENT AND TRAINING COORDINATOR

- Provides staffing support to people with lived experience of homelessness in CoC leadership roles, such as the Youth Action Board
- Coordinates CoC membership, meetings, news, and provides support to Local Homelessness Coalitions (local/regional planning groups)
- Facilitates annual calendar of quality improvement and evidence-based practice trainings for CoC membership

APPLY AT: https://tinyurl.com/MDBOS

MARYLAND BALANCE OF STATE CONTINUUM OF CARE

✉ Forward this email

Our mailing address is:
MD Department of Housing and Community Development
7800 Harkins Rd
Lanham, MD 20706-1333

Add us to your address book

Want to change how you receive these emails?

You can update your preferences or unsubscribe from this list.

INTUIT
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Maryland

Carolyn Curry -DHCD- <carolyn.curry@maryland.gov>

2023 CoC NOFO Update: BoS CoC Request for Proposals Now Availalbe
1 message

Carolyn Curry, Maryland Balance of State CoC <boscoc.dhcd@maryland.gov>   Thu, Aug 3, 2023 at 9:52 PM
Reply-To: "Carolyn Curry, Maryland Balance of State CoC" <boscoc.dhcd@maryland.gov>
To: carolyn.curry@maryland.gov

View this email in your browser

MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE

FY2023 BoS CoC Request for Proposals Now Available

On Thursday, August 3, 2023, the MD Balance of State released the FY2023 BoS CoC Funding Competition Request for Proposals. This RFP is intended to solicit new CoC project applications and to obtain information from renewing project applications for the CoC Funding Competition.

The RFP, along with other relevant competition related information, can be found on the Balance of State CoC Funding Opportunities Webpage under the "Project Application Resources" column.

All CoC Project Applicants are encouraged to carefully review the RFP as there are different response requirements for new and renewal projects.

Per HUD guidelines, the RFP will be due by 8:00 p.m. on August 28, 2023 and must be submitted to boscoc.dhcd@maryland.gov.

New CoC Project Application Training & RFP Overview

DHCD will be hosting a virtual New CoC Project Application Training on Wednesday, August 9, 2023 at 2:00 pm.

The session will cover the new project application process; including a walkthrough of the local RFP and eSNAPs application requirements and all relevant timelines and due dates.

All parties interested in submitting a new CoC project application for either CoC Bonus or DV Bonus funding are highly encouraged to attend; there will be opportunity for questions.

Registration is not required, click the button below to join the meeting.

Join the CoC New Project Training Session August 9th at 2:00 pm

Stay Informed on BoS CoC Competition Updates

Email Subscription Link

MD BoS CoC Funding Information Webpage

Ensure individual and organizational access to e-snaps, HUD's grant management platform

Update their e-snaps Applicant Profile (existing users)

Get started in e-snaps (new users)

Access the e-snaps 101 Toolkit as needed (all users)

Ensure your organization's SAM registration and UEI are active

Check your organization's SAM status

Review HUD guidance on the CoC Program

HUD Exchange "CoC and ESG Virtual Binders"

HUD Exchange "CoC Program Toolkit"

CoC Interim Rule (24 CFR Part 578)

Have questions? Please contact boscoc.dhcd@maryland.gov.

✉ **Forward this email**

INTUIT mailchimp

Recipient		Project Component Type	
Subrecipient	N/A	Data Reporting Period	July 1, 2022 - June 30, 2023
Project Name		Scorecard Status	Under Review

General Information:
- Renewal project scorecards are derived from data pulled from HMIS, SAGE and eSNAPs project applications. The HMIS data reviewed for this document includes Annual Performance Reports for the timeframe of July 1, 2022 – June 30, 2023
- Renewing projects were notified on July 28, 2023 of the renewal scorecard process and were provided opportunities to work with TeamHMIS to correct any inaccurate or missing data in HMIS
- Projects renewing for the first time will not receive a Renewal Scorecard since there has not yet been one full year of performance data, however first-time renewals are subject to completing the BoS Request for Proposals
- Performance measures that do not apply to a given project are marked "NA" in the score column (example: there were no project leavers during the measured year, percentage of leavers income increase will be marked NA)
- For more information about the competition policy, process, and other materials, please visit: https://www.mdboscoc.org/2023-coc-competition

Instructions:
- Review each of the sections below for accuracy
- Complete the Agency Response Section to address low scoring measures and grant recapture rates over 10%
- Return your finalized scorecard to boscoc.dhcd@maryland.gov no later than **August 28, 2023**
- Finalized scorecards will be provided to the Performance Review Committee for project rating and ranking
- *NOTE*: All renewing CoC projects are required to respond to the BoS RFP, **due August 28, 2023**; posted at https://www.mdboscoc.org/2023-coc-competition

Total Project Score					
Total Project Score = Project Performance Percentage Achieved + HMIS Data Quality Percentage Achieved + Grant Management & Financials Percentage Achieved	Scoring Category	Total Points Achieved	Total Points Available	Category Weight	Percentage Achieved
	Project Performance			70%	
	HMIS Data Quality			20%	
	Grant Management & Financials			10%	
	Total Score				

Performance Criteria	Purpose & Source of Measurement	Formula Information		Result	Points 10	Points 5	Points 0	Score
Project Performance 70% Achieving project outcomes provides a benchmark for how well projects help to end homelessness. Assessing & monitoring project outcomes is necessary to understand a project's rate of success and contribution to CoC-wide performance goals.								
Quarterly Occupancy Utilization Rate	Household utilization rates demonstrate that the CoC is fully utilizing its inventory. APR Q8b & Application	January Total	Q1, Q8b	Quarterly Occupancy Utilization Rate (July 1 2022 - June 30, 2023)	>=90%	70% - 89%	<= 69%	**Points**
		April Total	Q2, Q8b					
		July Total	Q3, Q8b					
		October Total	Q4, Q8b					
		Adjusted Total	Adjusted					
		Proposed number of households served	Proposed					
Percentage of chronically homeless households served	Indicates community success in ending chronic homelessness by measuring the number of chronically homeless participants served in the project during the measured year. APR Q26a	Total Chronically Homeless Households served	CH HH, Q26a	Percentage of chronically homeless households served	PSH: >=75% RRH: >15%	PSH:50-74% RRH: 10%-14%	PSH: <= 49% RRH: <=9%	**Points**
		Total Households served	Total HH, Q26a					
Percentage of participants who remained in PSH or exited to permanent housing	Successful housing outcomes are one of the most important measures of project success. APR Q23c	Total Number of Persons Served	Total Served, Q5a	Percentage of participants who remained in PSH or exited to permanent housing	PSH: >= 96% RRH: >= 91% TH: >= 81%	PSH: >=90-95% RRH: >=85-90% TH: >= 75-80%	PSH: >= 89% RRH: >= 84% TH: >= 74%	**Points**
		Total Exiting to Positive Destinations	Positive Exits, Q23					
		Total Exits	Total Exits, Q23					
		Total Deceased	Total Deceased, Q23					
		Unsuccessful Exits	Unsuccessf					

			ul Exits			
Average number of days to move in at project entry	The Housing Move in Date is collected to measure how long it takes for a client to physically move into housing from the time of project enrollment and gives a clear picture of whether the client is homeless or housed. APR Q22c	Time to Move In, Q22c	PSH & RRH: 24 Days or Less	PSH & RRH: 25-35 Days	PSH & RRH: 36 Days or More	**Points**
Percentage of adult stayers at annual assessment who gained, maintained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures APR Q19a1	Percentage of adults at exit or annual assessment who gained or increased employment income Q19a1	PSH: >=18% RRH & TH: >= 5%	PSH: 12-17% RRH & TH: 2-4%	PSH: <=11% RRH & TH: <=1%	**Points**
Percentage of adult leavers at exit who gained, maintained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures APR Q19a2	Percentage of adults at exit or annual assessment who gained or increased employment income Q19a2	PSH: >=13% RRH: >= 33% TH: >=16%	PSH: 7-12% RRH: 28-32% TH: 10-15%	PSH: <=6% RRH: <=27% TH: <=9%	**Points**
Percentage of adult stayers at annual assessment who gained, maintained or increased non-employment cash income	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System Performance Measures. APR Q19a1	Percentage of adults at exit or annual assessment who gained or increased non-employment cash income Q19a1	PSH: >=58% RRH: >= 5% TH: >=53%	PSH: 52-57% RRH: 2-4% TH: 47-52%	PSH: >=51% RRH: >=1% TH: >=46%	**Points**
Percentage of adult leavers at exit who gained, maintained or increased non-	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System Performance	Percentage of adults at exit or annual	PSH: >=71% RRH:	PSH: 65-70% RRH: 41-46% TH:	PSH: >=64% RRH: >= 40%	**Points**

employment cash income	Measures. APR Q19a2	assessment who gained or increased non-employment cash income Q19a2	>= 47% TH: >=56%	50-55%	TH: >=49%	
Returns to Homelessness	Reducing returns to homelessness is one of the most important measures of program success and is HUD System Performance Measure 2a.	Returns to Homelessness, Q23	<= 5%	6% - 15%	>=16%	**Points**

HMIS Data Quality 20% HMIS participation and data quality are priorities for MD-514 & HUD. Accurate, complete & timely data is crucial to determine how projects are contributing to ending homelessness. High quality data is key to understanding what projects are doing and how the CoC & HUD can make informed decisions about the project.					
Personal Identifying Information Error Rate		Personal Identifying Information Error Rate Q6a	0% - 1%	2% - 5%	>= 6%	**Points**
Universal Data Elements Error Rate	To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete. APR Q 6a, b, c, d	Universal Data Elements Error Rate Q6b	0% - 1%	2% - 5%	>= 6%	**Points**
Income and Housing Data Quality		Income and Housing Data Quality Error Rate Q6c	0% - 1%	2% - 5%	>= 6%	**Points**
Chronic Homelessness Data Elements		Chronic Homeless Data Elements Q6d	0% - 1%	2% - 5%	>= 6%	**Points**
Domestic Violence Provider: Comparable Database	Victim Services Providers receiving CoC & ESG funds are required to collect client-level data but are prohibited from entering data into HMIS. VSPs must enter data into a comparable database that complies with all HMIS requirements.	Comparabe DB Plan	Yes / Plan on Track	N/A	No	**Points**

Grant Management & Financials 10% Projects must demonstrate understanding of compliance with federal & local regulations of project operations.								
Cost Efficiency	It is important to HUD that programs demonstrate cost efficiency - the annual cost to retain or move someone into permanent housing. Sage APR Data	FY21 Total CoC Budget Plus 25% Required Match	Total Grant (FY21) + Match	Cost Efficiency	PSH <=$7,999 RRH <=$1,499 TH <=$9,999	PSH = $8,000-11000 RRH =$1,500-4,000 TH =$10,000-12,000	PSH >=$11,001 RRH >=$4,001 TH >=$12,001	**Points**
		Number of participants who exited to or remained in permanent supportive housing during the reporting period	# Positive Exits & PSH Stayers					
Percentage of total grant funds that were recaptured in the most recent grant closeout	It is important to HUD that programs show agency capacity to spend funds allocated in a timely manner and in full and allows for potential fund reallocation of unspent funds during the HUD CoC Competition. Sage APR Data	Total Grant Award	Total Grant Award	Percentage of funds recaptured (FY20)	0-4%	5-9%	>= 10%	**Points**
		Total Spent	Total Spent					
		Unspent Amount	Total Unspent					
Prior Year Recapture Rate (Not Scored)		Last Year Recapture Rate – *For Reference Only*		LY Recap % (2022/FY19)	N/A	N/A	N/A	**Not Scored**
BoS CoC RFP Response	The project submitted the RFP response and all required attachments by the stated deadline, total points received			RFP Points	N/A	N/A	N/A	**RFP Points**

Agency Response Section
In the boxes below, please respond to the following questions (if applicable).
These responses are not scored but will be reviewed by the Performance Review Committee.

1) For scored elements that received 0 or 5 points, please explain how your agency plans to improve the performance over time.

2) If your grant recaptured more than 10%, please explain how you intend to spend project funds in the coming year OR if you plan to voluntarily reallocate the excess budget.

MARYLAND BALANCE OF STATE CONTINUUM OF CARE MD-514
FY2023 CoC FUNDING COMPETITION
REQUEST FOR PROPOSALS (RFP)

RFP ISSUE DATE: **August 3, 2023**
PROPOSAL DEADLINE: **8:00 pm, August 28, 2023**
FUNDING OPPORTUNITY: FR-6700-N-25
                                              [Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition](#)

ESTIMATED FUNDS AVAILABLE: CoC Annual Renewal Demand: $6,074,987
                                                        CoC Bonus Funds: $425,249
                                                        DV Bonus: $299,422
                                                        CoC Tier 1: $5,649,738
                                                        CoC Tier 2: $1,149,920

CONTENTS

INTRODUCTION

The purpose of this Request for Proposal (RFP) is to solicit project applications from across the MD Balance of State CoC for new and renewing projects in the FY2023 CoC Funding Competition. The Continuum of Care Program Competition (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, Indian Tribes or tribally designated housing entities and local governments to quickly rehouse homeless individuals, families, persons fleeing domestic violence, dating violence, sexual assault, and stalking, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families, and to optimize self-sufficiency among those experiencing homelessness.

POLICY PRIORITIES

HUD has established policy priorities for this funding opportunity which are intended to help applicants better understand how the selection criteria supports the goal of ending homelessness.

2023 CoC NOFO Priorities
Ending Homelessness for All Persons
Use a Housing First Approach
Reducing Unsheltered Homelessness
Improving System Performance
Partnering with Housing, Health, and Service Agencies
Racial Equity
Improving Assistance to LGBTQ+ Individuals
Persons with Lived Experience
Increasing Affordable Housing Supply

BALANCE OF STATE LOCAL COMPETITION PROCESS

CoCs are required by HUD to review, rate and rank all project applications. The BoS uses the Performance Review Committee to facilitate the scoring and ranking process. Projects that are selected and ranked in priority order by the committee are provided to the CoC Board of Directors for final review and approval.

The committee scores new project applications solely based on the responses to this RFP. Renewing project scores are primarily derived from the Renewal Project Scorecard, based on actual project performance, but renewing projects are required to respond to this RFP as part of the application process. Please review the FY2023 BoS CoC Competition Overview for more information. The Competition Overview also includes the CoC Rating and Ranking and the CoC Reallocation Policies.

All project submissions will undergo a threshold review for completion and accuracy prior to being scored by the Project Review Committee.

Projects that submit incomplete applications or do not submit their application by the stated deadline may not be considered for funding.

The MD-514 Maryland Balance of State CoC has chosen the Maryland Department of Housing and Community Development (DHCD) to serve as its Collaborative Applicant for FY2023.

The contents of this RFP are subject to change pending updates from HUD.

ELIGIBLE NEW PROJECT APPLICATIONS

For the FY2023 CoC Competition, **the Maryland Balance of State is prioritizing Permanent Supportive Housing projects and Joint Transitional Housing - Rapid Rehousing projects.** All new project applications will be accepted for review, however, PSH and Joint TH-RRH submission will receive bonus points.

New Project Component Types

Permanent Supportive Housing (PSH)

Permanent Supportive Housing in which housing assistance (e.g., long-term leasing or rental assistance) and supportive services are provided to assist households with at least one member with a disabling condition in achieving housing stability.

PSH combines non-time-limited, decent, safe and affordable housing assistance with wrap-around supportive services designed to help the individual or family stay housed and live a more productive life in the community.

There is no time limitation, and tenants may live in their homes as long as they meet the basic obligations of tenancy. While participation in services is encouraged, it is not a condition of living in the housing. These optional services are designed to build independent living and tenancy skills, assistance with integrating into the community, and connections to community-based health care, treatment and employment services.

Rapid Rehousing (RRH)

Rapid Rehousing is permanent housing that provides short-term (up to three months) and/or medium-term (4-24 months) tenant-based rental assistance and supportive services to households experiencing homelessness.

RRH is designed to help individuals and families quickly exit homelessness and return to permanent housing. Assistance is offered without preconditions — like employment, income, absence of criminal record, or sobriety — and the resources and services provided are tailored to the unique needs of the household.

New Rapid Rehousing project must serve persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3, Section 103(b) of the McKinney-Vento Homeless Assistance Act.

Joint Transitional Housing - Rapid Rehousing (Joint TH-RRH)

The Joint TH-RRH component project combines two existing program components – transitional housing and rapid rehousing – in a single project to serve individuals and families experiencing homelessness. Program participants may only receive up to 24-months of total assistance.

When a program participant is enrolled in a Joint TH-RRH component project, the recipient or subrecipient must be able to provide both components, including the units supported by the transitional housing component and the tenant-based rental assistance and services provided through the RRH component, to all participants.

A program participant may choose to receive only the TH unit, or the assistance provided through the RRH component, but the recipient or subrecipient must make both types of assistance available.

New Joint TH-RRH projects must serve persons who qualify as homeless under paragraphs (1), (2), or 4) of 24 CFR 578.3, Section 103(b) of the McKinney-Vento Homeless Assistance Act.

Supportive Services Only - Coordinated Entry

SSO – Coordinated Entry grant applications must demonstrate a gap in the CE system and identify how the proposed project will fill the need. SSO-CE projects must ensure that the coordinated entry system is easily available/reachable for all persons within the CoC's geographic area who are seeking homeless assistance; and must ensure that the system is accessible for persons with disabilities within the CoC's geographic area. The SSO-CE project must develop a strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC's geographic area. Finally, the SSO-CE project must adhere to a standardized assessment process and ensure that program participants are directed to appropriate housing and services that fit their needs.

New SSO-CE projects must serve persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3, Section 103(b) of the McKinney-Vento Homeless Assistance Act.

ELIGIBLE RENEWAL PROJECTS

Projects eligible for renewal in the FFY2023 CoC Funding Competition include projects that are set to expire in calendar year 2024 and must be listed on the 2023 Grant Inventory Worksheet (GIW). Renewal projects cannot request a total dollar amount higher than the total listed in the GIW. Renewal project applications may include requests to add eligible activities to the project, shift up to 10% of funds from one approved eligible activity to another and a change in the subpopulation served.

HOW TO APPLY

1. Before continuing with this RFP, applicants may wish to review the <u>MD-514 Balance of State CoC Funding Opportunities webpage</u> for more information.

2. Complete all required components as listed on the proposal checklist on page 6.

   a. **RENEWAL PROJECTS** are ONLY required to respond to pages 10-18 of this RFP, <u>click here to review the list of renewing projects</u>.
   b. **NEW PROJECT** applications must respond to this RFP in its entirety.
   c. Please insert narrative responses under each individual question where applicable.

3. Email all narrative responses and any required attachments to <u>boscoc.dhcd@maryland.gov</u> no later than **8:00 p.m., Monday, August 28, 2023.**

4. Questions about the RFP should be submitted by email to <u>boscoc.dhcd@maryland.gov</u>. Please include "NOFO-23" in the subject line. Questions may be submitted until August 25, 2023, at 5:00 PM.

5. DHCD will post clarifications, corrections and announcements at <u>https://www.mdboscoc.org/2023-coc-competition</u> through August 25, 2023, at 5:00 PM.

6. The Performance Review Committee will review and rank all project applications in early September and provide recommendations to the CoC Board for final approval.

7. All project applicants will be notified of their status no later than September 13, 2023.

PROPOSAL CHECKLIST

	Application Contents	New Project Requirement	Renewal Project Requirement
☐	Application Cover Sheet (RFP Page 10)	✓	✓
☐	Complete Applicant Attestation, Housing First Assessment and CoC Proposal Questions: ALL PROJECTS (RFP Pages 11-18)	✓	✓
☐	Complete CoC Proposal Narratives: NEW PROJECTS ONLY (RFP Pages 19-23, complete as appropriate for project type)	✓	No
☐	Complete CoC Proposal Narratives: NEW DV BONUS PROJECTS ONLY (RFP Pages 24-25)	✓	No
☐	**Attachment:** Violence Against Women Act (VAWA) – Emergency Transfer Plan if applicable (RFP Page 18; Appendix A)	✓	✓
☐	**Attachment:** Anti-Discrimination Policy if applicable (RFP Page 18; Appendix B)	✓	✓
☐	**Attachment:** Agency policies and procedures, termination policy, and other relevant documents demonstrating compliance with Housing First or low barrier to entry if applicable (RFP Page 18)	✓	✓
☐	**Attachment:** Articles of Incorporation and Bylaws	✓	No
☐	**Attachment:** Federal Tax Exemption Determination Letters	✓	No
☐	**Attachment:** Certificate of Good Standing from State of Maryland dated within 30 days of application deadline	✓	✓
☐	**Attachment:** List of Board of Directors	✓	✓
☐	**Attachment:** Most recent A-133 Single Audit or Independent Financial Audit if organization received less than $750,000 in federal funds	✓	✓
☐	**Attachment:** Screenshot of organizational registration status with the Secretary of State (non-profit organizations only) https://sos.maryland.gov/Charity/Pages/default.aspx	✓	✓
☐	Submit new or renewal project application in the e-SNAPS system	✓	✓

PROJECT APPLICATION SCORING MATRIX

Scoring Category / Question		Measurement	Points Available NEW PROJECTS	Points Available RENEWAL PROJECTS
Project Application Completeness		Maximum points will be awarded to applicants who submit all required components of this RFP by the 8/28/23 deadline	5	5
PROPOSAL GENERAL QUESTIONS: ALL PROJECT APPLICANTS				
Applicant Attestation		Maximum points will be awarded for completing the form (RFP pg 11-12)	1	1
Housing First Assessment		Maximum points will be awarded for completing the form (RFP pg 13-14)	1	1
1	Healthcare	Maximum points will be awarded to applicants who identify how they assist clients obtain healthcare (RFP pg 15)	1	1
2	Educational Access/Services	Maximum points will be awarded to applicants who identify any formal agreements with early childhood services (RFP pg 15)	1	1
3	Geography	Maximum points will be given to applicants who specify geographic areas served by the project (RFP pg 16)	1	1
4	Subpopulation	Maximum points will be given to applicants who specific which subpopulation that will be served by the project (RFP pg 16)	1	1
5	Diversity, Equity & Inclusion	Maximum points will be awarded to applicants who demonstrate they have assessed their agency for DEI issues and disparities, developed an action plan to address issues, and implemented specific strategies (RFP pg 16)	1	1
6	Lived Experience Engagement	Maximum points will be awarded to applicants who demonstrate they actively engage people with lived experience in program design and decision-making processes (RFP pg 17)	1	1
7	Summary Budget	Maximum points will be awarded to projects that complete the budget chart (RFP pg 17)	1	1
8	Match Funds	Maximum points will be awarded to projects that complete the match chart (RFP pg 17-18)	1	1
9	Violence Against Women Act (VAWA) Policy	Maximum points will be awarded to applicants who have adopted or clearly articulate their plan to adopt an Emergency Transfer Plan by the project start date (RFP pg 18) **Attachment (if applicable): Emergency Transfer Plan**	2	2
10	Anti-Discrimination Policy	Maximum points will be awarded to applicants who have adopted or clearly articulate their plan to adopt an anti-discrimination plan by the project start date (RFP pg 18) **Attachment (if applicable): Anti-Discrimination Policy**	2	2
11	Housing First	Maximum points will be awarded to applicants who have adopted or clearly articulate their plan to adopt and implement Housing First principals by the project start date (RFP pg 18) **Attachment (if applicable): Housing First Policies and Procedures, Termination Policy, and Other Documents**	2	2

PROPOSAL NARRATIVE QUESTIONS: NEW PROJECT APPLICANTS ONLY

12	General Description	Maximum points will be awarded to applicants who clearly articulate how their project meets community needs, the target population(s) to be served, the project's plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other source(s)or partner(s) (RFP pg 19)	10	N/A
13	HMIS	Maximum points will be awarded to applicants who articulate how they will ensure staff will attend annual HMIS training, as well as ensure timely and accurate data entry (RFP pg 19)	5	N/A
14	Coordinated Entry Participation	Maximum points will be awarded to applicants who agree to adhere to CoC CES goals (RFP pg 19)	5	N/A
15	System Performance Measures	Maximum points will be awarded to applicants that demonstrate how the project will contribute to the CoC's overall success for the stated system performance measures. Applicants should use quantifiable and measurable data to demonstrate contributions to the system, as well as how they will continue to improve their performance and strategies to improve the system (RFP pg 19)	10	N/A
16	Housing First	Maximum points will be awarded to applicants who clearly describe how their project will quickly and successfully connect those experiencing homelessness to permanent housing; has low barriers to entry; and does not contain any preconditions that might lead to termination from the project. Applicants should demonstrate agency experience in successfully operating Housing First programs (RFP pg 20)	10	N/A
17	Income & Mainstream Benefits	Maximum points will be awarded to applicants who clearly articulate how they work with mainstream employment organizations to increase income and how they systematically update program staff on mainstream resources and help clients access public benefits (RFP pg 20)	10	N/A
18	Educational Access/Services	Maximum points will be awarded to applicants who clearly describe policies and procedures for educational access services (RFP pg 20)	10	N/A

PROJECT COMPONENT QUESTIONS: NEW PROJECT APPLICANTS ONLY

19	New PSH Projects ONLY	Maximum points will be awarded to applicants who clearly describe how the proposed PSH intends to help clients succeed in the project, describe relationships with housing and healthcare providers and how they will assist those will complex service needs (RFP pg 21)	25	N/A
20	New RRH Projects ONLY	Maximum points will be awarded to applicants who clearly describe how they will determine the monthly rental subsidy policy and describe relationships with housing and healthcare providers (RFP pg 21-22)	5	N/A

21	New TH/PH-RRH Projects ONLY	Maximum points will be awarded to applicants who clearly articulate why the program is vital to the CoC, describe the monthly rental subsidy policy and describe relationships with housing and healthcare providers (RFP pg 22-23)	25	N/A
22	New Coordinated Entry Projects ONLY	Maximum points will be awarded to applicants who clearly demonstrate how the project will contribute to the overall CES and how it will target those with service barriers (RFP pg 23)	5	N/A
DV BONUS PROJECT QUESTIONS: NEW DV PROJECT APPLICANTS ONLY				
DV1	Project Need	Maximum points will be awarded to applicants who provide data and sources to demonstrate need for the project (RFP pg 24)	5	N/A
DV2	Applicant Housing Experience	Maximum points will be awarded to applicants who clearly describe prior experience providing housing and services to survivors (RFP pg 24)	5	N/A
DV3	Applicant Experience Ensuring Survivor Safety	Maximum points will be awarded to applicants who clearly describe prior experience ensuring the safety and confidentiality of survivors (RFP pg 24)	5	N/A
DV4	Applicant Experience Evaluating Safety Protocol	Maximum points will be awarded to applicants who clearly describe how the agency has evaluated its ability to ensure the safety of survivors (RFP pg 25)	5	N/A
DV5	Applicant Experience with Trauma-Informed, Victim Centered Approach	Maximum points will be awarded to applicants who clearly describe the agency experience using a Trauma-Informed, Victim Centered approach with survivors (RFP pg 25)	5	N/A
DV6	Applicant Experience Meeting Service Needs	Maximum points will be awarded to applicants who clearly and specifically explain the types of services provided and how they meet the needs of survivors (RFP pg 25)	5	N/A
DV7	Involving Survivors with Lived Experience	Maximum points will be awarded to applicants who clearly describe a plan to involve survivors with lived experience in the policy and program development of the project (RFP pg 25)	5	N/A
TOTAL AVAILABLE POINTS WILL VARY BY PROJECT TYPE				

APPLICATION COVER SHEET

Project Information	
Project Name *(please match project name as listed in eSNAPS)*	
Applicant/Recipient Organization Name	
Subrecipient Names(s) *(if applicable)*	
Proposed # of people served annually	
Proposed # of households served annually	
Total Funds Requested*	$

*Renewal project requests MAY NOT exceed the amount approved in the 2023 Grant Inventory Worksheet.

Application Type					
RENEWAL Project	☐ Permanent Supportive Housing	☐ Rapid Rehousing	☐ TH-RRH	☐TH	☐ SSO-CE
NEW Project	☐ Permanent Supportive Housing	☐ Rapid Rehousing	☐ TH-RRH	☐ SSO-CE	
NEW DV Bonus Project	☐ Rapid Rehousing	☐ TH-RRH	☐ SSO-CE		
If NEW project, desired start date (must be in calendar 2024)					

Contact Details	
Legal Name of Applicant	
Mailing Address	
County of Headquarters' Office	
Authorized Representative Information	
Chief Executive Name	
Title	
Email	
Phone number	
Information of person to contact with CoC Application questions	
Name	
Email	
Phone	
Agency eSNAPS Contact (Authorized user submitting your CoC Project Application in eSNAPS)	
Name	
Email	
Phone	

Applicant Attestation

I understand and agree:

1. If awarded Continuum of Care funds by the U.S. Department of Housing and Urban Development, this project will comply with all program regulations as found in the Continuum of Care Program Interim Rule 24 CFR Part 578. The project will also comply with all other applicable federal, State and local regulations.

2. The organization will enter required project and client data into the Homeless Management Information System (HMIS) or a comparable database in accordance with the HMIS Data Standards and HMIS Policies & Procedures.

3. The funded project will participate in the Coordinated Entry System and adhere to all Coordinated Entry Policies and Procedures.

4. Data submitted with this project application (including, but not necessarily limited data in the APR, Sage, in HMIS, or within the application itself) is complete, accurate and correct.

5. It is understood that renewal and new projects will be submitted to HUD in accordance with the FY2023 Rating and Ranking Policy and that such project ranking decisions are final. I can access a copy of the FY2023 CoC Competition Policy at the MD BoS website (https://www.mdboscoc.org/2023-coc-competition).

6. It is understood that the MD BoS CoC Board is responsible for making decisions on which new and renewal projects are submitted to HUD each year as part of the annual CoC competition, and that the ultimate decision in whether a project is funded is made by HUD. It is further understood that 24 CFR §578.35 describes certain situations in which an agency may submit an appeal directly to HUD. It is agreed that the submission of an appeal to HUD, in accordance with HUD's policies and procedures, is the final recourse that may be taken for the project.

7. New Project Applications Only: If the new project funding applied for is awarded by HUD, it is expected that the grant agreement for that project will be executed and the project will be implemented. Failure to execute a grant agreement for new project funding may result in that funding being lost to the CoC. If my agency chooses to not execute a grant agreement for new project funding, that agency must attend a meeting with representatives of the CoC Lead Agency and the CoC Executive Committee to discuss why the agency is choosing to not accept new project funding. Additionally, the agency will not be allowed to apply for new CoC project funding for five (5) years. The CoC board also reserves the right to take additional action if needed.

8. If at any time my agency decides to voluntarily relinquish a renewal CoC grant, my agency will notify the CoC Lead Agency of this decision in writing as soon as possible.

9. If my agency voluntarily relinquishes a renewal grant, my agency will work with the CoC Lead Agency and other stakeholders as needed to ramp down the project and ensure that clients being served by the project are able to retain or achieve stable housing by the time the grant ends.

10. It is understood that my project will serve clients based only on HUD's minimum eligibility criteria and the project target population as written in the grant application. It is understood that clients will not be excluded from the project unless there are other funder requirements with additional eligibility or exclusionary criteria over and above the HUD CoC program criteria. Please answer the following if the project has other funding requirements.

    a. Name of funding source: _____

    b. Eligibility or exclusionary criteria of that funding source: _____

    Note: The CoC Lead may require additional documentation, such as a grant agreement, of other funder eligibility/exclusionary criteria.

11. It is our responsibility to ensure that all proposed program participants will be eligible for the program component type selected; that all proposed activities are eligible under 24 CFR part 578; each project narrative is fully responsive to the question being asked and that it meets all of the criteria for that question as required by this NOFO and included in the detailed instructions provided in eSNAPS; the data provided in various parts of the project application are consistent; and all required attachments correspond to the attachments list in eSNAPS and contain accurate and complete information and are dated between June 30, 2023 and September 30, 2023.

12. All applicants will be required to attest to additional federal regulations in eSNAPS as required for a federal grant. Responses will be considered part of the application process.

_____   _____   _____

Authorized Representative Name   **Signature**   **Date**

HOUSING FIRST ASSESSMENT

REQUIRED FOR: ALL NEW & RENEWAL PROJECT APPLICANTS

For a homelessness service system to work the most efficiently and effectively, individual programs must embrace a Housing First approach. In addition to the Housing First related questions in e-snaps, the Performance Review Committee may review the following Housing First Assessment in the process of reviewing and scoring applications.

Please check all boxes that apply.

OVERALL

☐ The term "Housing First" is used to describe the program.

☐ Policies clearly delineate that the program is operating under "Housing First" principles as defined by the U.S. Interagency Council on Homelessness.

☐ Project has reviewed the "USICH Housing First Checklist: Assessing Projects and Systems for a Housing First Orientation" document.

ADMISSION

☐ Applicants are accepted regardless of their use of substances or compliance with treatment.

☐ Participation in services is not a condition of program entry.

☐ Poor credit history, rental history, criminal background, or other "housing readiness" factors will not be barriers to housing assistance.

☐ Applicants are not required to have income or employment prior to admission.

☐ Fleeing domestic violence is not a barrier to program access.

☐ People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy and building and apartment units include special physical features that accommodate disabilities.

☐ Programs must exhaust all housing options for applicants, and every effort should be made to avoid continuing an applicant's homelessness.

SERVICE DELIVERY

☐ Engagement and problem-solving are emphasized over therapeutic goals.

☐ Service plans are tenant-driven without predetermined goals.

☐ Participation in services is not a condition of permanent supportive housing tenancy.

☐ Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.

DISCHARGE

☐   Use of alcohol and drugs in and of itself is not a reason to evict a tenant.

☐   Tenants' eviction cannot be for failure to follow through with supportive services, participation agreement or a treatment plan.

☐   Tenants may be evicted from the housing program only for serious program violations defined in written policies that are aligned with HUD prescribed Housing First guidance and/or rental property lease violations.

☐   Loss of income or failure to improve income is not a reason to terminate services.

☐   Fleeing domestic violence is not a reason to terminate services.

☐   Tenant must be informed of actions that could possibly cause termination from housing during intake, at recertification, and at any point of substantive change to the termination policy during program participation as verified by tenant signing an acknowledgment document to verify receipt of the termination policy.

☐   Every effort is made to offer a transfer to a tenant from one housing situation to another if tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

☐   To the greatest extent practicable, upon the tenant's exit the service provider will develop and communicate a comprehensive discharge plan for securing or maintaining permanent housing.

PROPOSAL GENERAL QUESTIONS

REQUIRED FOR: ALL NEW & RENEWAL PROJECT APPLICANTS

1. HEALTHCARE

Indicate, for each type of healthcare listed below, whether your program assists clients with enrolling in health insurance and/or assists clients effectively utilizing the benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	☐	☐
Private Insurers	☐	☐
Non-Profit, Philanthropic	☐	☐
Other:	☐	☐
N/A	☐	

2. EDUCATIONAL ACCESS/SERVICES:

Indicate if the agency has any written formal agreements, MOU/MOAs or partnerships with one or more providers of early childhood services and supports listed below.

Type of Organization	MOU/MOA	Other Formal Agreement
Birth to 3 Years	☐	☐
Child Care and Development Fund	☐	☐
Early Childhood Providers	☐	☐
Early Head Start	☐	☐
Federal Home Visiting Program	☐	☐
Head Start	☐	☐
Healthy Start	☐	☐
Public Pre-K	☐	☐
Tribal Home Visiting Program	☐	☐
Other:	☐	☐
N/A	☐	

3. **GEOGRAPHY:** Please indicate the geographical area your project will serve. Check all that apply.

Geographic Area	Area Served
Allegany County	☐
Calvert County	☐
Cecil County	☐
Charles County	☐
Frederick County	☐
Garrett County	☐
Harford County	☐
St. Mary's County	☐
Washington County	☐

4. **SUBPOPULATION:** Please indicate which subpopulation your project will serve. Check all that apply.

Subpopulation	Served
Chronically Homeless Households	☐
Older & Aging Adults	☐
Youth 18-24 Years	☐
Domestic Violence Survivors	☐
Veterans	☐
Families with Children	☐
Individuals / Adults without Children	☐

5. **DIVERSITY, EQUITY, AND INCLUSION**

    a. If a **renewal project,** describe how your program has assessed its organizational structure and program practices for disparities in representation, service delivery, and program outcomes – and if so, what actions have been taken to reduce or eliminate those disparities. (Example: Black shelter clients are less likely to be offered permanent housing opportunities than their white peers; corrective action taken included evaluating case management services and doing staff anti-bias training).

    b. If a **new project,** describe the strategies you will implement to avoid a lack of diversity, ensure equity in services, and ensure the program is accessible to all.

6. **LIVED EXPERIENCE ENGAGEMENT:** Please indicate if your organization involves or engages people with lived experience in a meaningful way. Check all the apply.

Activity	
Host focus groups to collect feedback on program services	☐
Individuals with Lived Experience Serve on Agency Board	☐
Individuals with Lived Experience Employed by Agency	☐
Individuals with Lived Experience Service in Peer Navigation / Volunteer Role	☐
Individuals with Lived Experience Serve on Working Groups or Advisory Committees	☐
Other:	☐
N/A	☐

7. **SUMMARY BUDGET (CORRESPONDS WITH eSNAPS APPLICATION)**

Eligible Costs	Annual Assistance Requested
Leasing	$
Rental Assistance	$
Supportive Services	$
Operating Costs	$
HMIS	$
Admin	$
Total Request	$

8. **MATCH FUNDS (CORRESPONDS WITH eSNAPS APPLICATION)**

Match Source 1	
Type of Commitment (Cash or In-Kind)	
Type of Source (Private, Government)	
Name the Source of the Commitment (Be specific, include the office or grant program as applicable)	
Date of Written Commitment	
Value of Written Commitment	$
Match Source 2	
Type of Commitment (Cash or In-Kind)	
Type of Source (Private, Government)	
Name the Source of the Commitment (Be specific, include the office or grant program as applicable)	
Date of Written Commitment	
Value of Written Commitment	$
Match Source 3	

Type of Commitment (Cash or In-Kind)	
Type of Source (Private, Government)	
Name the Source of the Commitment (Be specific, include the office or grant program as applicable)	
Date of Written Commitment	
Value of Written Commitment	$

9. **VIOLENCE AGAINST WOMEN ACT (VAWA) POLICY:** HUD requires that all CoC funded projects are in compliance with the VAWA rule and have an Emergency Transfer Plan in place. Projects must also ensure that all program participants are made aware of the plan.

   a. If your agency has an existing Emergency Transfer Plan, please attach it to your application submission.

   b. If you do not currently have an Emergency Transfer Plan, **please see APPENDIX A** for policy templates and describe below your agency's strategy to develop and implement the policy.

10. **ANTI-DISCRIMINATION POLICY:** HUD requires CoCs to develop and implement anti-discrimination policies to ensure that individuals and families receive supportive services, shelter and housing free from discrimination. CoCs must adhere to anti-discrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on age, sex, gender, LGBT status, marital status or disability when entering shelter or housing.

    a. If your agency has an existing anti-discrimination policy, please attach it to your application submission.

    b. If you do not currently have an anti-discrimination policy, **please see the APPENDIX B** for policy templates and describe below your agency's strategy to develop and implement the policy.

11. **HOUSING FIRST POLICY:** HUD encourages all CoC funded projects to operate using a Housing First approach to prioritize rapid placement and stabilization in permanent housing and to eliminate any service participation requirements or preconditions to entry.

    a. Attach your agency's policies and procedures, termination policy, and any other relevant documents demonstrating compliance with Housing First or low barriers to entry.

    b. If you do not currently have these policies, please describe below your agency's strategy to develop and implement such policies.

PROPOSAL NARRATIVE QUESTIONS

12. **GENERAL PROJECT DESCRIPTION (CORRESPONDS WITH eSNAPS APPLICATION Q3B):** Provide a description that addresses the entire scope of the proposed project. The project description should be complete and concise. The description must be consistent with other parts of this application and should identify the following:
    a. The target population including the number of single adults and the number of families with children to be served when the project is at full capacity
    b. Indicate if this is an expansion of a current project
    c. Type and number of units (scatter-site or single site; single or multi-family homes, etc.)
    d. Specific services that will be provided
    e. Projected outcomes
    f. Coordination with partners including but not limited to trainings, resources, and collaborations
    g. How the project meets community needs in its service area

13. **HMIS:**

    a. How will you ensure new and current employees attend HMIS user training on an annual basis? How will your project maintain timely data entry and excellent data quality?

    b. For Non-HMIS participating agencies (Victim Service Providers), describe how you will ensure timely and accurate data quality using a comparable database?

14. **COORDINATED ENTRY PARTICIPATION:**

    a. Participation in Coordinated Entry is a requirement for all CoC funded projects, if selected for funding, do you agree to adhere to the following goals?
        i. All clients who enter the homeless services system will be assessed for the Coordinated Entry System
        ii. 100% of CoC funded housing providers will participate in the Coordinated Entry System
        iii. 100% of new client enrollments into housing projects will come from the Coordinated Entry System By Name List
    b. Does your agency currently participate in the local Coordinated Entry Process?

15. **SYSTEM PERFORMANCE MEASURES:** HUD is increasingly relying on data-driven performance to evaluate community success. CoC's are required to submit system performance measures each year to demonstrate community-wide performance.

    Describe your project's strategies to contribute to the CoC's overall success for each of the following:

a. Ensure program participants are successfully exiting to and maintaining permanent housing
b. Ensure program participants do not return to homelessness
c. Ensure jobs and income growth for homeless persons in CoC-program funded projects

16. **HOUSING FIRST:** Question 11 pertains to Housing First related policies; this question is intended to understand a new project's experience and implementation plan of a Housing First approach. Housing First is a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or minimum income threshold). It is an approach to:

     1) quickly and successfully connect individuals and families experiencing homelessness to permanent housing;

     2) without barriers to entry, such as sobriety, treatment or service participation requirements; or

     3) related preconditions that might lead to the participant's termination from the project.

a. Describe your agency's experience in operating a successful housing first program, and clearly describe a program design that meets the definition of Housing First, including low-barriers to entry, as described above.

17. **INCOME AND MAINSTREAM BENEFITS:**

a. How will your program work with mainstream employment organizations to help individuals and families increase their cash income?

b. How does your agency provide information to staff about mainstream benefits, including up-to-date resources on eligibility and program changes that can affect clients?

18. **EDUCATIONAL ACCESS/SERVICES:**

a. Indicate the policies and procedures, if any, that have been adopted to inform individuals and families who become homeless of their eligibility for educational services.

PROJECT TYPE NARRATIVE QUESTIONS

NEW PERMANENT SUPPORTIVE HOUSING PROJECT APPLICANTS ONLY

19. **PERMANENT SUPPORTIVE HOUSING PROJECTS:**
   a. How will your program assess clients for their ability to move-on and exit a permanent supportive housing project and live in community-based housing, with or without an ongoing subsidy?

   b. Describe your strategy for serving those in permanent supportive housing who may need a higher level of care, including those with medically complex situations or those aging in place?

   c. Will this new project utilize housing subsidies or subsidized housing units which are not funded through CoC or ESG programs? (Subsidized units may be funded through any of the following: private organizations, state or local government, Public Housing or Housing Choice Vouchers, faith-based organizations or federal programs other than CoC or ESG).

      i. Will the subsidies provide at least 25% of the total units included in the project?

   d. Will this new project utilize healthcare resources to assist program participants? (Healthcare resources include direct contributions from a public or private insurance provider to the project (e.g. Medicaid), the provision of health care services by a private or public organization tailored to program participants, project eligibility criteria is NOT restricted by eligibility requirements of the health care service provider).

      i. If the healthcare provider includes substance use disorder treatment or a recovery provider, will the project provide access to all program participants who qualify AND choose the services?

      ii. Will the value of the services provided by the healthcare organization be equivalent to 25% of the total grant amount being requested?

NEW RAPID REHOUSING PROJECT APPLICANTS ONLY

20. **RAPID REHOUSING PROJECTS:** Rapid Re-Housing takes a person-centered and progressive engagement approach to providing assistance, taking into account a household's strengths and challenges, and targeting resources to each household's level of need (see link to overview of progressive engagement).

   a. Describe how the project will determine the amount and duration of the monthly rental subsidy that will be provided to participants.

   b. If a household still enrolled in the project loses income or becomes unable to pay their portion of rent, describe how the project will determine when the rental subsidy will be reinstated or increased to help the household stabilize and avoid eviction.

c. Will this new project utilize housing subsidies or subsidized housing units which are not funded through CoC or ESG programs? (Subsidized units may be funded through any of the following: private organizations, state or local government, Public Housing or Housing Choice Vouchers, faith-based organizations or federal programs other than CoC or ESG).

    i. Will the subsidies provide at least 25% of the total units included in the project?

d. Will this new project utilize healthcare resources to assist program participants? (Healthcare resources include direct contributions from a public or private insurance provider to the project (e.g. Medicaid), the provision of health care services by a private or public organization tailored to program participants, project eligibility criteria is NOT restricted by eligibility requirements of the health care service provider).

    i. If the healthcare provider includes substance use disorder treatment or a recovery provider, will the project provide access to all program participants who qualify AND choose the services?

    ii. Will the value of the services provided by the healthcare organization be equivalent to 25% of the total grant amount being requested?

NEW JOINT TRANSITIONAL HOUSING – RAPID REHOUSING PROJECT APPLICANTS ONLY

21. **JOINT TH/PH-RRH PROJECTS:** HUD is encouraging CoCs and project applicants to carefully consider and assess whether a joint component project is the best use of resources and will best meet the needs of people experiencing homelessness in the community.

a. Please review the HUD factors below, then define the specific subpopulation this project is proposing to serve and provide justification that this type of resource is necessary for the Continuum.

    i. Communities with high rates of unsheltered homelessness and where stays in shelter and other forms of crisis housing are usually brief would likely benefit from adding a joint component project to their system. In communities where shelter, crisis housing, and transitional housing stays are long, increasing rapid re-housing and permanent supportive housing resources may be more effective ways to increase capacity.

    ii. Communities with no emergency shelter or crisis housing options available for people fleeing domestic violence should consider a joint component project. However, where there are already shelters or crisis housing projects serving survivors, communities should assess whether lowering the barriers in those existing projects and adding rapid re-housing would better meet survivors' needs and be a better use of resources.

    iii. Communities with transitional housing projects, particularly those that are not able to provide their participants with financial resources to obtain permanent housing, should consider whether reallocating funds from those projects to a joint component project would better meet the needs of the people the project is intended to serve.

b. Describe how the project will determine the amount and duration of the monthly rental subsidy that will be provided to participants enrolled in the Rapid Rehousing component.

c. If a household still enrolled in the Rapid Rehousing component loses income or becomes unable to pay their portion of rent, describe how the project will determine when the rental subsidy will be reinstated or increased to help the household stabilize and avoid eviction.

d. Will this new project utilize housing subsidies or subsidized housing units which are not funded through CoC or ESG programs? (Subsidized units may be funded through any of the following: private organizations, state or local government, Public Housing or Housing Choice Vouchers, faith-based organizations or federal programs other than CoC or ESG).

    i. Will the subsidies provide at least 25% of the total units included in the project?

e. Will this new project utilize healthcare resources to assist program participants? (Healthcare resources include direct contributions from a public or private insurance provider to the project (e.g., Medicaid), the provision of health care services by a private or public organization tailored to program participants, project eligibility criteria is NOT restricted by eligibility requirements of the health care service provider).

    i. If the healthcare provider includes substance use disorder treatment or a recovery provider, will the project provide access to all program participants who qualify AND choose the services?

    ii. Will the value of the services provided by the healthcare organization be equivalent to 25% of the total grant amount being requested?

NEW COORDINATED ENTRY-SSO PROJECT APPLICATIONS ONLY

22. **COORDINATED ENTRY SERVICE PROJECTS:** Eligible activities in this category may include staff dedicated to conducting CES assessments (via street outreach, drop-in centers or emergency shelter), providing navigation services, securing critical documents, participation in case conference meetings or activities related to developing and implementing the coordinated entry process.

a. Describe how the proposed project will contribute towards the coordinated entry system being easily available/reachable for all persons, including those with a disability or limited English proficiency within the CoC's geographic area who are seeking homeless assistance.

b. Describe how the proposed project will target outreach to homeless persons with the highest barriers within the CoC's geographic area.

c. Describe how the project will ensure that program participants are directed to appropriate housing and services that fit their needs.

DV BONUS PROPOSAL NARRATIVE QUESTIONS

REQUIRED FOR: NEW <u>DV BONUS PROJECT</u> APPLICATIONS ONLY

New DV Bonus projects (RRH, Joint TH/PH-RRH, and SSO-CE) must be fully dedicated to survivors of domestic violence, dating violence, sexual assault, or stalking who qualify as homeless under paragraph (4) of 24 CFR 578.3.

All RRH and Joint TH/PH-RRH component projects must follow a housing-first approach.

New DV Bonus RRH and Joint TH/RRH projects must request a minimum of $50,000 per project.

DV.1   ASSESSING THE NEED FOR DV BONUS PROJECTS.
  a. Enter the number of survivors that need housing or services in the LHC:
  b. Enter the number of survivors the LHC is currently serving:
  c. How was the number of survivors in need of housing and services calculated
  d. What data source was used to identify the number of survivors (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects)
  e. If the LHC is unable to meet the needs of all survivors, please explain the barriers to meeting those needs.

DV.2   DESCRIBE THE APPLICANT EXPERIENCE IN PROVIDING HOUSING TO DV SURVIVORS. HOW HAS THE APPLICANT:
  a. ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
  b. prioritized survivors–you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;
  c. determined which supportive services survivors needed;
  d. connected survivors to supportive services; and
  e. moved clients from assisted housing to housing they could sustain–address housing stability after the housing subsidy ends.

DV.3   DESCRIBE EXAMPLES OF HOW THE APPLICANT ENSURED THE SAFETY AND CONFIDENTIALITY OF DV SURVIVORS EXPERIENCING HOMELESSNESS BY:
  a. taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
  b. making determinations and placements into safe housing;
  c. keeping information and locations confidential;
  d. training staff on safety and confidentiality policies and practices; and
  e. taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

DV.4   DESCRIBE HOW THE PROJECT APPLICANT EVALUATED ITS ABILITY TO ENSURE THE SAFETY OF DV SURVIVORS SERVED BY THE PROJECT, INCLUDING AREAS IDENTIFIED FOR IMPROVEMENT.

DV.5   DESCRIBE THE PROJECT APPLICANT EXPERIENCE AND PLAN FOR USING TRAUMA-INFORMED, VICTIM-CENTERED APPROACH TO MEET THE NEEDS OF DV SURVIVORS IN THE FOLLOWING AREAS:
   a. prioritizing placement and stabilization in permanent housing consistent with participants' wishes and stated needs;
   b. establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
   c. providing program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;
   d. emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor defined goals and aspirations;
   e. centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible and trauma-informed;
   f. providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
   g. offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

DV.6   DESCRIBE EXAMPLES OF SUPPORTIVE SERVICES THAT THE PROJECT APPLICANT HAS PROVIDED TO DOMESTIC VIOLENCE SURVIVORS WHILE QUICKLY MOVING THEM INTO PERMANENT HOUSING AND ADDRESSING THEIR SAFETY NEEDS.

DV.7   DESCRIBE THE PROJECT APPLICANT PLAN TO INVOLVE SURVIVORS WITH A RANGE OF LIVED EXPERTISE IN POLICY AND PROGRAM DEVELOPMENT THROUGHOUT THE OPERATION OF THE PROJECT.

APPENDIX A: VAWA POLICY ON HOUSING PROTECTION

As required by the Housing and Urban Development's (HUD) final rule, CoCs are required to adopt and implement certain protections and develop emergency transfer plan protocols that are available to all victims of domestic violence, dating violence, sexual assault and stalking, regardless of sex, gender identity or sexual orientation. This requirement is in response to the Reauthorization of the Violence Against Women Act (VAWA) of 2013 which extends the enhanced housing protections and options to all HUD housing programs.

Core components of the rule which should be included in agency policy include:
- **Extension of the core VAWA protections:** Survivors are *not denied assistance* as an applicant or be *evicted or have assistance terminated* as a tenant, because the applicant or tenant is or has been a victim of domestic violence, dating violence, sexual assault, and stalking.
- **Emergency transfers:** The *implementation of an emergency transfer plan* which allows for survivors to move to another safe and available unit if they fear for their life and safety.
- **Protections against denials, terminations, and evictions that directly result from being a victim of domestic violence, dating violence, sexual assault, or stalking:** The *prohibition of any denial, termination, or eviction* that is "a direct result of the fact that the applicant or tenant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, if the applicant or tenant otherwise qualifies for admission, assistance, participation, or occupancy."
- **Low-barrier certification process:** The final rule makes it clear that under most circumstances, a survivor *need only to self-certify* in order to document the domestic violence, dating violence, sexual assault, or stalking, ensuring third party documentation does not cause a barrier in a survivor expressing their rights and receiving the protections needed to keep themselves safe.

HUD has provided model templates and sample forms that may be customized and adopted for specific agency use. Sample forms attached. Providers will be required to notify and explain housing rights and provide a list of local domestic violence service providers to clients at program intake.

Link to sample forms

HUD-5380	**NOTICE OF OCCUPANCY RIGHTS UNDER THE VIOLENCE AGAINST WOMEN ACT**
HUD-5381	**MODEL EMERGENCY TRANSFER PLAN FOR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLECE, SEXUAL ASSAULT, OR STALKING**
HUD-5382	**CERTIFICATION OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING, AND ALTERNATE DOCUMENTATION**
HUD-5383	**EMERGENCY TRANSFER REQUEST FOR CERTAIN VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING**

APPENDIX B: ANTI-DISCRIMINATION POLICY

As required by the Housing and Urban Development's (HUD) final rule, CoCs are required to comply with applicable civil rights laws through the adoption and implementation of the fair housing and equal opportunity policy. The final rule (24 CFR 578.93), addressing nondiscrimination and equal opportunity requirements, is provided to offer greater direction to recipients and subrecipients on the use of grant funds. It states that the nondiscrimination and equal opportunity requirements set forth in 24 CFR 5.105(a) apply. This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 (Section 504), and title II of the Americans with Disabilities Act.

All HUD funded projects in the Continuum of Care are required to adopt and implement an Anti-Discrimination policy that ensures that all housing and services must be available to all eligible persons, regardless of race, color, national origin, religion, sex, age, familial status, disability, sexual orientation, gender identity, gender expression or marital status.

POLICY CORE COMPONENTS
Core components which should be included in agency policy include:
- **Nondiscrimination**
  24 CFR 578.93(a) requires CoC Programs to operate in compliance with federal nondiscrimination and equal opportunity requirements. Through this final rule, HUD implements policy to ensure that its core programs are open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status; see 24 CFR 5.105(a) for a full list of applicable laws, regulations, and Executive Orders.
- **Housing for Specific Subpopulations**
  Recipients and subrecipients may exclusively serve a particular homeless subpopulation in transitional or permanent housing if the housing addresses a need identified by the Continuum of Care for the geographic area. It must meet HUD criteria in 24 CFR 578.93.
- **Fair Housing**
  A recipient must implement its programs in a manner that affirmatively furthers fair housing, which means the recipient must:
  > (1) Affirmatively market their housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, or handicap who are least likely to apply in the absence of special outreach, and maintain records of those marketing activities;
  > (2) Where a recipient encounters a condition or action that impedes fair housing choice for current or prospective program participants, provide such information to the

jurisdiction that provided the certification of consistency with the Consolidated Plan; and

(3) Provide program participants with information on rights and remedies available under applicable federal, State and local fair housing and civil rights laws.

- **Equal Access to Housing**

  Recipients must act in accordance with the [Equal Access to Housing Rule](#) which ensures that programs are open to all eligible individuals and families regardless of sexual orientation, gender identity or marital status.

  Recipients must:

  - Ensure that staff and volunteers understand that a client may present their gender differently than the way staff and volunteers identify their gender.
  - Not consider a client or potential client to be ineligible for services because their appearance or behavior does not conform to gender stereotypes.
  - Ensure that all staff and volunteers maintain the confidentiality of a client's legal name and sex at birth and understand the potential impact that disclosure can have on a client's progress toward self-sufficiency.
  - When possible, ensure that new construction and rehabilitation includes and promotes privacy and safety in sleeping areas, bathrooms and showers.
  - Take prompt action to resolve inappropriate behavior, treatment, harassment, or any other equal access issues by staff, volunteers or clients.
  - Include policies and procedures in employee handbooks and training that prohibit discrimination and provide guidance to staff to ensure that all persons have equal access to the agency's services.
  - Not ask questions or seek information concerning a person's anatomy or medical history beyond that necessary to determine program eligibility.
  - Not require a person's gender identity to match the gender listed on an ID or other documents
  - Help clients understand the resources available to help them obtain legal identification documents.
  - Use the client's preferred gender and pronoun.

- **Accessibility and Integrative Housing and Services for Persons with Disabilities**

  For persons with disabilities, fair housing law makes it illegal to fail to make reasonable accommodation in rules, policies, and services to give a person with a disability equal opportunity to occupy and enjoy the full use of a housing unit; and fail to allow reasonable modification to the premises if the modification is necessary to allow full use of the premises.

- **Prohibition Against Involuntary Family Separation**

In accordance with HUD's CoC and ESG program regulations, involuntary family separation is prohibited in CoC-funded and ESG-funded projects. CoC-funded and ESG-funded projects may not deny admission to any household on the basis of:

- o The age or gender of a child under age 18; or
- o The gender of a parent or parents; or
- o The marital status of a parent or parents.

- **Faith-Based Activities**
Service providers and their staff shall not discriminate against any client or prospective client on the basis of religion, religious beliefs, a refusal to hold a religious belief, or a refusal to attend or participate in religious activities.

Guidance for Creation of Nondiscrimination and Fair Housing Policies

- Policy should state that the agency does not discriminate and complies with all nondiscrimination, fair housing, and equal opportunity laws.
- Policy should indicate the availability of aids and services, upon request, to ensure effective communication, such as the availability of qualified sign language interpreters, documents in Braille, or other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.
- Policy should state that the agency will make reasonable accommodations in rules, policies, and services to give a person with a disability equal opportunity to occupy and enjoy the full use of a housing unit.
- If the agency acts as a landlord, the policy should state that the agency will permit reasonable modification to the premises if the modification is necessary to allow full use of the premises.
- Policy should provide contact information for submitting a complaint or reporting discrimination.
- Policy should apply to all staff, volunteers, interns working for CoC Program recipients and subrecipients; Coordinated Entry Implementers; CoC Lead Agency; Collaborative Applicant, HMIS Lead and all other applicable individuals in service to those experiencing homelessness in the Maryland Balance of State CoC.
- Policy should ensure that all clients shall be informed of their right to access housing and services without discrimination, and of their right to initiate a grievance if they believe they have been discriminated against.

APPENDIX C: NEW PROJECT ELIGIBLE COSTS

Under the Continuum of Care Program, new projects can request funding in up to 6 categories, dependent on project type:

Eligible Costs	Description	Permanent Supportive Housing	Rapid Rehousing	Joint TH-RRH	SSO
Leasing	*Individual Units or Entire Structure *Rent must be reasonable and not exceed FMR *Lease between service provider and unit owner *Client is sublessee of service provider *Responsible for 100% of rent costs and damages *Service provider must pay for vacancies	✓		✓	
Rental Assistance	* Apartments, houses, facilities *Lease between client and housing owner *Written rental assistance agreement between housing owner and service provider *Client pays portion of rent according to 24 CFR 578.77. Service provider pays remaining portion of rent *Service provider cannot make rental assistance payments on a vacant unit except as provided in 24 CFR 578.51(i)	✓	✓ Tenant Based Only	✓	
Supportive Services	*Includes a wide range of services such as case management, assistance with moving costs, client assistance, treatment, food, and counseling.	✓	✓	✓	✓
Operating Costs	Costs for housing units: *Property Taxes/Insurance *Maintenance and repair *Security *Utilities *Furniture and equipment *Cannot be requested if project is using rental assistance funds in same structure	✓		✓	

HMIS	*Staffing and equipment costs to meet the regulatory requirements for participation in HMIS	✓	✓	✓	✓
Project Administration	*Up to 10% of grant *Administrative costs related to the planning and execution of Continuum of Care activities * Does not include staff & overhead costs directly related to carrying out activities eligible under §578.43 through § 578.57, because they are eligible as part of those activities	✓	✓	✓	✓

For more information about the differences between leasing and rental assistance under the CoC Program, refer to the HUD website. For more information about eligible costs under the CoC Program, review this Introductory Guide from HUD. For specific details about each eligible activity, refer to 24 CFR Subpart D - Program Components and Eligible Costs.

APPENDIX D: MATCH REQUIREMENTS

Match refers to actual cash or in-kind resources contributed to the grant. All costs paid for with matching funds must be for activities that are eligible under the CoC Program, even if the recipient is not receiving CoC Program grant funds for that activity. All grant funds must be matched with an amount no less than 25% of the awarded grant amount (excluding the amount awarded to the leasing budget line item) with cash or in-kind resources. Match resources may be from public (not statutorily prohibited by the funding agency from being used as a match) or private resources.

To determine the amount of match required for a new project, develop a proposed budget for the funds being requested through the CoC Program. Subtract the amount requested for leasing and multiply the new total by 25%. This is the amount of match required.

Match Calculation Examples	
Without Leasing Total amount requested from HUD (without leasing): • Rental Assistance funding = $80,000 • Supportive Services funding = $13,000 • Project Administration funding = $7,000 • Total amount requested = $100,000 Total amount requested from HUD x .25 = Minimum Match Requirement **$100,000 x .25 = $25,000**	**With Leasing** Total amount requested from HUD (with leasing): • Leasing funding = $70,000 • Supportive Services funding = $23,000 • Project Administration funding = $7,000 • Total amount requested = $100,000 Total amount requested from HUD, excluding amount requested for leasing $100,000 - $70,000 = $30,000 Total amount minus leasing x .25 = Minimum Match Requirement **$30,000 x .25 = $15,000**

Eligible Costs for Match

All match contributions (cash or in-kind) in the CoC Program must be for eligible activities/costs per Subpart D of the CoC Program Interim rule, regardless of whether the activities/costs are included in the HUD-approved project budget. The eligible categories of match are as follows:

Supportive Services	Operating
1. Assessment of Service Needs	1. Maintenance/Repair
2. Assistance with Moving Costs	2. Property Taxes and Insurance
3. Case Management	3. Replacement Reserve
4. Child Care	4. Building Security
5. Education Services	5. Electricity, Gas, and Water
6. Employment Assistance	6. Furniture
7. Food	7. Equipment (lease, buy)
8. Housing/Counseling Services	
9. Legal Services	
10. Life Skills	
11. Mental Health Services	
12. Outpatient Health Services	
13. Outreach Services	
14. Substance Abuse Treatment Services	
15. Transportation	
16. Utility Deposits	
17. Operating Costs (SSO Projects ONLY)	

Recipient	Friends for Neighborhood Progress, Inc.	Project Component Type	PSH
Subrecipient	N/A	Data Reporting Period	July 1, 2022 - June 30, 2023
Project Name	FFNP Housing First	Scorecard Status	Final

General Information:
- Renewal project scorecards are derived from data pulled from HMIS, SAGE and eSNAPs project applications. The HMIS data reviewed for this document includes Annual Performance Reports for the timeframe of July 1, 2022 – June 30, 2023
- Renewing projects were notified on July 28, 2023 of the renewal scorecard process and were provided opportunities to work with TeamHMIS to correct any inaccurate or missing data in HMIS
- Projects renewing for the first time will not receive a Renewal Scorecard since there has not yet been one full year of performance data, however first-time renewals are subject to responding to the BoS Request for Proposals
- Performance measures that do not apply to a given project are marked "NA" in the score column (ex: there were no project leavers during the measured year, percentage of leavers income increase will be marked NA)
- For more information about the competition policy, process, and other materials, please visit: https://www.mdboscoc.org/2023-coc-competition

Instructions:
- Review each of the sections below for accuracy
- Complete the Agency Response Section to address low scoring measures and grant recapture rates over 10%
- Return your finalized scorecard to boscoc.dhcd@maryland.gov no later than **August 28, 2023**
- Finalized scorecards will be provided to the Performance Review Committee for project rating and ranking
- **NOTE**: All renewing CoC projects are required to respond to the BoS RFP, **due August 28, 2023**; posted at https://www.mdboscoc.org/2023-coc-competition

Total Project Score					
	Scoring Category	Total Points Achieved	Total Points Available	Category Weight	Percentage Achieved
Total Project Score = Project Performance Percentage Achieved + HMIS Data Quality Percentage Achieved + Grant Management & Financials Percentage Achieved	Project Performance	80	90	70%	62%
	HMIS Data Quality	40	40	20%	20%
	Grant Management & Financials	35	40	10%	9%
	Total Score	**91%**			

Performance Criteria	Purpose & Source of Measurement	Formula Information		Result	Points 10	Points 5	Points 0	Score
**Project Performance 70%** **Achieving project outcomes provides a benchmark for how well projects help to end homelessness. Assessing & monitoring project outcomes is necessary to understand a project's rate of success and contribution to CoC-wide performance goals.**								
Quarterly Occupancy Utilization Rate	Household utilization rates demonstrate that the CoC is fully utilizing its inventory. APR Q8b & Application	January Total	10	128%	>=90%	70% - 89%	<= 69%	**10**
		April Total	10					
		July Total	11					
		October Total	10					
		Adjusted Total	10.25					
		Proposed number of households served	8					
Percentage of chronically homeless households served	Indicates community success in ending chronic homelessness by measuring the number of chronically homeless participants served in the project during the measured year. APR Q26a	Total Chronically Homeless Households served	11	100%	PSH: >=75% RRH: >15%	PSH: 50-74% RRH: 10%-14%	PSH: <= 49% RRH: <=9%	**10**
		Total Households served	11					
Percentage of participants who remained in PSH or exited to permanent housing	Successful housing outcomes are one of the most important measures of project success. APR Q23c	Total Number of Persons Served	11	100%	PSH: >= 96% RRH: >= 91%	PSH: >=90-95% RRH: >=85-90%	PSH: >= 89% RRH: >= 84%	**10**
		Total Exiting to Positive Destinations	0					
		Total Exits	1					
		Total Deceased	1					
		Unsuccessful Exits	0					
Average number of days to move in at project entry	The Housing Move in Date is collected to measure how long it takes for a client to physically move into housing from the time of project enrollment and gives a clear picture of whether the client is homeless or housed. APR Q22c		0 Days	24 Days or Less	25-35 Days	36 Days or More	**10**

Percentage of adult stayers at annual assessment who gained, maintained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures APR Q19a1	30%	PSH: >=18% RRH: >= 5%	PSH: 12-17% RRH: 2-4%	PSH: <=11% RRH: <=1%	**10**
Percentage of adult leavers at exit who gained, maintained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures APR Q19a2	0%	PSH: >=13% RRH: >= 33%	PSH: 7-12% RRH: 28-32%	PSH: <=6% RRH: <=27%	**0**
Percentage of adult stayers at annual assessment who gained, maintained or increased non-employment cash income	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System Performance Measures. APR Q19a1	70%	PSH: >=58% RRH: >= 5%	PSH: 52-57% RRH: 2-4%	PSH: >=51% RRH: >=1%	**10**
Percentage of adult leavers at exit who gained, maintained or increased non-employment cash income	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System Performance Measures. APR Q19a2	100%	PSH: >=71% RRH: >= 47%	PSH: 65-70% RRH: 41-46%	PSH: >=64% RRH: >= 40%	**10**
Returns to Homelessness	Reducing returns to homelessness is one of the most important measures of program success and is HUD System Performance Measure 2a.	0%	<= 5%	6% - 15%	>=16%	**10**

HMIS Data Quality 20% **HMIS participation and data quality are priorities for MD-514 & HUD. Accurate, complete & timely data is crucial to determine how projects are contributing to ending homelessness. High quality data is key to understanding what projects are doing and how the CoC & HUD can make informed decisions about the project.**						
Personal Identifying Information Error Rate	To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete. APR Q 6a, b, c, d	0%	0% - 1%	2% - 5%	>= 6%	**10**
Universal Data Elements Error Rate		0%	0% - 1%	2% - 5%	>= 6%	**10**
Income and Housing Data Quality		0%	0% - 1%	2% - 5%	>= 6%	**10**
Chronic Homelessness Data Elements		0%	0% - 1%	2% - 5%	>= 6%	**10**
Domestic Violence Provider: Comparable Database	Victim Services Providers receiving CoC & ESG funds are required to collect client-level data but are prohibited from entering data into HMIS. VSPs must enter data into a comparable database that complies with all HMIS requirements.	NA	Yes / Plan on Track	N/A	No	**NA**

<table>
<tr><td colspan="9" align="center">Grant Management & Financials 10%
Projects must demonstrate understanding of compliance with federal & local regulations of project operations.</td></tr>
<tr>
<td>Cost Efficiency</td>
<td rowspan="2">It is important to HUD that programs demonstrate cost efficiency - the annual cost to retain or move someone into permanent housing.
Sage APR Data</td>
<td>FY21 Total CoC Budget Plus 25% Required Match</td>
<td>$105,599</td>
<td rowspan="2">$10,560</td>
<td rowspan="2">PSH<= $7,999

RRH<= $1,499</td>
<td rowspan="2">PSH = $8,000- 11000

RRH= $1,500- 4,000</td>
<td rowspan="2">PSH >= $11,001

RRH>= $4,001</td>
<td rowspan="2">5</td>
</tr>
<tr>
<td>Number of participants who exited to or remained in permanent supportive housing during the reporting period</td>
<td>10</td>
</tr>
<tr>
<td rowspan="3">Percentage of total grant funds that were recaptured in the most recent grant closeout</td>
<td rowspan="6">It is important to HUD that programs show agency capacity to spend funds allocated in a timely manner and in full and allows for potential fund reallocation of unspent funds during the HUD CoC Competition.
Sage APR Data</td>
<td>Total Grant Award</td>
<td>$83,643</td>
<td rowspan="3">0%</td>
<td rowspan="3">0-4%</td>
<td rowspan="3">5-9%</td>
<td rowspan="3">>= 10%</td>
<td rowspan="3">10</td>
</tr>
<tr>
<td>Total Spent</td>
<td>$83,643</td>
</tr>
<tr>
<td>Unspent Amount</td>
<td>$0</td>
</tr>
<tr>
<td>Prior Year Recapture Rate (Not Scored)</td>
<td>Prior Year Recapture Rate – <i>For Reference Only</i></td>
<td></td>
<td>0%</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>Not Scored</td>
</tr>
<tr>
<td>BoS CoC RFP Response</td>
<td colspan="2">The project submitted the RFP response and all required attachments by the stated deadline, total points received</td>
<td>20</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>20</td>
</tr>
</table>

Agency Response Section
In the boxes below, please respond to the following questions (if applicable).
These responses are not scored but will be reviewed by the Performance Review Committee.

1) For scored elements that received 0 or 5 points, please explain how your agency plans to improve the performance over time.

Scoring element: "*Percentage of adult leavers at exit who gained, maintained or increased employment income*" reports 0% of clients exiting fulfilled this scoring element. FFNP had 1 person exit the Housing First during the reporting period because they passed away. All individuals served in the FFNP Housing First program are evaluated and referred to employment related supports when appropriate. The individual that exited the program was not able to work due to a number of chronic health conditions, including cancer. FFNP will continue to connect all appropriate residents with employment related resources.

Scoring element: "*Cost Efficiency*" reports a total match of $10,560. FFNP will be sure to fully report all matching funds in order to meet this requirement.

2) If your grant recaptured more than 10%, please explain how you intend to spend project funds in the coming year OR if you plan to voluntarily reallocate the excess budget.

Carolyn Curry -DHCD- <carolyn.curry@maryland.gov>

Balance of State FY2023 CoC Project Ranking Announcement
1 message

Carolyn Curry, Maryland Balance of State CoC <boscoc.dhcd@maryland.gov>   Wed, Sep 13, 2023 at 6:02 PM
Reply-To: "Carolyn Curry, Maryland Balance of State CoC" <boscoc.dhcd@maryland.gov>
To: carolyn.curry@maryland.gov

View this email in your browser

MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE

Wednesday, September 13, 2023

2023 CoC Project Applicants,

The Balance of State CoC Local Funding Competition process is complete and the project listing is now availalbe for review.

In this year's competition, the BoS is eligible to apply for up to $6,500,236 in HUD CoC funding - this amount includes $6,074,987 in renewal funds and $425,249 in bonus funds. During the local competition process, the BoS received a total of $7,026,019 in funding requests, an excess of $525,783. The requests included 35 renewal projects and 10 new project applications.

The Project Review Committee met on Tuesday, September 12, 2023, to review, select and rank project applications. The CoC Board of Directors reviewed and voted on the recommended ranking on Wednesday, September 13, 2023.

This message is intended to serve as the official notice that 43 of 45 project applications submitted to MD-514 have been accepted and ranked and will be included in the Consolidated Application to HUD that will be submitted by DHCD on behalf of the Balance of State, by September 28, 2023. Three project applications were reduced from the original requested amount and two new project applications were rejected and will not be included in the final submission to HUD.

Projects requiring updates or budget modifications to their applications will be contacted by DHCD staff to assist with final edits.

The committee made decisions based on the MD-514 CoC Ranking and Reallocation Policy and unanimously voted to accept the attached ranked projects.

Click here to view the FY2023 CoC Project Listing

As a reminder, projects that fall in Tier 1 will be conditionally selected for funding assuming they pass the HUD Threshold Review. All projects in Tier 2 are subject to additional scoring by HUD for final funding determination.

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Email Subscription Link
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Update e-snaps Applicant Profile (existing users)
Get started in e-snaps (new users)
Access the e-snaps 101 Toolkit as needed (all users)

Ensure your organization's SAM registration and UEI are active
Check your organization's SAM status

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HUD Exchange "CoC and ESG Virtual Binders"
HUD Exchange "CoC Program Toolkit"
CoC Interim Rule (24 CFR Part 578)

Have questions? Please contact boscoc.dhcd@maryland.gov.

✉ Forward this email

2023 CoC NOFA #7 - Funding Notification

Feedback

Sent

Wed, Sep 13, 2023 6:02 pm

2023 CoC NOFA #7 - Funding Notification
Sent 9/13/23 6:02PM

Table of contents

Feedback

2023 CoC NOFA #7 - Funding Notification

Sent 9/13/23 6:02PM

Overview

215 Recipients

Audience: MD Balance of State Continuum of Care

Delivered: Wed, Sep 13, 2023 6:02 PM

Subject: Balance of State FY2023 CoC Project Ranking Announcement

30	5	2	0
Opened	Clicked	Bounced	Unsubscribed

Successful deliveries	**213** 99.1%	Clicks per unique opens	**16.**
Total opens	**38**	Total clicks	**15**
Last opened	9/13/23 6:06PM	Last clicked	9/13/23 6:04PM
Forwarded	**0**	Abuse reports	**0**

0	$0.00	$0.00
Orders	Average order revenue	Total revenue

2023 CoC NOFA #7 - Funding Notification   **Sent** 9/13/23 6:02PM

Opens by location

Country	Opens	Percent
🇺🇸 USA	38	100.0%

Feedback

2023 CoC NOFA #7 - Funding Notification

Subscriber activity

Sent 9/13/23 6:02PM

24-hour performance

Opens　　　Clicks

```
10

 8

 6

 4

 2

 0
                        6:00PM
```

Feedback

View more

ahiob@harfordcaa.org	**2**
dlewis@frederickcountymd.gov	**2**
jgreenleaf@harfordfamilyhouse.org	**2**
lisad@casainc.org	**2**
sbrown@frederickcountymd.gov	**2**

2023 CoC NOFA #7 - Funding Notification

Content Optimizer

Sent 9/13/23 6:02PM

4
out of 9
Best practices met

Skimmability	0 out of 3
Text & Visuals	1 out of 1

Links & CTAs	3 out of 3
Typography	0 out of 2

Feedback

2023 CoC NOFA #7 - Funding Notification   **Sent** 9/13/23 6:02PM

Click performance

URL	Total	Unique
https://www.mdboscoc.org/_files/ugd/880085_e42baf...	5 **(33.3%)**	5 **(33.3%)**
http://www.mdboscoc.org	2 **(13.3%)**	2 **(13.3%)**
https://files.hudexchange.info/resources/documents/...	2 **(13.3%)**	2 **(13.3%)**
https://files.hudexchange.info/resources/documents/...	2 **(13.3%)**	2 **(13.3%)**
https://maryland.us10.list-manage.com/subscribe?u=8...	1 **(6.7%)**	1 **(6.7%)**
https://www.hudexchange.info/resource/6170/esnaps-...	1 **(6.7%)**	1 **(6.7%)**
https://www.mdboscoc.org/_files/ugd/880085_1671d7...	1 **(6.7%)**	1 **(6.7%)**
https://www.mdboscoc.org/2023-coc-competition	1 **(6.7%)**	1 **(6.7%)**
https://sam.gov/content/status-tracker?emci=af519dc...	0 **(0.0%)**	0 **(0.0%)**
https://twitter.com/MDBoSCoC	0 **(0.0%)**	0 **(0.0%)**
https://www.facebook.com/mdboscoc	0 **(0.0%)**	0 **(0.0%)**
https://www.govinfo.gov/content/pkg/CFR-2017-title2...	0 **(0.0%)**	0 **(0.0%)**
https://www.hudexchange.info/homelessness-assista...	0 **(0.0%)**	0 **(0.0%)**
https://www.hudexchange.info/programs/coc/toolkit/...	0 **(0.0%)**	0 **(0.0%)**

Feedback

2023 CoC NOFA #7 - Funding Notification   **Sent** 9/13/23 6:02PM

Social stats

Campaign URL activity - 2 clicks

No geographic clicks have been registered yet

Feedback

No campaign URL activity to report yet.

Feedback

2023 CoC NOFA #7 - Funding Notification   **Sent** 9/13/23 6:02PM

Advanced reports

Email Domain Performance

Domain	Email	Bounces	Opens	Clicks	Unsubs
maryland....	53 (**25%**)	2 (**4%**)	15 (**29%**)	0 (**0%**)	0 (**0%**)
lifestylesof...	10 (**5%**)	0 (**0%**)	1 (**10%**)	0 (**0%**)	0 (**0%**)
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Other	127 (**59%**)	0 (**0%**)	13 (**10%**)	5 (**4%**)	0 (**0%**)

Feedback

Feedback

boscoc dhcd -DHCD- <boscoc.dhcd@maryland.gov>

CoC PSH Application Notification

1 message

boscoc dhcd -DHCD- <boscoc.dhcd@maryland.gov>   Wed, Sep 13, 2023 at 5:01 PM
To: Shawna Nelms <snelms@hopefinancial.org>

CoC Project Applicant -

Thank you for submitting a new project application for the FY2023 CoC Funding Competition. This year, the Balance of State received $7,973,400 in application funding requests but is only eligible to apply for a total of $6,500,236. Because of this discrepancy, the CoC is not able to include all projects in the final funding recommendation request to HUD.

Unfortunately, the Balance of State CoC has elected not to include the HOPE PSH project application in the funding application to HUD. The CoC Performance Review Committee reviewed, scored and ranked the project application according to the CoC Competition Policy; however, the application did not score high enough to be ranked above the funding threshold line.

With that, the CoC would like to encourage your organization to participate in the Southern Maryland Local Homelessness Coalition to continue and build community partnerships and identify opportunities to strengthen the homeless services response system. Additionally, this funding opportunity is traditionally held on an annual basis, and the CoC would welcome and encourage your organization to apply again in the future.

Attached is a feedback form from members of the Performance Review Committee, the form includes general comments based on the submitted application.

Thank you again for your application and interest in serving the most vulnerable households in Southern Maryland.

Respectfully,

Balance of State Continuum of Care
Board of Directors

MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE

📄 **Project Application Committee Feedback Form _ HOPE PSH.pdf**
135K

Maryland

Carolyn Curry -DHCD- <carolyn.curry@maryland.gov>

Balance of State FY2023 CoC Project Ranking Announcement
1 message

Carolyn Curry, Maryland Balance of State CoC <boscoc.dhcd@maryland.gov>   Wed, Sep 13, 2023 at 6:02 PM
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2023 CoC NOFA #7 - Funding Notification

Feedback

Sent

Wed, Sep 13, 2023 6:02 pm

2023 CoC NOFA #7 - Funding Notification   **Sent** 9/13/23 6:02PM

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Feedback

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Feedback

0	$0.00	$0.00
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2023 CoC NOFA #7 - Funding Notification   **Sent** 9/13/23 6:02PM

Opens by location

Country	Opens	Percent
🇺🇸 USA	38	100.0%

Feedback

2023 CoC NOFA #7 - Funding Notification   **Sent** 9/13/23 6:02PM

Subscriber activity
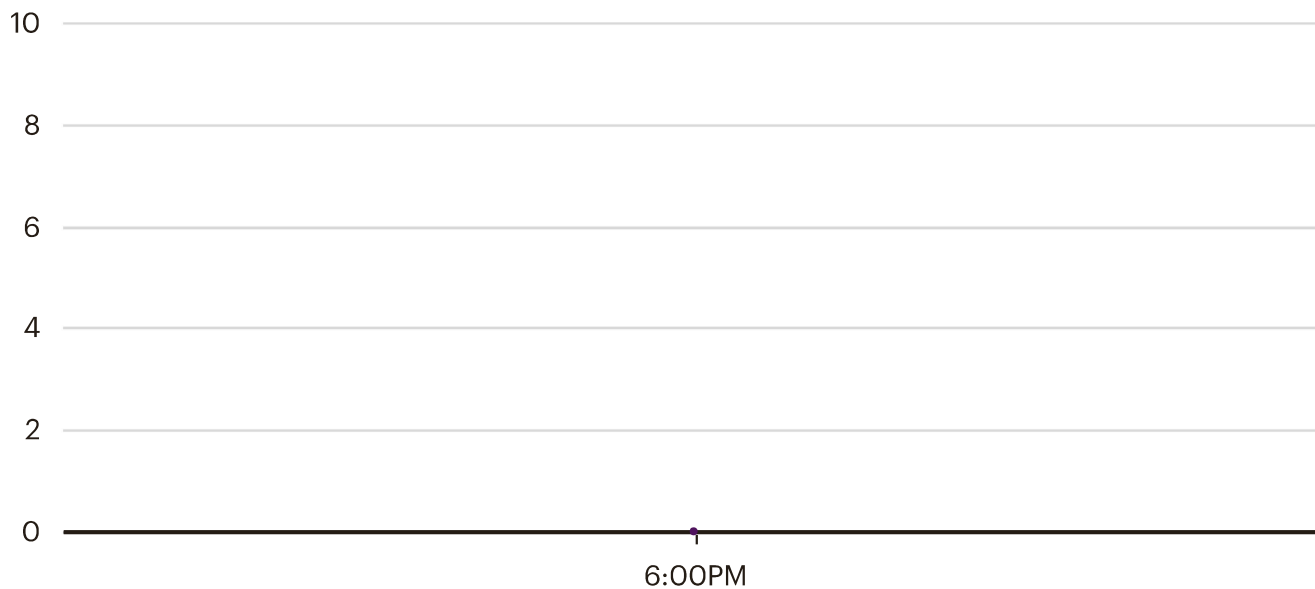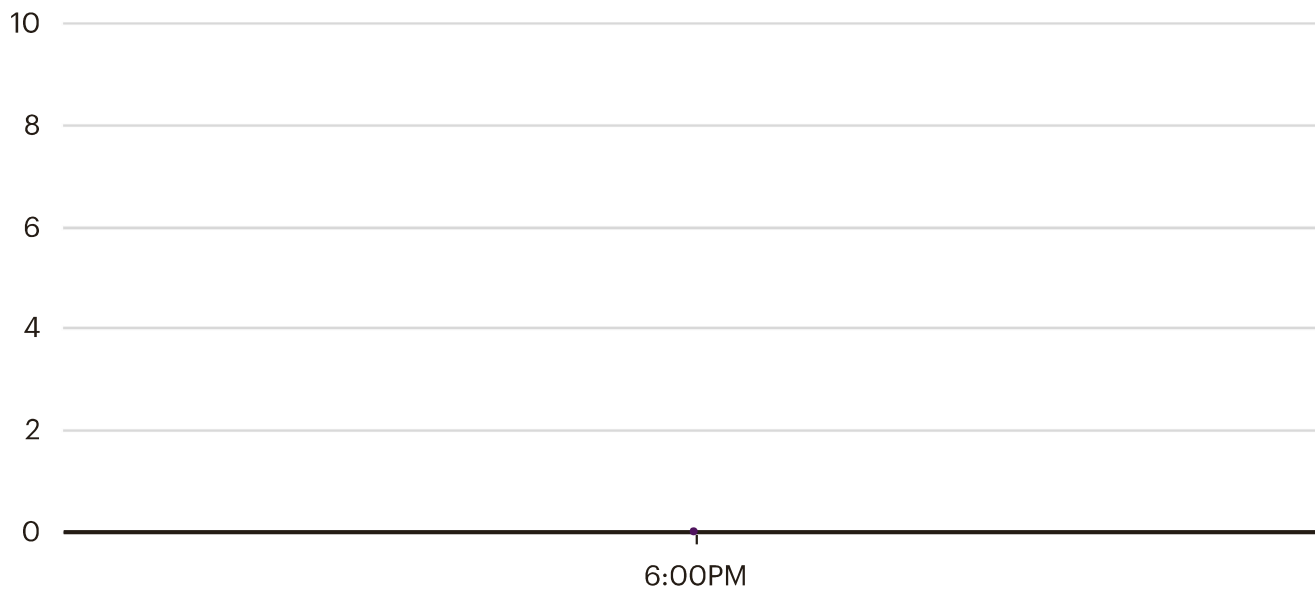
24-hour performance

Opens   Clicks

10

8

6

4

2

0

6:00PM

Feedback

View more

ahiob@harfordcaa.org	**2**
dlewis@frederickcountymd.gov	**2**
jgreenleaf@harfordfamilyhouse.org	**2**
lisad@casainc.org	**2**
sbrown@frederickcountymd.gov	**2**

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Content Optimizer

4
out of 9
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http://www.mdboscoc.org	2 **(13.3%)**	2 **(13.3%)**
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Feedback

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Other	127 (**59%**)	0 (**0%**)	13 (**10%**)	5 (**4%**)	0 (**0%**)

Feedback

Feedback

Rank	LHC	Applicant Name	Project Name	Score	Project Type	Application Type	Requested Amount	Committee Reduction	Committee Award	Running Total	Accept/Reject
1	BoS	MD Department of Housing & Community Development	HMIS	Threshold Pass	HMIS	Renewal	$ 55,077.00	$ -	$ 55,077.00	$ 55,077.00	Accept
2	FC	Friends for Neighborhood Progress, Inc.	FFNP Housing First	91%	PSH	Renewal	$ 52,927.00	$ -	$ 52,927.00	$ 108,004.00	Accept
3	WC	Potomac Case Management Services, INC	WC PSH Families	89%	PSH	Renewal	$ 38,383.00	$ -	$ 38,383.00	$ 146,387.00	Accept
4	AC	Allegany County Human Resources Development Commission	HRDC Leasing Supportive Housing Project	86%	PSH	Renewal	$ 14,824.00	$ -	$ 14,824.00	$ 161,211.00	Accept
5	SM	LifeStyles of Maryland Foundation, Inc.	Fortitude	78%	PSH	Renewal	$ 169,403.00	$ -	$ 169,403.00	$ 330,614.00	Accept
6	SM	Housing Authority of St. Mary's County, MD	Aldridge PWD#16 Consolidated Grant	77%	PSH	Renewal	$ 100,100.00	$ -	$ 100,100.00	$ 430,714.00	Accept
7	GC	Garrett County Community Action Committee, Inc.	SHP DIS 2019	74%	PSH	Renewal	$ 177,294.00	$ -	$ 177,294.00	$ 608,008.00	Accept
8	CC	Maryland Department of Health	BHA PSH Cecil County 7 Unit	73%	PSH	Renewal	$ 110,623.00	$ -	$ 110,623.00	$ 718,631.00	Accept
9	FC	Maryland Department of Health	BHA PSH Frederick County	73%	PSH	Renewal	$ 314,000.00	$ -	$ 314,000.00	$ 1,032,631.00	Accept
10	WC	Potomac Case Management Services, INC	WC PSH Program Individuals	73%	PSH	Renewal	$ 181,912.00	$ -	$ 181,912.00	$ 1,214,543.00	Accept
11	FC	City of Frederick	Housing 1st SRO - Individual Project (PSH-Individual)	72%	PSH	Renewal	$ 135,000.00	$ -	$ 135,000.00	$ 1,349,543.00	Accept
12	SM	Housing Authority of St. Mary's County, MD	Marek PWD#9 Consolidated Grant	65%	PSH	Renewal	$ 201,153.00	$ -	$ 201,153.00	$ 1,550,696.00	Accept
13	CC	Maryland Department of Health	BHA PSH Cecil County 5 Unit	63%	PSH	Renewal	$ 80,537.00	$ -	$ 80,537.00	$ 1,631,233.00	Accept
14	AC	YMCA of Cumberland	Gilchrist PSH	60%	PSH	Renewal	$ 70,350.00	$ -	$ 70,350.00	$ 1,701,583.00	Accept
15	AC	YMCA of Cumberland	Y Permanent Housing	60%	PSH	Renewal	$ 390,566.00	$ -	$ 390,566.00	$ 2,092,149.00	Accept
16	SM	Housing Authority of St. Mary's County, MD	Nicholson - Permanent Housing Project #8	60%	PSH	Renewal	$ 273,056.00	$ -	$ 273,056.00	$ 2,365,205.00	Accept
17	HC	Associated Catholic Charities, Inc.	2021 AH PSH IV Chronic Homeless	59%	PSH	Renewal	$ 133,480.00	$ -	$ 133,480.00	$ 2,498,685.00	Accept
18	SM	Housing Authority of St. Mary's County, MD	Haina PWD#13 Consolidated Grant	55%	PSH	Renewal	$ 192,630.00	$ -	$ 192,630.00	$ 2,691,315.00	Accept
19	AC	Maryland Department of Health	BHA PSH Allegany County	54%	PSH	Renewal	$ 66,013.00	$ -	$ 66,013.00	$ 2,757,328.00	Accept
20	SM	Housing Authority of St. Mary's County, MD	Horne - Permanent Housing Project #11	54%	PSH	Renewal	$ 185,101.00	$ -	$ 185,101.00	$ 2,942,429.00	Accept
21	SM	Maryland Department of Health	BHA PSH Southern MD	54%	PSH	Renewal	$ 1,393,849.00	$ -	$ 1,393,849.00	$ 4,336,278.00	Accept
22	HC	Harford Family House, Inc.	HFH PSH I	51%	PSH	Renewal	$ 107,983.00	$ -	$ 107,983.00	$ 4,444,261.00	Accept
23	WC	Maryland Department of Health	BHA PSH Washington County	50%	PSH	Renewal	$ 294,498.00	$ 65,000.00	$ 229,498.00	$ 4,673,759.00	Accept
24	HC	Harford Family House, Inc.	Prologue PSH	48%	PSH	Renewal	$ 141,957.00	$ -	$ 141,957.00	$ 4,815,716.00	Accept
25	HC	Associated Catholic Charities, Inc.	2021 AH PH Consolidated	41%	PSH	Renewal	$ 162,406.00	$ -	$ 162,406.00	$ 4,978,122.00	Accept
26	HC	Maryland Department of Health	BHA PSH Harford County	38%	PSH	Renewal	$ 297,460.00	$ -	$ 297,460.00	$ 5,275,582.00	Accept
27	SM	Housing Authority of St. Mary's County, MD	Owens Rapid Rehousing Consolidated Grant	78%	RRH	Renewal	$ 202,830.00	$ -	$ 202,830.00	$ 5,478,412.00	Accept
28	GC	Garrett County Community Action Committee, Inc.	RRH for Individuals and Families	75%	RRH	Renewal	$ 52,473.00	$ -	$ 52,473.00	$ 5,530,885.00	Accept
29	SM	Three Oaks Homeless Shelter, Inc*	Waring Rapid Re-Housing Consolidated Project	74%	RRH	Renewal	$ 120,701.00	$ -	$ 120,701.00	$ 5,651,586.00	Accept
			Tier 2								
30	CC	Cecil County, Maryland	Rapid Re-housing	69%	RRH	Renewal	$ 54,393.00	$ -	$ 54,393.00	$ 5,705,979.00	Accept
31	HC	The Sexual Assault/Spousal Abuse Resource Center	SARC 2021 New Project	42%	RRH	Renewal	$ 50,324.00	$ -	$ 50,324.00	$ 5,756,303.00	Accept
32	SM	LifeStyles of Maryland Foundation, Inc.	LifeStyles' DV Joint	54%	Joint TH-RRH	Renewal	$ 50,516.00	$ -	$ 50,516.00	$ 5,806,819.00	Accept
33	AC	Human Resources Development Commission, Inc.	Rapid Re-housing - TH Conversion	67%	RRH	New / Conversion	$ 66,044.00	$ -	$ 66,044.00	$ 5,872,863.00	Accept
34	FC	City of Frederick	New Project Application FY2022 (Housing 1st SRO)	Threshold Pass	PSH	1st Time Renewal	$ 31,552.00	$ -	$ 31,552.00	$ 5,904,415.00	Accept
35	FC	Student Homelessness Initiative Partnership of Frederick County	RRH - CoC - SHIP	Threshold Pass	Joint TH-RRH	1st Time Renewal	$ 66,002.00	$ -	$ 66,002.00	$ 5,970,417.00	Accept
36	HC	Harford Community Action Agency Inc.,	HCAA Centralized Intake Support Services	Threshold Pass	SSO-CE		$ 30,000.00	$ -	$ 30,000.00	$ 6,000,417.00	Accept
37	SM	LifeStyles of Maryland Foundation, Inc.	Southern Crossing Joint TH-RRH	102%	Joint TH-RRH	New	$ 108,521.00	$ -	$ 108,521.00	$ 6,108,938.00	Accept
38	SM	LifeStyles of Maryland Foundation, Inc.	Fuller House Joint TH-RRH	102%	Joint TH-RRH	New	$ 134,257.00	$ -	$ 134,257.00	$ 6,243,195.00	Accept
39	FC	City of Frederick	HHS Housing First New FY2023	96%	PSH	New	$ 57,000.00	$ -	$ 57,000.00	$ 6,300,195.00	Accept
40	GC	Garrett County Community Action Committee, Inc.	Rural Bonus PSH	90%	PSH	New	$ 75,000.00	$ -	$ 75,000.00	$ 6,375,195.00	Accept
41	WC	Potomac Case Management Services, INC	PSH - Families Expansion	89%	PSH	New	$ 64,612.00	$ -	$ 64,612.00	$ 6,439,807.00	Accept
42	FC	Friends for Neighborhood Progress	FFNP Housing First Bonus FY23	82%	PSH	New	$ 75,216.00	$ 45,216.00	$ 30,000.00	$ 6,469,807.00	Accept
43	AC	Human Resources Development Commission, Inc.	HRDC Leasing Supportive Housing Project - EXPANSION	81%	PSH	New	$ 44,484.00	$ 14,055.00	$ 30,429.00	$ 6,500,236.00	Accept
44	BoS	MD Department of Housing & Community Development	MD-514 CoC DV Bonus SSO	Threshold Pass	SSO-CE	New / DV Bonus	$ 299,422.00	$ -	$ 299,422.00	$ 6,799,658.00	Accept
			Not Ranked								
44	SM	Shawna Nelms	Permanent Housing with H.O.P.E.	79%	PSH	New	$ 331,512.00	$ 331,512.00	$ -	$ -	Reject
45	GC	Garrett County Community Action Committee, Inc.	Rural Bonus RRH	72%	RRH	New	$ 70,000.00	$ 70,000.00	$ -	$ -	Reject

Public Posting: 9/26/2023

Competition Documents

Current as of: September 13, 2023

Competition Policies & Procedures

2023 CoC Competition Registration
Due Date: March 2, 2023

HUD CoC Notice of Funding Availability
Due Date: September 28, 2023

MD BoS CoC Competition Policy Guide
Due Date: N/A

CoC Competition Briefing Slides
Due Date: N/A

Project Application Resources

2023 BoS CoC Request for Proposals
Due Date: August 28, 2023

Renewal Project Application Slides
Renewal Project Application Video
Due Date: N/A

List of Eligible Renewal Projects
Due Date: N/A

Grant Inventory Worksheet
Due Date: N/A

New Project Application Slides

CoC Consolidated Application

FY2023 CoC Project Priority Listing
Posted: September 13, 2023

Collaborative Application
Due Date: September 28, 2023

Project Priority Listing
Due Date: September 28, 2023

5 new notifications

60°F
Cloudy

5:40 PM
9/26/2023

Maryland

Carolyn Curry -DHCD- <carolyn.curry@maryland.gov>

Balance of State FY2023 CoC Consolidated Application Public Posting
1 message

Carolyn Curry, Maryland Balance of State CoC <boscoc.dhcd@maryland.gov>   Tue, Sep 26, 2023 at 5:51 PM
Reply-To: "Carolyn Curry, Maryland Balance of State CoC" <boscoc.dhcd@maryland.gov>
To: carolyn.curry@maryland.gov

View this email in your browser

MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE

Tuesday, September 26, 2023

The FY2023 CoC Consolidated Application and Priority Listing are now posted and availalble for review on the Balance of State Website.

Click Here to Access the CoC Application and Priority Listing.

If you have feedback, questions or concerns, please send a message to:
boscoc.dhcd@maryland.gov. The final application will be submitted to HUD on Thursday, September 28, 2023.

Stay Informed on BoS CoC Competition Updates
Email Subscription Link
MD BoS CoC Funding Information Webpage

Ensure individual and organizational access to e-snaps, HUD's grant management platform
Update e-snaps Applicant Profile (existing users)
Get started in e-snaps (new users)
Access the e-snaps 101 Toolkit as needed (all users)

Ensure your organization's SAM registration and UEI are active
Check your organization's SAM status

Review HUD guidance on the CoC Program
HUD Exchange "CoC and ESG Virtual Binders"
HUD Exchange "CoC Program Toolkit"
CoC Interim Rule (24 CFR Part 578)

Have questions? Please contact boscoc.dhcd@maryland.gov.

✉ Forward this email

2023 CoC NOFA #8 - Public Posting

Sent

Tue, Sep 26, 2023 5:51 pm

2023 CoC NOFA #8 - Public Posting   **Sent** 9/26/23 5:51PM

Table of contents

2023 CoC NOFA #8 - Public Posting   **Sent** 9/26/23 5:51PM

Overview

215 Recipients

Audience: MD Balance of State Continuum of Care

Delivered: Tue, Sep 26, 2023 5:51 PM

Subject: Balance of State FY2023 CoC Consolidated Application Public Posting

14	0	1	0
Opened	Clicked	Bounced	Unsubscribed

Successful deliveries	**214** 99.5%	Clicks per unique opens	**0%**
Total opens	**17**	Total clicks	**0**
Last opened	9/26/23 5:51PM	Last clicked	N/A
Forwarded	**0**	Abuse reports	**0**

0	$0.00	$0.00
Orders	Average order revenue	Total revenue

2023 CoC NOFA #8 - Public Posting

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Opens by location

Country	Opens	Percent
🇺🇸 USA	14	100.0%

2023 CoC NOFA #8 - Public Posting

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24-hour performance

Opens   Clicks


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10

8

6

4

2

0
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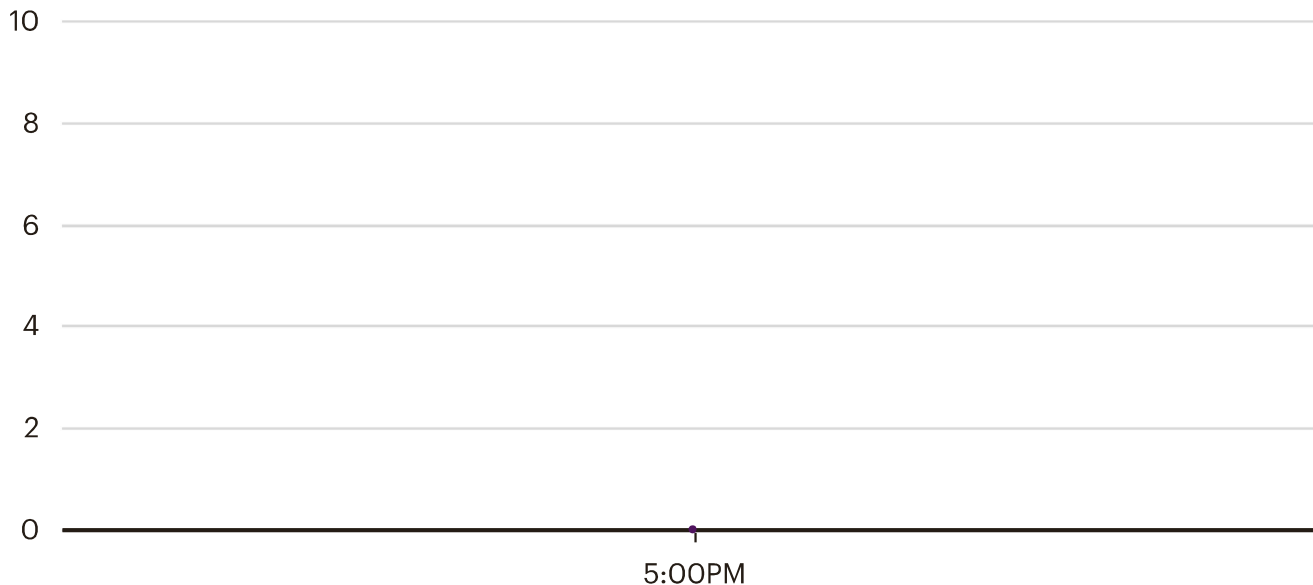
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chelsea.hayman@maryland.gov	**1**
megan.mccaskill@maryland.gov	**2**
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Content Optimizer

6
out of 9

Best practices met

Skimmability	2 out of 3
Text & Visuals	1 out of 1

Links & CTAs	3 out of 3
Typography	0 out of 2
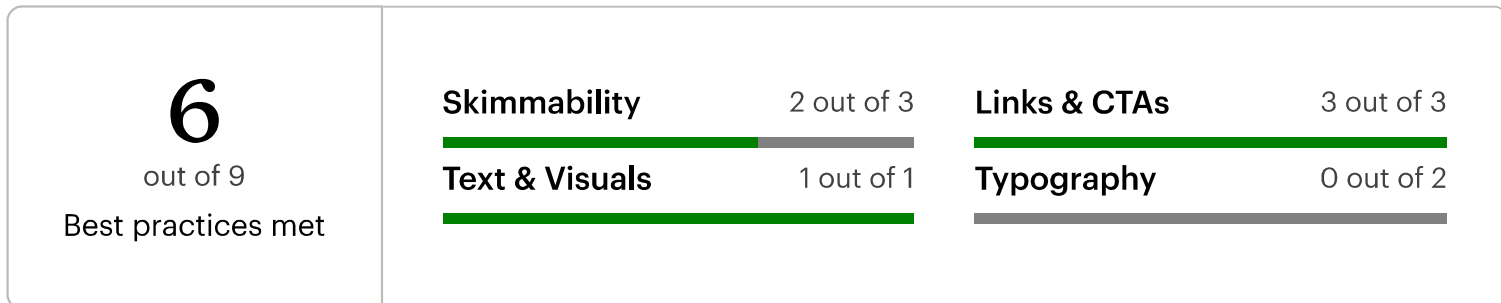
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URL	Total	Unique
http://www.mdboscoc.org	0	0
https://files.hudexchange.info/resources/documents/...	0	0
https://files.hudexchange.info/resources/documents/...	0	0
https://maryland.us10.list-manage.com/subscribe?u=8...	0	0
https://sam.gov/content/status-tracker?emci=af519dc...	0	0
https://twitter.com/MDBoSCoC	0	0
https://www.facebook.com/mdboscoc	0	0
https://www.govinfo.gov/content/pkg/CFR-2017-title2...	0	0
https://www.hudexchange.info/homelessness-assista...	0	0
https://www.hudexchange.info/programs/coc/toolkit/...	0	0
https://www.hudexchange.info/resource/6170/esnaps-...	0	0
https://www.mdboscoc.org/2023-coc-competition	0	0

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Social stats

Campaign URL activity - 3 clicks

No geographic clicks have been registered yet

No campaign URL activity to report yet.

2023 CoC NOFA #8 - Public Posting
Advanced reports

Sent 9/26/23 5:51PM

Email Domain Performance

Domain	Email	Bounces	Opens	Clicks	Unsubs
maryland....	52 (**24%**)	1 (**2%**)	11 (**22%**)	0 (**0%**)	0 (**0%**)
lifestylesof...	10 (**5%**)	0 (**0%**)	0 (**0%**)	0 (**0%**)	0 (**0%**)
sheppardp...	10 (**5%**)	0 (**0%**)	1 (**10%**)	0 (**0%**)	0 (**0%**)
garrettcac....	8 (**4%**)	0 (**0%**)	0 (**0%**)	0 (**0%**)	0 (**0%**)
cc-dc.org	8 (**4%**)	0 (**0%**)	0 (**0%**)	0 (**0%**)	0 (**0%**)
Other	127 (**59%**)	0 (**0%**)	2 (**2%**)	0 (**0%**)	0 (**0%**)

Maryland Balance of State Continuum of Care
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2023 HDX Competition Report

PIT Count Data for MD-514 - Maryland Balance of State CoC

Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count		**392**	**1053**	**1161**
Emergency Shelter Total		281	644	702
Safe Haven Total		0	0	0
Transitional Housing Total		50	103	155
Total Sheltered Count	**NA**	**331**	**747**	**857**
Total Unsheltered Count		**61**	**306**	**304**

Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons		**78**	**215**	**313**
Sheltered Count of Chronically Homeless Persons		66	115	194
Unsheltered Count of Chronically Homeless Persons		12	100	119

2023 HDX Competition Report

PIT Count Data for MD-514 - Maryland Balance of State CoC

Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children		47	110	119
Sheltered Count of Homeless Households with Children		45	98	108
Unsheltered Count of Homeless Households with Children		2	12	11

Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	NA		28	73	69
Sheltered Count of Homeless Veterans	NA		28	58	56
Unsheltered Count of Homeless Veterans	NA		0	15	13

*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report

HIC Data for MD-514 - Maryland Balance of State CoC

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	1,038	692	875	79.09%	163	163	100.00%	855	82.37%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	261	256	261	98.08%	0	0	NA	256	98.08%
RRH Beds	373	355	364	97.53%	9	9	100.00%	364	97.59%
PSH Beds	820	658	820	80.24%	0	0	NA	658	80.24%
OPH Beds	8	8	8	100.00%	0	0	NA	8	100.00%
Total Beds	2,500	1,969	2,328	84.58%	172	172	100.00%	2,141	85.64%

2023 HDX Competition Report

HIC Data for MD-514 - Maryland Balance of State CoC

Notes
*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.
**For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.
In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").
In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC		449	482	636

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC		11	17	67

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC		96	100	373

2023 HDX Competition Report

HIC Data for MD-514 - Maryland Balance of State CoC

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Summary Report for MD-514 - Maryland Balance of State CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	640	1477	99	84	-15	58	43	-15
1.2 Persons in ES, SH, and TH	852	1685	140	106	-34	68	53	-15

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	944	2117	506	364	-142	200	138	-62
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	1156	2276	513	369	-144	188	146	-42

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	133	42	32%	10	8%	10	8%	62	47%
Exit was from ES	178	19	11%	7	4%	10	6%	36	20%
Exit was from TH	113	6	5%	7	6%	6	5%	19	17%
Exit was from SH	0	0		0		0		0	
Exit was from PH	364	12	3%	7	2%	17	5%	36	10%
TOTAL Returns to Homelessness	788	79	10%	31	4%	43	5%	153	19%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	392	1053	661
Emergency Shelter Total	281	644	363
Safe Haven Total	0	0	0
Transitional Housing Total	50	103	53
Total Sheltered Count	331	747	416
Unsheltered Count	61	306	245

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	852	2044	1192
Emergency Shelter Total	640	1773	1133
Safe Haven Total	0	0	0
Transitional Housing Total	212	307	95

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	28	356	328
Number of adults with increased earned income	2	16	14
Percentage of adults who increased earned income	7%	4%	-3%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	28	356	328
Number of adults with increased non-employment cash income	8	133	125
Percentage of adults who increased non-employment cash income	29%	37%	8%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	28	356	328
Number of adults with increased total income	8	145	137
Percentage of adults who increased total income	29%	41%	12%

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	69	153	84
Number of adults who exited with increased earned income	5	14	9
Percentage of adults who increased earned income	7%	9%	2%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	69	153	84
Number of adults who exited with increased non-employment cash income	5	42	37
Percentage of adults who increased non-employment cash income	7%	27%	20%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	69	153	84
Number of adults who exited with increased total income	9	54	45
Percentage of adults who increased total income	13%	35%	22%

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	680	1643	963
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	89	278	189
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	591	1365	774

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	908	2452	1544
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	139	415	276
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	769	2037	1268

FY2022 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	160	610	450
Of persons above, those who exited to temporary & some institutional destinations	18	118	100
Of the persons above, those who exited to permanent housing destinations	59	110	51
% Successful exits	48%	37%	-11%

Metric 7b.1 – Change in exits to permanent housing destinations

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	716	1786	1070
Of the persons above, those who exited to permanent housing destinations	394	828	434
% Successful exits	55%	46%	-9%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	80	500	420
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	74	477	403
% Successful exits/retention	93%	95%	2%

2023 HDX Competition Report
FY2022 - SysPM Data Quality

MD-514 - Maryland Balance of State CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC		406	585		194	197		596	764		86	100			
2. Number of HMIS Beds		283	452		175	187		478	609		80	100			
3. HMIS Participation Rate from HIC (%)		69.70	77.26		90.21	94.92		80.20	79.71		93.02	100.00			
4. Unduplicated Persons Served (HMIS)	1160	640	1132	397	212	290	614	582	586	912	715	1069	885	534	409
5. Total Leavers (HMIS)	945	525	971	257	133	177	133	84	85	745	536	699	605	293	224
6. Destination of Don't Know, Refused, or Missing (HMIS)	39	11	42	11	2	5	5	1	1	18	17	14	388	122	106
7. Destination Error Rate (%)	4.13	2.10	4.33	4.28	1.50	2.82	3.76	1.19	1.18	2.42	3.17	2.00	64.13	41.64	47.32

2023 HDX Competition Report
FY2022 - SysPM Data Quality

2023 HDX Competition Report
Submission and Count Dates for MD-514 - Maryland Balance of State CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/28/2023	Yes
2023 HIC Count Submittal Date	4/28/2023	Yes
2022 System PM Submittal Date	2/27/2023	Yes

WES MOORE
Governor

ARUNA MILLER
Lt. Governor

JACOB R. DAY
Secretary

OWEN MCEVOY
Deputy Secretary

September 26, 2023

Subject: Leveraging Housing Resources Commitment

Maryland Balance of State Continuum of Care:

On behalf of the Maryland Department of Housing and Community Development, I am submitting this letter indicating our housing leveraging commitment to the new Rapid Rehousing projects submitted through HUD's FY2023 Continuum of Care Notice of Funding Opportunity (FR-6700-N-25). The projects included in this resource commitment are:

- Allegany County Human Resources Development Commission, Inc. "Rapid Rehousing"
- LifeStyles of Maryland Foundation, Inc. "Southern Crossing Joint TH-RRH"
- LifeStyles of Maryland Foundation, Inc. "Fuller House Joint TH-RRH"

The Department of Housing and Community Development (DHCD) administers the state funded Homelessness Solutions Program (HSP) which provides funding to Continuums of Care across the State of Maryland. HSP funds support shelter operations, street outreach, homeless prevention and rapid rehousing programs.

DHCD is committing rental assistance funds under the Rapid Rehousing component of HSP to support the equivalent of 80 households across the three new project applications. The dedicated funds cover the housing costs of 92% of the total households proposed across the individual project applications. The estimated amount of new rental assistance to be committed is $1,000,000 (actual amount is contingent on actual rental costs and tenant contributions).

The rental assistance will be made available for use by program participants at the start of each project and will be available for the duration of their respective grant terms.

Sincerely,

Danielle Meister
Director, Office of Community Services

ALLEGANY COUNTY HUMAN RESOURCES
DEVELOPMENT COMMISSION, INC.

125 Virginia Avenue
Cumberland, Maryland 21502
www.alleganyhrdc.org

301-777-5970
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TDD: 1-800-735-2258

EXECUTIVE DIRECTOR
Wendolyn Mckenzie

September 25, 2023

Maryland Balance of State Continuum of Care
Department of Housing and Community Development
1100 Harkins Rd
Lanham MD 20706

Subject: Leveraging Housing Resources Commitment

To Whom It May Concern:

On behalf of the Allegany County Human Resources Development Commission (HRDC), I submit this letter indicating our commitment to the HRDC new Rapid Rehousing project submitted through HUD's FY2023 Continuum of Care Notice of Funding Opportunity (FR-6700-N-25). The project name listed in the application is "Rapid Rehousing".

HRDC is a recipient of the Maryland Homelessness Solutions Program (HSP) funding and intends to dedicate 74 units funded by HSP to the new Rapid Rehousing project. The dedicated units cover 100% of the total units proposed in the project application.

The units will be made available for use by program participants on May 1, 2024, and will be available for the duration of the project grant term.

Sincerely,

Wendolyn Mckenzie
Executive Director
Allegany County HRDC

FREDERICK

HOUSING & HUMAN SERVICES

September 22, 2023

Subject: Leveraging Healthcare Resources Commitment

Maryland Balance of State Continuum of Care:

On behalf of the City of Frederick Department of Housing and Human Services Community Health Center, I submit this letter indicating our commitment to the City of Frederick's new PSH project submitted through HUD's FY2023 Continuum of Care Notice of Funding Opportunity (FR-6700-N-25). The project name as listed in the application is "HHS Housing First New FY2023".

The City of Frederick Department of Housing and Human Services Community Health Center is a primary care health provider. The Community Health Center commits to providing access to primary health care and behavioral health services for all program participants who qualify and choose the services.

The breakdown of the commitment is as follows:

In-Kind: (estimated for the minimum number of 5 participants proposed in the new project application)
Primary Health Care Services $150,000 over a three-year period to coincide with the project's grant term (Primary Health Care, Case Management, and Behavioral Health Care)

The total estimated value of this in-kind contribution is $150,000 and will be available upon commencement of the City of Frederick Department of Housing and Human Services Housing First project, which is anticipated to start July 1, 2024.

The resources will be available for this project's full three-year grant term.

Sincerely,
Ramenta D. Cottrell
Ramenta Cottrell
Federally Qualified Health Center Project Director