



2024 Sheltered PIT Count: January 24th, 2024

Sheltered Count

MD-514 will conduct the annual count for individuals in shelter situations, including those residing in Emergency Shelter and Transitional Housing on the night of the count. Data will be collected in the following ways:

1. HMIS Reporting

- a. This method applies to most ES & TH projects in the Balance of State
- b. LHCs will verify each ES & TH project that should be included in the count
- c. All client data and any edits for those staying in the project on January 24, 2024, must be entered into HMIS by February 9, 2024, (no edits will be allowed after the deadline for inclusion in the PIT report)
- d. Team HMIS staff will run PIT reports starting February 12, 2024

2. Non-HMIS Reporting

- a. Projects that do not participate in HMIS will be requested to provide census data via an alternate survey tool, to include overall count, demographics and household type
- b. LHCs will verify each non-HMIS ES & TH project that should be included in the count
- c. The tool will be available at <https://www.mdboscoc.org/pit-count>
- d. Agencies should complete one survey form per ES/TH project
- e. Completed surveys should be sent to kristen.halsey@maryland.gov by February 9, 2024

3. Domestic Violence Projects

- a. DV projects will be requested to provide de-identified, aggregated census data via an alternate survey tool, to include overall count, demographics and household type
- b. LHCs will verify each DV - ES & TH project that should be included in the count
- c. Project data should be obtained via the agency Comparable Database
- d. The tool will be available at <https://www.mdboscoc.org/pit-count>
- e. Agencies should complete one survey form per ES/TH project
- f. Completed surveys should be sent to kristen.halsey@maryland.gov by February 9, 2024

The PIT Planning Committee will identify appropriate staff contacts for all non-HMIS participating agencies and DV providers to ensure that all data is accurately collected.

Alternate Survey Tool

Emergency Shelter & Transitional Housing projects, including Domestic Violence providers, that DO NOT participate in HMIS will report project data in the alternate survey tool. The tool will be available at <https://www.mdboscoc.org/pit-count>. Instructions for completing the survey are included on the form; agencies should submit one form per project. Additional guidance and training are available upon request. All survey forms are due by February 9, 2024